



Southwick-Tolland-Granville Regional School District School Committee

Regular Meeting

DATE: Tuesday, October 3, 2023

TIME: 5:30 P.M. Regular Session

NOTE LOCATION: In-Person at Superintendent’s Conference Room

86 Powder Mill Road, Southwick, MA 01077

***NOTE TIME AND LOCATION**

Community members who do not wish to attend in-person are also able to watch the meeting on LiveStream via ZOOM Webinar. However, public comment will not be allowed via Zoom. In the event of disruption of the LiveStream, the in-person meeting shall continue to proceed.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85698805848?pwd=T3VyYmdhWStCeGlEVGVaYkZET3lOdz09>

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Or One tap mobile :

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Or Telephone:

Dial(for higher quality, dial a number based on your current location):

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Webinar ID: 856 9880 5848 Passcode: 340253

International numbers available: <https://us02web.zoom.us/j/85698805848>

AGENDA

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Agenda times are estimates.

I. ROUTINE (5:30 p.m.) – BEGIN PUBLIC SESSION & Zoom Webinar

- A. Attendance
- B. Opening Ceremony
- C. Consent Agenda – Minutes of 9/19/23; Home Education Plans HS-2324-53 through HS-2324-55; SRS Fundraisers (DLE Candy Bar Sales)
- D. Warrants
- E. Correspondence

II. PUBLIC COMMENT – excluding personnel issues

Anyone wishing to make a public comment must appear in-person at the meeting.

In-person speakers will be allowed three (3) minutes to present their material and must begin by stating their name and address. The total time limit for public comment is fifteen (15) minutes. The presiding chairperson may permit extension of this time limit, in extenuating circumstances.

Improper conduct and remarks will not be allowed. Comments may offer such objective criticisms of the school operations and programs as concern them, but in public session, the committee will not hear personal complaints of school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.

III. STUDENT ADVISORY REPORT

IV. EDUCATIONAL PRESENTATION

- SRS Handbook Changes (Cell Phones/Electronic Devices) – Serena Shorter, Principal, Southwick Regional School
- Powder Mill School Presentations – Erin Carrier, Principal, Powder Mill School
 - o Site Strategic Plan
 - o Data Presentation

V. POLICIES

VI. ACTION ITEMS

- A. Approve Consent Agenda
- B. Approve SRS 23/24 Handbook Changes – Cell Phones and Electronic Listening Devices
- C. Approve Superintendent Goals for 2023/2024

VII. REPORTS

- A. Superintendent
 - Budget Roundtable Date
 - #BeGOLD Initiative
- B. Director of Finance and Operations

VIII. SUBCOMMITTEES AND LIAISONS

Negotiations: Locke, Melloni, TBD
Finance: Locke, Stevenson, Fox
L.P.V.E.C. Bd. Collaborative: Emmelmann
L.P.V.E.C. Bd. Corporation: Stevenson
Policy: Petschke, Stevenson, Korobkov
Buildings and Grounds Liaison: Locke, Emmelmann, Stevenson
Instructional Leadership Team (ILT) Liaison: Petschke, Korobkov, Melloni
Wellness Liaison: Locke, Melloni, TBD
SPED Liaison: Petschke, Korobkov, Emmelmann
Technology Liaison: Petschke, Melloni, TBD
Southwick Capital Committee Liaison: Fox
Southwick Master Plan Liaison: N/A
Athletics Liaison: Stevenson
Legislative Liaison: Rotating attendance at MASC

IX. PUBLIC COMMENT – excluding personnel issues

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Improper conduct and remarks will not be allowed. Comments may offer such objective criticisms of the school operations and programs as concern them, but in public session, the committee will not hear personal complaints of school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.

X. COMMITTEE DISCUSSION

- A. Old Business
- B. New Business
 - Revised School Committee Meeting Schedule (11/7/23 moved to 11/14/23)

XI. ADJOURNMENT



Southwick-Tolland-Granville Regional School District School Committee

Regular Meeting

DATE: Tuesday, September 19, 2023

TIME: 6:00 P.M.

NOTE LOCATION: In-Person at Superintendent's Conference Room

86 Powder Mill Road

Southwick, MA 01077

MINUTES

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Agenda times are estimates.

I. ROUTINE (6:00 p.m.) – BEGIN PUBLIC SESSION & ZOOM WEBINAR

A. Attendance

The meeting was called to order by Mr. Stevenson at 6:00 p.m.

Motion by Petschke, seconded by Emmelmann 7/0/0

- | | | |
|--------------------------|-------------------------------------|--|
| School Committee | <input checked="" type="checkbox"/> | Robert Stevenson, Southwick, Chairman |
| (Participants): | <input checked="" type="checkbox"/> | Pamela Petschke, Granville, Vice Chairperson |
| | <input checked="" type="checkbox"/> | Ryan Korobkov, Southwick, Secretary |
| | <input checked="" type="checkbox"/> | Theodore Locke, Tolland |
| | <input checked="" type="checkbox"/> | Russell Fox, Southwick |
| | <input checked="" type="checkbox"/> | Erika Emmelmann, Southwick |
| | <input checked="" type="checkbox"/> | Desiree Melloni, Southwick |
| Administration | <input checked="" type="checkbox"/> | Jennifer Willard, Superintendent |
| (Participants): | <input checked="" type="checkbox"/> | Joseph Turmel, Director of Finance and Operations |
| | <input checked="" type="checkbox"/> | Jenny Sullivan, Asst. Superintendent of Curriculum & Instruction |
| | <input checked="" type="checkbox"/> | Serena Shorter, Principal, Southwick Regional School |
| | <input checked="" type="checkbox"/> | Erin Mountain, Recording Secretary |
| Student Representatives: | <input checked="" type="checkbox"/> | Lucas Caron and Magnolia Dickinson |
| News Media: | <input type="checkbox"/> | None |
| Observers/ Attendees: | <input type="checkbox"/> | Approx. 20 |

B. Opening Ceremony

Pledge of Allegiance

C. Consent Agenda – Minutes of 9/5/23; 23/24 Home Education Proposals HS-2324-50 through HS-2324-52; Woodland/Powder Mill School PTO Fundraisers; SRS Fundraisers (Student Council GI Go Fund, Junior Class Pie in the Face Vote, Class of 2025 Student Night, World Language Club Popcorn Sale, Spanish Club Flower Bulb Sale); SRS Out-of-State Field Trip – ACM Aerospace Alley Future Workforce Opportunities Fair, Hartford, CT

D. Warrants

Circulating

E. Correspondence

None

Chairman Stevenson noted that a last-minute SRS fundraiser was added to the consent agenda: Southwick Volleyball Dig Pink Breast Cancer Match Bake Sale on 10/13/23. The item needed to be added because of coordination with the American Cancer Society to order t-shirts and other promotional materials.

II. PUBLIC COMMENT – excluding personnel issues

Anyone wishing to make a public comment must appear in-person at the meeting.

In-person speakers will be allowed three (3) minutes to present their material and must begin by stating their name and address. The total time limit for public comment is fifteen (15) minutes. The presiding chairperson may permit extension of this time limit, in extenuating circumstances.

Improper conduct and remarks will not be allowed. Comments may offer such objective criticisms of the school operations and programs as concern them, but in public session, the committee will not hear personal complaints of school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.

Kelly Clendenin, 11 Salem Road, Southwick, MA – Ms. Clendenin came before the School Committee meeting, on behalf of 73 people who signed a document, to talk about grade 7 and 8 lunch. She reported that students are allowed 15 minutes to eat and 15 minutes for outside time. She feels that the grade 7 students do not have enough time to eat lunch and she (and the people who signed her statement) wants to see lunch extended beyond 15 minutes. Ms. Clendenin provided Chairman Stevenson with letters of support for the extension of lunch that were written by a number of Southwick Regional School students.

Danielle Sullivan, Woodland Ridge, Southwick MA – Ms. Sullivan addressed the School Committee on behalf of the senior class regarding painting the parking lot spaces. She wants the students to be able to represent themselves through the use of color and not just the four school colors.

III. STUDENT ADVISORY REPORT

Lucas read a bio of the new Student Representative, Magnolia Dickinson, as she could not be in attendance. Magnolia is in 11th grade, she is an athlete and a member of many clubs and organizations, including the Connections Club. She was accepted to the Hampden County Youth Advisory Board to participate in social media awareness and the Stop the Swerve initiative; she will attend the annual youth conference in May. Magnolia has participated in the Powder Mill School STEM week for two years. She looks forward to representing her peers and being a strong voice.

Lucas reported that Homecoming will be November 4. Auditions for the fall play, “Puffs,” are in process and final auditions are next week. He also noted that for the 22/23 school year, SRS met the MIAA Sportsmanship honor roll, which meant that no student or coach was disqualified for the entire year. A banner will be awarded for this.

IV. EDUCATIONAL PRESENTATION

- Class of 2024 Parking Lot Painting Proposal – Class of 2024 Advisors/Officers
President of the Class of 2024 handed out the proposal for their parking lot painting project. The Class of 2024 hopes to continue the tradition of painting parking spaces while adhering to the rules. The students plan to paint on October 1 and October 9 from 10 a.m. to 3 p.m. At least 34 students have expressed interest in the painting project, and they will be sensitive to not discriminate nor express religious or political views. The goal is to paint what describes them as a person. The seniors have primed the parking spots already. There were questions and some confusion about whether the students could only use the four school colors: white, gold, green and black. The confusion was clarified, and there is no limitation on the choice of colors to be used. Mr. Stevenson wants the younger students to understand how the process works, and after some discussion, it was also clarified that only latex paint could be used as the final product (and also latex primer). He also expressed that he would like the students to present their proposal to the School Committee at the end of the school year for their senior painting project. This could only happen if officer elections have already taken place and if the upcoming senior officers would have had a chance to meet. If this is made into a Procedure with a clear timeline and details.
- International Travel Proposal/Field Trip to Spain, April 17-26, 2024 – Pam Mahoney, SRS World Language Club
Ms. Mahoney explained that the proposed trip to Spain is similar to past international trips. The group would fly into and out of Madrid and head to southern Spain. They would get to see five or six cities and not spend so much time on the bus. She is seeking approval for a vote tonight because of a \$200 discount and an additional price increase of \$100 after October 1. The cost of the trip now is \$3,929 (with \$200 discount), including the insurance. Mr. Stevenson noted that if it was known that there was going to be a discount ending on a certain

date, could the trip coordinator come at the end of the school year prior to get approval, or come to an earlier School Committee meeting to allow for the vote to happen at the meeting following the trip presentation. He encouraged Ms. Mahoney and Ms. Grunwald to present at a School Committee meeting in June so they would have more time to plan, recruit and fundraise.

- OpenSciEd Middle School Implementation Support Grant – Jenny Sullivan, Assistant Superintendent of Curriculum and Instruction
Dr. Sullivan applied for this grant in May, which is available to districts in the second year of implementation. We were awarded approximately \$65,000 for kits and the open source curriculum, of which \$2,500 are earmarked for stipends for summer work. Some of the money can be used for professional development (PD). Dr. Sullivan is seeking approval to use/spend the grant funds.
Ms. Petschke asked if the teacher platform and student platform are separate, and if OpenSciEd offers PD support. They are the same platform, and the program was developed by DESE so support is likely available. We have been working with WPI as our vendor. Ms. Korobkov asked if the kits are reusable. Yes they are. Mr. Stevenson noted that we would have had to pay for this out of our budget but the grant helps offset that. Dr. Sullivan applied for two more grants recently, so she hopes to be able to come before the School Committee later on this year for new approvals.
- Innovation Career Pathways Support Grant – Joseph Turmel, Director of Finance and Operations
Mr. Turmel reported that 18 months ago the district was looking at vocational programs and we were encouraged by Mass Hire to explore the Innovation Pathways Program. Last year the district was granted \$10,000 and we selected IT and Health careers. This year Ms. Shorter applied for a \$75,000 grant and it was awarded. We plan to use \$40,000 to support salaries for the DLE Coordinator and \$10,000 each for curriculum resources and promotional materials, as well as \$7,500 each for stipends and field trips. Next school year will be our first class in the IPP program, and we hope to be able to provide more courses and certificates and grow the program. The goal is to partner courses with hands on experiences for a tangible outcome.
Ms. Emmelmann asked if students are able to get a certificate. Yes, certificates will be given in, for example, Cybersecurity (in the IT career area), or CPR (in the health career area).
- Superintendent Goals 2023/2024 – Jennifer Willard, Superintendent
Superintendent Willard shared highlights of her goals for the school year. She noted that Goal 1 is the same as last year – to improve literacy across the district through the Science of Reading initiative, which is on year three. Goal 2 is to support administrators in creating meaningful, actionable, measurable professional practice goals using data. This is a big part of her job, to mentor the administrators. Superintendent Willard has asked administrators to establish with three goals – similar to her goals – and she wants them to use data in real time. This will inform our instruction. She wants administrators to know what their purpose is every day. We will have unified discussions at each of the three schools. Superintendent Willard and Dr. Sullivan use data and embrace it, examining the data in order to determine what they need to focus on in order to get the students from point A to point B. Not all students need the same thing, and that’s what the data does. She will be having MCAS meetings with the administrators, and the data will be presented to the School Committee this fall. Goal 3 is a continuation of our work on the Policy Manual with the School Committee Policy Subcommittee. The Policy Subcommittee will begin meeting in November. Goal 4 is working closely with Town leaders to educate and provide them with up-to-date financial costs on the anticipated FY25 budget. She will pay specific attention to out-of-district special education, out-of-district vocational costs, and necessary positions once funded through ESSER grants. Superintendent Willard attended a meeting today at Southwick Town Hall with the Director of Rural Affairs Anne Gobi, State Senator Marks and State Representative Boldyga. She noted that all of our budget increases are on the back of all three of our towns. This year the budget is going to be a challenge, which is why we keep our School Choice and E&D high. Superintendent Willard credits Mr. Fox for asking about what rural school aid is (at last year’s Public Budget Hearing). She explained that we incorporate some of that money into the budget and we increased our transportation costs.

V. ACTION ITEMS

- A. Approve Consent Agenda

Move to approve Consent Agenda items as listed above.

There were no questions or comments.

Motion by Petschke, seconded by Korobkov 7/0/0

Motion passes.

B. Approve Class of 2024 Parking Lot Painting Proposal for 23/24

Move to approve the Southwick Regional School Class of 2024 Parking Lot Painting Proposal for the 23/24 school year.

Mr. Stevenson clarified that the use of latex paint will need to be added to the proposal for this year and going forward on any future parking lot painting proposals.

Motion by Petschke, seconded by Korobkov 7/0/0

Motion passes.

C. Approve SRS International Travel Proposal/Field Trip to Spain, April 17-26, 2024

Move to SRS International Travel Proposal/Field Trip to Spain, April 17-26, 2024.

There were no questions or comments.

Motion by Petschke, seconded by Korobkov 7/0/0

Motion passes.

D. Accept OpenSciEd Middle School Implementation Support Grant and Approve Expenditures

Move to approve the OpenSciEd Middle School Implementation Support Grant and expenditures as outlined in the terms of the grant.

There were no questions or comments.

Motion by Petschke, seconded by Korobkov 7/0/0

Motion passes.

E. Accept Innovation Career Pathways Support Grant and Approve Expenditures

Move to approve the Innovation Career Pathways Support Grant and expenditures as outlined in the terms of the grant.

There were no questions or comments.

Motion by Petschke, seconded by Korobkov 7/0/0

Motion passes.

F. Appoint Delegate to MASC November Conference

Move to appoint Pamela Petschke as the Official Voting Delegate to the 23/24 MASC Annual Meeting.

Mr. Stevenson noted that if Mr. Locke would like to attend the conference, the expenditure could be approved, however he would not be a voting delegate.

Motion by Korobkov, seconded by Emmelmann 7/0/0

Motion passes.

VI. REPORTS

A. Superintendent

MCAS Updates – Superintendent Willard reported that MCAS scores for 2023 were unembargoed today at noon. She noted that the Department of Elementary and Secondary Education will unveil the Grade 8 MCAS Civics Field Test in spring 2024, and the MCAS Science test for grades 5 and 8 will be updated in spring 2026 with a new, innovative focus on the “doing” of science. She met with Commissioner Riley at an event last week and she is hoping that we are moving in a direction of an interactive, problem-solving type of test. Students in grade 8 are aware that they will be taking the Civics MCAS starting in the spring.

B. Director of Finance and Operations

Mr. Turmel reported that Whalley is installing the switches for the 22 vape sensors and he hopes that the project will be ready/complete by October 1, 2023. The principal and administrative team will have a training on

the system and the protocol, as different people can be notified when the alarms go off and there are different ways for people to be notified.

Mr. Turmel noted that we have the \$200,000 bond for the paving project, and we will take a look at this for the spring or summer. The question was asked about priming the parking spots for the senior class parking spot painting project, and if we repave in the summer, we would not have to prime the parking spots.

Tighe and Bond submitted the scope of work/design as well as a bid for the underground storage tank.

Mr. Leblanc's plaque has been hung in the Guidance Office suite at Southwick Regional School.

VII. SUBCOMMITTEES AND LIAISONS

Negotiations: Locke, Melloni, TBD – This subcommittee needs a member; contact Mr. Stevenson if interested.

Finance: Locke, Stevenson, Fox – Mr. Fox agreed to serve on this subcommittee; they will meet Thursday.

L.P.V.E.C. Bd. Collaborative: Emmelmann – Meeting tomorrow. Mr. Turmel noted that LPVEC did a nice job with transportation and they took it on themselves this year despite staff turnover. Mr. Stevenson asked if everyone who wanted to attend CTEC was accepted/able to go there. Superintendent Willard will ask at the next LPVEC meeting.

L.P.V.E.C. Bd. Corporation: Stevenson – He wants to be sure that if one of our students wants to attend CTEC then an out-of-district student should not take the place of one of our students.

Policy: Petschke, Stevenson, TBD – Subcommittee will meet beginning in November; there is an open spot.

Buildings and Grounds Liaison: Locke, Emmelmann, Stevenson – Mr. Turmel will bring in Mr. Amato to meet.

Instructional Leadership Team (ILT) Liaison: Petschke, Korobkov, Melloni – Meeting in October.

Wellness Liaison: Locke, Korobkov, Melloni – Meeting in November.

SPED Liaison: Petschke, Korobkov, Emmelmann – Superintendent Willard noted that liaisons will be utilized more over the course of the year, and there may be more budgetary and programmatic meetings. Meeting in two weeks.

Technology Liaison: Petschke, Melloni – Needs another member.

Southwick Capital Committee Liaison: Fox – Mr. Fox agreed to serve as this liaison.

Southwick Master Plan Liaison: TBD – Member not needed, but if a need arises, someone will serve.

Athletics Liaison: Stevenson – Met a few weeks ago; discussed limits on gifts and fundraising, especially regarding gifts for coaches and senior athletes. Mr. Stevenson wants to expedite getting information out to teams.

Legislative Liaison: Rotating attendance at MASC – Ms. Petschke was appointed to attend this year.

VIII. PUBLIC COMMENT – excluding personnel issues

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IX. COMMITTEE DISCUSSION

A. Old Business

None

B. New Business

Mr. Stevenson commented on the public comment from earlier in the evening regarding the grade 7 and 8 lunch. He noted that Ms. Clendenin communicated with Ms. Emmelmann and asked if Mr. Stevenson could call her. He (and Superintendent Willard) observed the lunch on Friday and recorded that grade 8 students came in first and they were able to enter their pin and get food in under three (3) minutes; they were seated in under four (4) minutes. The grade 7 students took 3:42 to enter their pin because some students didn't know their pin. The students were seated and eating in under five (5) minutes. Toward the end of the 15-minute mark some behavior issues began and food was starting to be thrown. Ms. Shorter confirmed that the SRS administration could make accommodations for any student who needed more time for lunch. He said this is not at the School Committee level – it is at the school level. For anyone watching on TV or anyone who signed

the petition has any issues with the lunch process, they need to follow the protocol and contact the principal; the next step would be to contact the Superintendent, and lastly, the School Committee. The administrative team is capable of addressing these school-level issues. Mr. Stevenson noted that there could be a discussion about other alternatives to going outside after lunch. He appreciates Ms. Clendenin’s concerns but reiterated that this was not a School Committee-level issue.

Superintendent Willard reported that we had 75% of 7th and 8th grade participate in hot lunch. We had a large turnout getting lunch that quickly. Now that we have a salad bar at SRS, students are happy and eating the salad (younger students would be monitored closely with a salad bar). Hot breakfast is offered now as well.

X. ADJOURNMENT

At 7:17 p.m., a motion was made to adjourn the meeting.

With the members Rob Stevenson, Pamela Petschke, Ryan Korobkov, Theodore Locke, Erika Emmelmann, Desiree Melloni and Russell Fox all present and voting individually, the motion passes.

Motion by Petschke, seconded by Korobkov 7/0/0

(Stevenson – yes; Petschke – yes; Korobkov – yes; Emmelmann – yes; Locke – yes; Melloni- yes; Fox – yes)

Respectfully Submitted,

Ryan Korobkov, Secretary

XI. STAFFING

Appointments

Cruz, Mericelis	PT Food Service	District	9/8/2023
Herbert, Audrey	PT Food Service	District	9/21/2023

Resignations

Hartshorn, Tracy	Science Teacher	SRS	9/29/2023
Zelazko, Martin	District Accountant	District	9/15/2023

Retirements

XII. LIST OF DOCUMENTS VIEWED OR DISCUSSED DURING THIS MEETING

- Agenda for the September 19, 2023 Meeting
- Minutes of the September 5, 2023 Meeting
- Home Education Proposals: HS-2324-50 through HS-2324-52
- Woodland/Powder Mill PTO Fundraisers (spreadsheet); SRS Fundraisers
- SRS Out-of-State Field Trip Form
- Class of 2024 Parking Lot Painting Proposal
- International Travel Proposal – Spain, April 2024
- Superintendent’s Goals for 2023/2024
- List of Parents (name/address) in STGRSD requesting grade 7 and 8 lunch times extended to 30 minutes

2023/2024 Home Education Proposals

**SOUTHWICK-TOLLAND-GRANVILLE
REGIONAL SCHOOL DISTRICT**

ID#	23/24 Grade Level	Town	Date Received
HS-2324-53	8	Granville	9/15/2023
HS-2324-54	2	Granville	9/15/2023
HS-2324-55	10	Southwick	9/26/2023



Southwick-Tolland-Granville Regional School District

Fundraiser Application and Approval Form

No fundraising of any kind may be held without the specific consent of the building principal, Superintendent and the School Committee. Fundraising activities may not begin until approval is obtained.
Application must be approved two (2) weeks in advance of activity or must be rescheduled.

Name of Organization: DLE Name of Advisor(s): M. Margiotta
Date of Application: 9/15/23 Date of Fundraising Activity: Fall/Spring Semesters 2023-2024
Fundraising Activity: Candy Bar Sales
Location of Fundraiser: DLE students are given boxes of candy to sell to family, internship sites, etc.
Purpose / Beneficiary of Fundraiser: BEA Scholarship fund

Maryanne Margiotta
Applicant Printed Name

Maryanne Margiotta
Applicant Signature

[Signature]
Principal's Signature
Date: 9/15/2023

Athletic Director's Signature (if sports related)
Date _____

[Signature]
Superintendent's Signature

School Committee:
Date Approved _____

When the fundraiser is completed, please submit the following information to the building principal:

Gross Profit:	\$ _____	
Less Expenses:	\$ _____	
Net Profit:	\$ _____	
Account Deposited to:	_____	Date Deposited: _____
Signature of Applicant	_____	Signature of Building Principal

Memorandum

To: Jennifer Willard

From: Serena Shorter
Chuck Jasak

Cc: Southwick-Tolland- Granville Regional School Committee

Date: 9/26/2023

Re: SRS Student Handbook Changes- Cell Phones and Electronic Devices

Cell Phones and Electronic Listening Devices- page 27

Proposed New Language:

Middle school students may not use devices for any reason during the school day. Cell phones, earbuds, and smart watches must be OFF and stored in the assigned Yondr pouch from 7:35 a.m.- 2:10 p.m. It is the responsibility of each student to bring their Yondr pouch with them to school every day and to keep it in clean, fully effective working condition.

Consequences: At any time if the device is out of the pouch, the pouch is lost, or the pouch is damaged the following consequences will follow:

- The device will be confiscated, held by an administrator, and returned only to a parent, guardian, or designated emergency contact.
- For repeated offenses the device will be confiscated, and additional progressive disciplinary action will be taken up to and including suspension.
- Families will be responsible for the cost of a replacement pouch if a pouch is lost or damaged.

Examples of damage include: Rips, cuts, torn areas, pen/pencil marks, bent/cut pin, and signs of force to black button on flap.

Existing Language:

Middle School students may not use devices for any reason during the school day. Cell phones and electronic devices must be OFF and AWAY from 7:35 a.m. to 2:10 p.m.

High School students may use cell phones and electronic listening devices as outlined below:

1. Before the first bell (7:35) and after the last bell (2:10).
2. In the cafeteria during their one scheduled lunch block and scheduled passing times.
3. At the discretion of a teacher during class time for educational purposes only.

Consequences: At any time if use of a cell phone or electronic listening device causes a disruption to the learning environment or is used, or perceived to be used, in violation of classroom or school policies, the following consequences will follow:

Device will be confiscated, held by an administrator and returned only to a parent or guardian.

Repeated offenses- device will be confiscated and additional disciplinary action taken.

All Students

Content: Each student is responsible for the content on his or her cell phone and electronic devices at all times. Inappropriate content can result in consequences as outlined in the Acceptable Use Policy and Code of Conduct. This includes, but is not limited to, bullying and obscene material.

Cell phones and other devices are not to be used at any time for recording audio, video, or taking pictures without the express consent of the principal.

Text messages and cell calls to and from home may be considered violations of the school policy when they occur during any class time. Any device which serves more than one function, including text capacity, is subject to this policy.

At the discretion of the administration additional disciplinary action may be taken when use of a device violates multiple school policies within the Code of Conduct.

Southwick-Tolland-Granville Regional School District Powder Mill School Site Strategic Plan ~ 2023-2027

Vision (future)

The Southwick-Tolland-Granville Regional School District (STGRSD) will prepare students to persevere, adapt and thrive in an ever-changing world as both independent thinkers and scholars.

Preparing students to persevere, adapt and thrive in an ever-changing world

Mission (now)

The Southwick-Tolland-Granville Regional School community fosters a culture where all students learn the skills and dispositions to adapt and thrive in an ever-changing world. The STGRSD community, including students, parents and staff, is compassionate, respectful, and responsible. We act with the highest integrity and take initiative for continuously learning throughout our lives.

Core Values

Scholarship

We believe in seeking knowledge for knowledge's sake. We strive to learn new things every day. We reflect on the sources of our academic successes and failures and persevere when learning becomes difficult.

Compassion

We practice empathy for others, develop the capacity to forgive, and promote a peaceful, caring and safe community.

Integrity

We demonstrate strong moral character through honesty, fairness, and working diligently to fulfill commitments.

Respect

We believe in the inherent dignity of all people, celebrate individuality, value diversity and honor ourselves and others through our words and actions.

Responsibility

We take ownership of our behavior and learning, have the courage to think and act independently, demonstrate problem-solving skills, and strive to always be reliable and trustworthy.

Theory of Action

If the administrative team promotes a common vision of high-quality, student-centered instruction and support teachers in implementation of this vision... Then teachers will foster meaningful student engagement, depth of knowledge and social emotional growth with a common understanding of best practices... So that students will take responsibility for their learning, evaluate progress toward personal goals and have the intellectual, social, and emotional skills to be productive members of community.

Strategic Objectives

Diversity Equity Inclusion and Belonging	Guaranteed and Viable Curriculum	Instructional Technology	Engaged Learning
As a student's sense of belonging is critical to academic success, the District will foster a sense of belonging and partnership among students, staff and families where all members of the school community feel socially connected, supported, and respected.	Teachers will work collaboratively to provide all students the opportunity to learn a rigorous curriculum built around common standards with differentiated resources and instruction, clear learning expectations for each grade or course, and tangible exemplars of student proficiency for each learning expectation.	By embracing educational technology district-wide, the district will aim to meet diverse learners' current and future needs by growing their capacity to innovatively demonstrate their understanding and fostering collaboration, critical thinking in the learning process.	With teachers as coaches, all students will have opportunities every day to engage in high-quality, student-centered learning experiences that have a clear purpose, challenge them to interact with the curriculum in a deep and thoughtful manner, and engage them in authentic tasks that require creativity and flexible thinking.

High Impact Initiatives to Support District Strategic Objectives

Diversity Equity Inclusion and Belonging	Guaranteed and Viable Curriculum	Instructional Technology	Engaged Learning
<p>Update policies, with the support of MASC, based on Education Reform Law of 1993. The District will use an equity lens when updating its policies.</p> <p>Expand work with the Anti-Defamation League (ADL) to promote pro-inclusion practices in grades K-6. Continue ADL’s pro-inclusion efforts in grades 7-12 through their work with the Connections peer leader group.</p> <p>Develop specialized programs as part of the continuum of special education services for students with an Individual Education Program.</p> <p>Maximize 7-12 scheduling to ensure all learners have equitable access to meaningful and rigorous learning opportunities.</p> <p>Increase 7-12 students’ ability to succeed in college and career by participating in coursework and programs aligned to student directed post-graduation goals.</p> <p>Increase opportunities for family and community engagement with the schools and the district.</p>	<p>Develop a process for analysis of data generated by formative and summative benchmark assessments to monitor progress and inform curriculum and instructional decisions.</p> <p>Continue to support the development of MTSS frameworks for English language development, literacy, math, and social emotional and behavioral health.</p> <p>Continue to support the shift to a literacy model that focuses on both high-quality instructional materials and the science of reading, which emphasizes foundational skills instruction in the early grades and comprehension through the development of background knowledge and vocabulary in upper grades with additional support of the SIPPS reading intervention program and other evidence-based programs to close lingering skills gaps.</p> <p>Design specialized programs for students with special needs who need unique instructional strategies to access the curriculum.</p> <p>Implement phenomenon-based story line science curriculum in grades 5-8.</p> <p>Complete the evaluation and selection process for a core 7-12 English Language Arts and English as a Second Language curriculum; Begin the evaluation and selection process for a core K-12 Health/PE curriculum.</p>	<p>To ensure the effective integration of educational technology district-wide and meet the diverse needs of learners, the district will employ the TRUST model.</p> <p>The district will strategically transform and enhance the technology department, with an emphasis on network stability and facilitating the safe and meaningful implementation of AI.</p> <p>Explore possible uses for an open-source learning management system.</p> <p>Development of a district-wide rich-media presence, combined with the integration of library and media functions (LibTech), to serve as a positive support for high-impact learning that supports the district.</p>	<p>Continue to support teachers in the effective implementation of high-quality instructional materials for cognitively guided problem-based math instruction K-12.</p> <p>Provide job-embedded support to teachers to deliver grade-level instruction and assignments with targeted scaffolds to ensure universal access (DCAP).</p> <p>Expand the pilot of literacy gamification at the middle grades.</p>

High Impact Initiatives to Support Site Strategic Objectives

Diversity Equity Inclusion and Belonging	Guaranteed and Viable Curriculum	Instructional Technology	Engaged Learning
<p>Use the vision and action plan created last year to implement actionable steps that address students' sense of belonging and self-esteem.</p> <p>Engage in PD with the ADL to promote pro-inclusion practices in grades K-6 so that teachers are able to promote respect for all students within the classroom setting.</p> <p>Continue to provide school and grade level communication with families in biweekly newsletters and ELA and Math module letters.</p> <p>Work with teachers to provide families with information on how students are performing in relationship to grade level standards and what they can do at home to support their child.</p> <p>Explore a school wide read with a text focused on SEL and belonging and implement in the late spring.</p>	<p>Ensure all students take part in common formative and summative benchmark assessments that reflect mastery and depth of standards in the core content areas following the timelines in the district assessment calendar.</p> <p>Continue using data meetings following each benchmark to analyze scores and plan interventions and tiered instruction for all students using the entrance and/or exit criteria outlined in the MTSS frameworks for literacy, math, and social emotional and behavioral health.</p> <p>Utilizing walkthroughs and implementation meetings, ensure all students are taught using a literacy model that focuses on both high-quality instructional materials and the science of reading, which emphasizes phonics in the early grades and comprehension through the development of background knowledge and vocabulary in upper grades with additional support of the SIPPS reading intervention program.</p> <p>Pilot phenomenon-based story line science curriculum in grade 5 & 6.</p>	<p>Continue to educate students on personal and social responsibility when using technology through the DLCS class and large group presentations.</p> <p>Provide students in grades 3 & 4 increasing opportunities to use a 1:1 device as an instructional tool.</p> <p>Provide ongoing professional development on the use of Continuum to focus online assessments data and inform instructional focus with an emphasis on instructional groupings.</p>	<p>Refine our use of best practices when implementing high-quality instructional materials so students are cognitively engaged.</p> <p>Continue grade level and content area PLC's lead by instructional coaches focused on educational equity so all students receive consistent access to grade level work with targeted scaffolds to make it accessible.</p> <p>Implement District professional development initiatives focused on literacy content and pedagogy, instructional technology, and trauma informed schools.</p> <p>Explore how literacy gamification can intersect with small group instruction/centers/independent work in fifth and sixth grades.</p>



POWDER MILL
SCHOOL

*MCAS Results and
Fall Benchmarks*

2023 ELA ACHIEVEMENT

	Third		Fourth		Fifth		Sixth	
	PM	State	PM	State	PM	State	PM	State
Not Meeting	9%	16%	18%	17%	13%	16%	27%	24%
Partially Meeting	50%	40%	50%	43%	40%	40%	40%	34%
Met	40%	37%	32%	34%	47%	39%	35%	34%
Exceeded	1%	7%	0%	5%	0%	5%	3%	8%
SGP			45%		49%		44%	

2023 MATH ACHIEVEMENT

	Third		Fourth		Fifth		Sixth	
	PM	State	PM	State	PM	State	PM	State
Not Meeting	13%	20%	10%	18%	8%	13%	6%	17%
Partially Meeting	45%	39%	38%	37%	47%	46%	56%	42%
Met	38%	33%	44%	37%	31%	36%	41%	34%
Exceeded	5%	8%	8%	8%	4	5%	1%	7%
SGP			47%		36%		64%	

2023 SCIENCE ACHIEVEMENT

	Fifth	
	PM	State
Not Meeting	8%	19%
Partially Meeting	39%	40%
Met	39%	35%
Exceeded	4%	6%

COHORT TRACKING ELA ACHIEVEMENT

	Fourth	Fifth		Sixth			Seventh			
	Class of 2032	Class of 2031		Class of 2030			Class of 2029			
	2023	2022	2023	2021	2022	2023	2020	2021	2022	2023
	Third	Third	Fourth	Third	Fourth	Fifth	Third	Fourth	Fifth	Sixth
Not Meeting	9%	15%	18%	5%	15%	13%	shut down	11%	11%	27%
Partially Meeting	50%	46%	50%	44%	51%	40%		41%	54%	40%
Met	40%	38%	32%	44%	32%	47%		44%	34%	35%
Exceeded	1%	1%	0%	6%	1%	0%		3%	1%	3%

COHORT TRACKING MATH ACHIEVEMENT

	Fourth	Fourth		Fifth			Sixth			
	Class of 2032	Class of 2031		Class of 2030			Class of 2029			
	2023	2022	2023	2021	2022	2023	2020	2021	2022	2023
	Third	Third	Fourth	Third	Fourth	Fifth	Third	Fourth	Fifth	Sixth
Not Meeting	13%	18%	10%	20%	12%	8%	shut down	16%	14%	6%
Partially Meeting	45%	37%	38%	40%	29%	47%		55%	61%	56%
Met	38%	40%	44%	34%	52%	31%		28%	24%	41%
Exceeded	5%	5%	8%	6%	7%	4%		1%	1%	1%

PERCENTAGE OF STUDENTS MEETING AND EXCEEDING PRE-PANDEMIC VS. POST

ELA		2019 % Meeting & Exceeding	2021 % Meeting & Exceeding	2022 % Meeting & Exceeding	2023 % Meeting & Exceeding	Change M/E 19- 23
3	PM	51	50	39	41	-10
	State	56	51	44	44	-12
4	PM	39	47	33	32	-7
	State	52	49	38	40	-12
5	PM	49	47	35	47	-2
	State	52	47	41	44	-8
6	PM	36	48	47	36	0
	State	53	47	41	42	-11

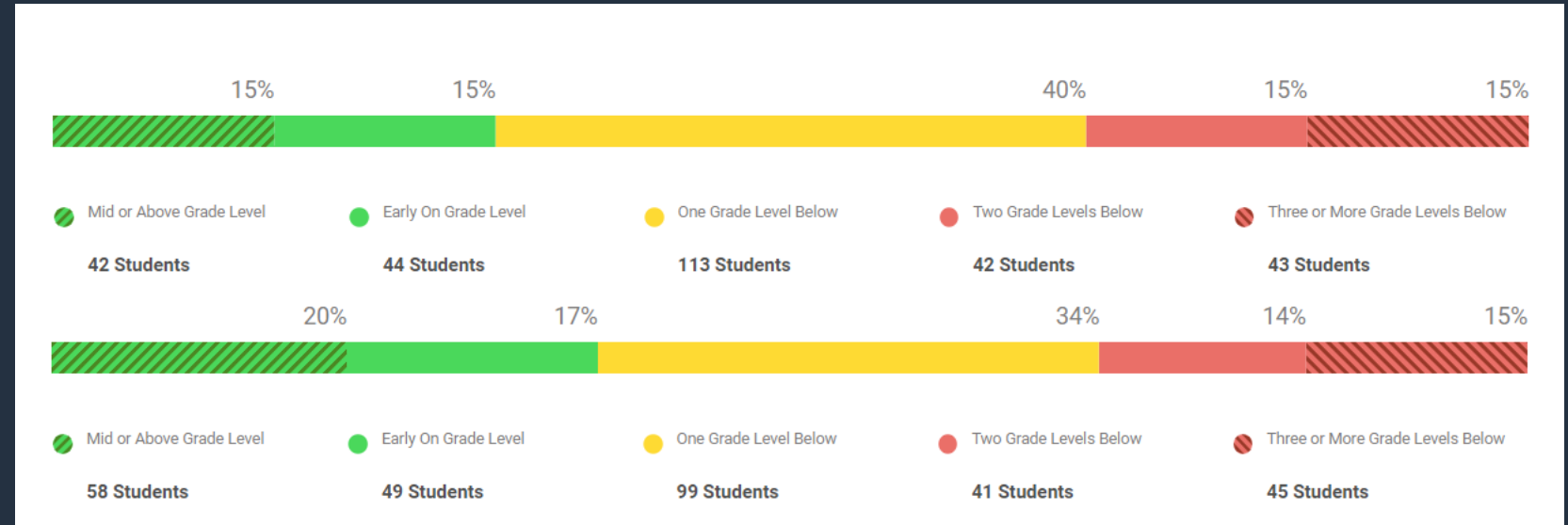
PERCENTAGE OF STUDENTS MEETING AND EXCEEDING PRE-PANDEMIC VS. POST

Math		2019 % Meeting & Exceeding	2021 % Meeting & Exceeding	2022 % Meeting & Exceeding	2023 % Meeting & Exceeding	Change M/E 19- 23
3	PM	40	40	45	43	+3
	State	49	33	41	41	-8
4	PM	27	29	57	53	+26
	State	50	33	42	45	-5
5	PM	33	31	25	47	+14
	State	48	33	36	41	-7
6	PM	40	36	48	36	-4
	State	52	33	42	41	-11

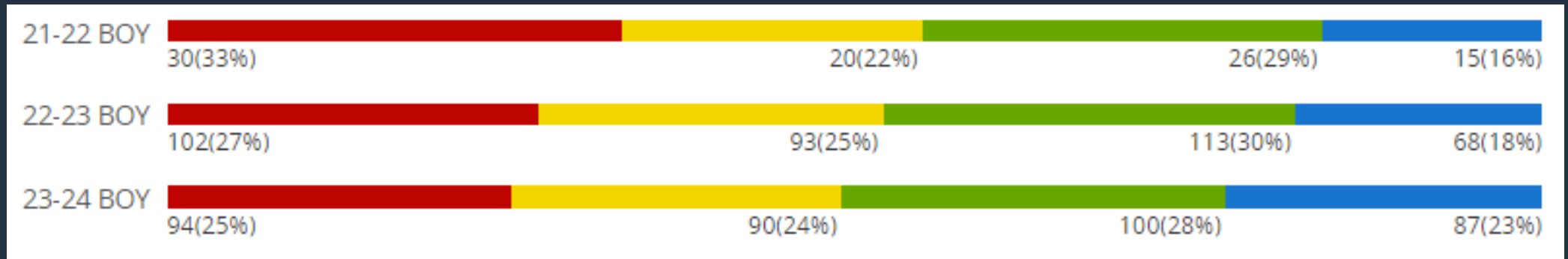
BOY I-READY & DIBELS READING 2022 VS.2023

2022
I-Ready

2023
I-Ready



Dibels

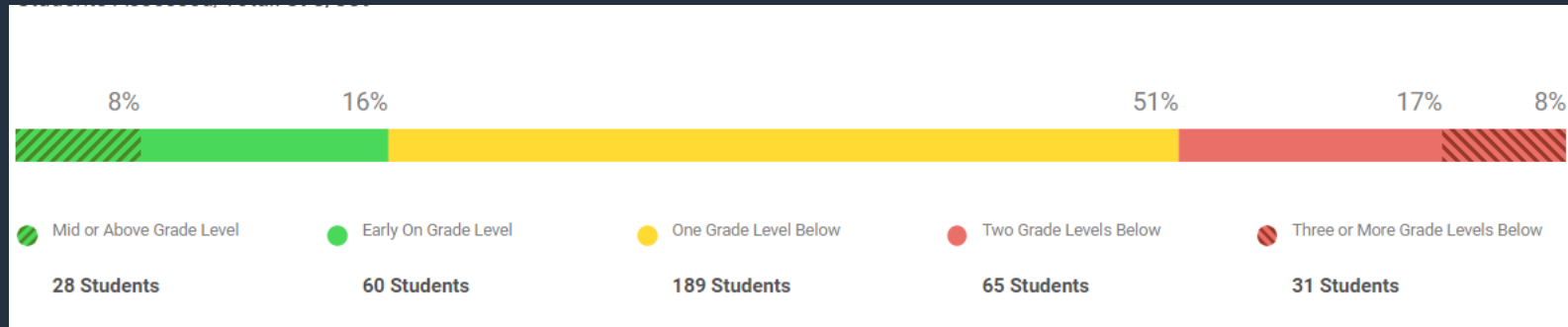


BOY DIBELS READING COHORT TRACKING

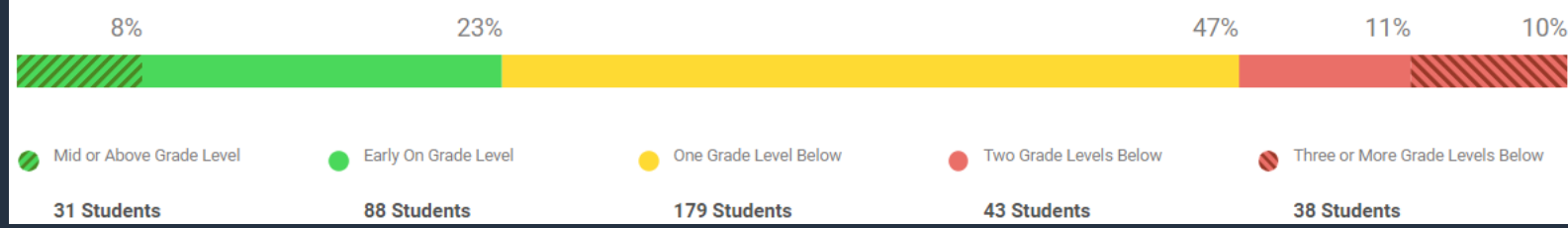
Grade 3	22-23 BOY	25(28%)	17(19%)	30(33%)	18(20%)	90
Powder Mill School	23-24 BOY	22(26%)	16(19%)	21(24%)	27(31%)	86
Grade 4	22-23 BOY	25(28%)	18(20%)	26(29%)	21(23%)	90
Powder Mill School	23-24 BOY	22(23%)	30(31%)	29(30%)	16(16%)	97
Grade 5	22-23 BOY	26(26%)	27(27%)	39(40%)	7(7%)	99
Powder Mill School	23-24 BOY	32(33%)	28(29%)	22(22%)	16(16%)	98
Grade 6	22-23 BOY	22(27%)	25(29%)	23(28%)	13(16%)	83
Powder Mill School	23-24 BOY	18(20%)	16(18%)	28(31%)	28(31%)	90

BOY I-READY MATH 2022 VS. 2023

2022

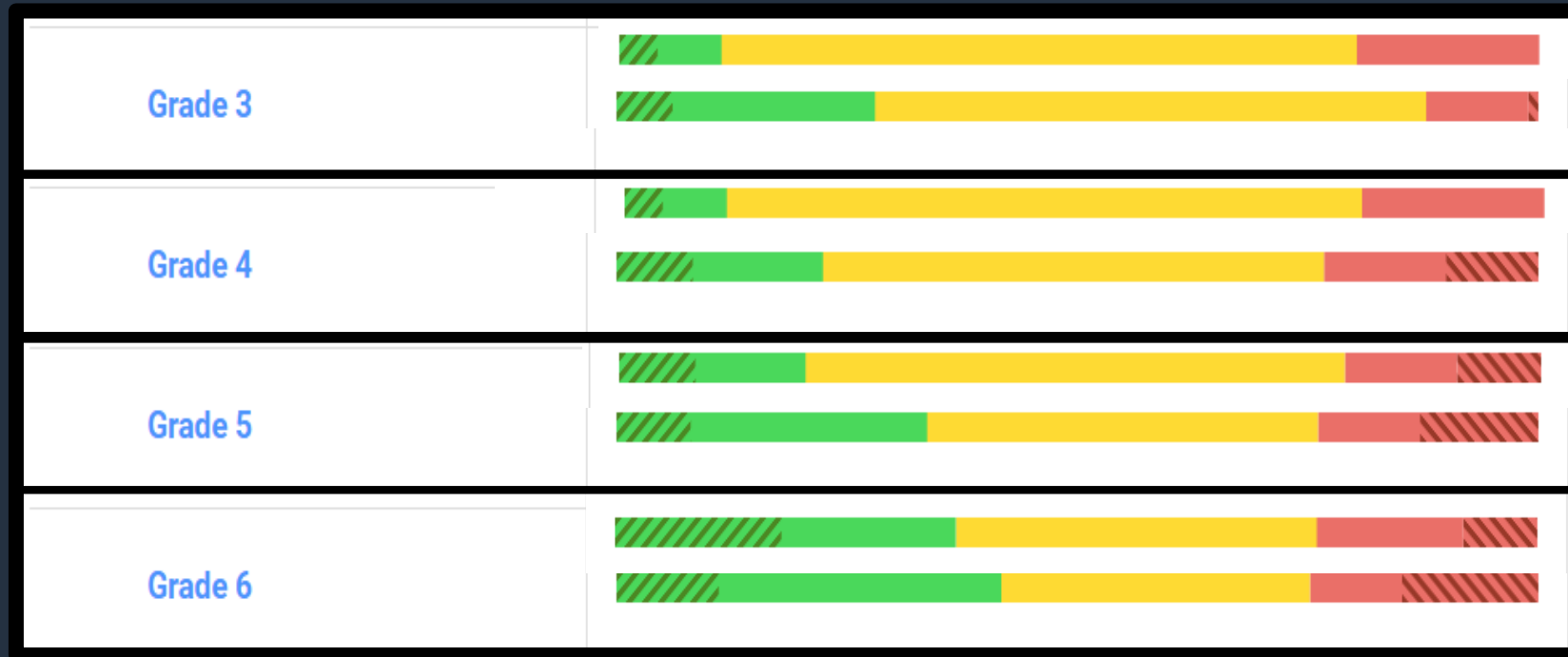


2023



BOY I READY MATH COHORT TRACKING

2022
over
2023



SUMMARY

- We are still falling short of the State in ELA Achievement.
- In Math, our Not Meeting is significantly lower (as much as half) than the State. But our Exceeded still trails the state.
- We consistently out score the State in Science.
- In ELA cohorts are not yet trending up. We see variable increases and decreases each year.
- In Math we are seeing cohorts trending towards improvement each year with our Not Meeting decreasing and the Partial and Met increasing. Exceeding does not seem to change.
- Our ELA and Math recovery, pre to post pandemic is out pacing the state with our post-pandemic Math scores higher than pre-pandemic levels.
- Our Benchmarks show this fall to be our strongest start yet with more green and blue than ever before. Cohort tracking in ELA shows all but one group in a better spot than this time last year. Cohort tracking in Math shows all grade levels are in a better place this year compared to last.
- Our MCAS Accountability Percentile was a four year high of 50% - Substantial Progress Towards Targets!

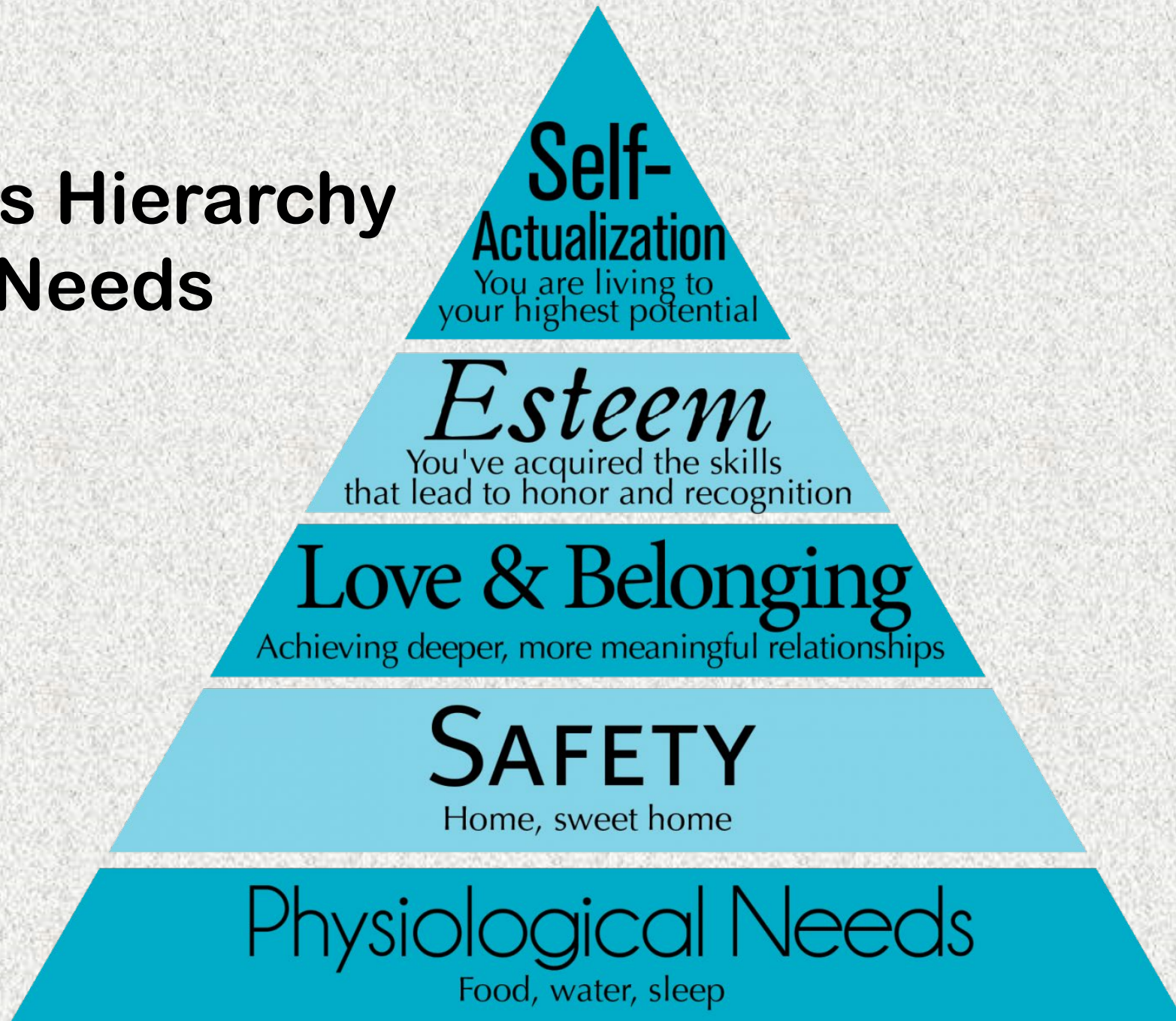
2023-2024 STGRSD Core Values Initiative

Building Self-Esteem

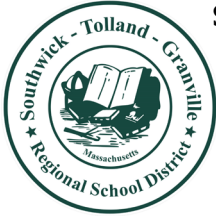
October 3, 2023

Presented by
Superintendent Jennifer Willard

Maslow's Hierarchy of Needs



#Be GOLD



SOUTHWICK-TOLLAND-GRANVILLE REGIONAL SCHOOL DISTRICT

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Jenny L. Sullivan
Assistant Superintendent of
Curriculum and Instruction

Joseph P. Turmel
Director of
Finance and Operations

Robin L. Gunn
Director of
Student Services

MEMORANDUM

TO: STGRSD School Committee
FROM: Jennifer C. Willard, Superintendent
DATE: September 21, 2023
RE: Updated Meeting Schedule

The following is the list of 2023/2024 School Committee meeting dates.

All meetings held in-person in the

Superintendent's Conference Room, 86 Powder Mill Road, Southwick, MA 01077

Broadcast via Zoom webinar when possible.

Executive Session at 5:30 p.m., Regular Session at 6:00 p.m. unless otherwise noted

Tuesday, September 5, 2023	School Committee Meeting
Tuesday, September 19, 2023	School Committee Meeting
Tuesday, October 3, 2023	School Committee Meeting
Tuesday, October 17, 2023	School Committee Meeting
Tuesday, November 7, 2023	School Committee Meeting
Tuesday, November 14, 2023	School Committee Meeting
Tuesday, November 21, 2023	School Committee Meeting
Tuesday, December 5, 2023	School Committee Meeting
Tuesday, December 19, 2023	School Committee Meeting
Tuesday, January 9, 2024	School Committee Meeting
Tuesday, January 23, 2024	School Committee Meeting
Tuesday, February 13, 2024	School Committee Meeting
Tuesday, March 5, 2024	School Committee Meeting
Tuesday, March 26, 2024	School Committee Meeting
Tuesday, April 9, 2024	School Committee Meeting
Tuesday, May 7, 2024	School Committee Meeting
Tuesday, May 21, 2024	School Committee Meeting
Tuesday, June 4, 2024	School Committee Meeting
Tuesday, June 18, 2024	School Committee Meeting