



Southwick-Tolland-Granville Regional School District School Committee

Regular Meeting

DATE: Tuesday, September 19, 2023

TIME: 5:30 P.M. Executive Session

6:00 P.M. Regular Session

NOTE LOCATION: In-Person at Superintendent’s Conference Room

86 Powder Mill Road, Southwick, MA 01077

***NOTE TIME AND LOCATION**

Community members who do not wish to attend in-person are also able to watch the meeting on LiveStream via ZOOM Webinar. However, public comment will not be allowed via Zoom. In the event of disruption of the LiveStream, the in-person meeting shall continue to proceed.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89044388002?pwd=THd6VzNzaVY5T0pVU3k5WjZ3ZXU4QT09>

Passcode: wWzbY5

Or One tap mobile :

+13092053325,,89044388002#,,,,*376724# US +13126266799,,89044388002#,,,,*376724# US (Chicago)

Or Telephone: Dial(for higher quality, dial a number based on your current location):

+1 309 205 3325 US +1 312 626 6799 US (Chicago) +1 646 931 3860 US +1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC) +1 305 224 1968 US +1 346 248 7799 US (Houston) +1 360 209 5623 US

+1 386 347 5053 US +1 507 473 4847 US +1 564 217 2000 US +1 669 444 9171 US +1 669 900 6833 US (San Jose)

+1 689 278 1000 US +1 719 359 4580 US +1 253 205 0468 US +1 253 215 8782 US (Tacoma)

Webinar ID: 890 4438 8002 Passcode: 376724

International numbers available: <https://us02web.zoom.us/j/89044388002>

AGENDA

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Agenda times are estimates.

I. EXECUTIVE SESSION (5:30 p.m.)

Move to go into Executive Session pursuant to M.G.L. c. 30A, s. 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares; and to reconvene in Open Session.

- Consent Agenda – Approval of Executive Session Minutes
- Pending Litigation

II. ROUTINE (6:00 p.m.) – BEGIN PUBLIC SESSION & Zoom Webinar

- A. Attendance
- B. Opening Ceremony
- C. Consent Agenda – Minutes of 9/5/23; Home Education Plans HS-2324-50 to HS-2324-52; Woodland/Powder Mill School PTO Fundraisers; SRS Fundraisers (Student Council GI Go Fund, Junior Class Pie in the Face Vote, Class of 2025 Student Night, World Language Club Popcorn Sale, Spanish Club Flower Bulb Sale); SRS Out-of-State Field Trip – ACM Aerospace Alley Future Workforce Opportunities Fair, Hartford, CT
- D. Warrants
- E. Correspondence

III. PUBLIC COMMENT – excluding personnel issues

Anyone wishing to make a public comment must appear in-person at the meeting.

In-person speakers will be allowed three (3) minutes to present their material and must begin by stating their name and address. The total time limit for public comment is fifteen (15) minutes. The presiding chairperson may permit extension of this time limit, in extenuating circumstances.

Improper conduct and remarks will not be allowed. Comments may offer such objective criticisms of the school operations and programs as concern them, but in public session, the committee will not hear personal complaints of

school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.

IV. STUDENT ADVISORY REPORT

V. EDUCATIONAL PRESENTATION

- Class of 2024 Parking Lot Painting Proposal – Class of 2024 Advisors/Officers
- International Travel Proposal to Spain, April 17-26, 2024 – Pam Mahoney, SRS World Language Club
- OpenSciEd Middle School Implementation Support Grant – Jenny Sullivan, Assistant Superintendent of Curriculum and Instruction
- Innovation Career Pathways Support Grant – Joseph Turmel, Director of Finance and Operations
- Superintendent Goals 2023/2024 – Jennifer Willard, Superintendent

VI. POLICIES

VII. ACTION ITEMS

- A. Approve Consent Agenda
- B. Approve Class of 2024 Parking Lot Painting Proposal
- C. Approve International Travel Proposal to Spain, April 17-26, 2024
- D. Accept OpenSciEd Middle School Implementation Support Grant and Approve Expenditures
- E. Accept Innovation Career Pathways Support Grant and Approve Expenditures
- F. Appoint Delegate to MASC November Conference

VIII. REPORTS

- A. Superintendent
 - MCAS Updates
- B. Director of Finance and Operations

IX. SUB COMMITTEES AND LIAISONS

Negotiations: Locke, Jubb, Melloni

Finance: Locke, Stevenson

L.P.V.E.C. Bd. Collaborative: Emmelmann

L.P.V.E.C. Bd. Corporation: Stevenson

Policy: Petschke, Stevenson

Buildings and Grounds Liaison: Locke, Emmelmann, Stevenson

Instructional Leadership Team (ILT) Liaison: Petschke, Korobkov, Melloni

Wellness Liaison: Locke, Korobkov, Melloni

SPED Liaison: Petschke, Korobkov, Emmelmann

Technology Liaison: Petschke, Melloni

Southwick Capital Committee Liaison:

Southwick Master Plan Liaison: N/A

Athletics Liaison: Stevenson

Legislative Liaison: Rotating attendance at MASC

X. PUBLIC COMMENT – excluding personnel issues

Anyone wishing to make a public comment must appear in-person at the meeting.

In-person speakers will be allowed three (3) minutes to present their material and must begin by stating their name and address. The total time limit for public comment is fifteen (15) minutes. The presiding chairperson may permit extension of this time limit, in extenuating circumstances.

Improper conduct and remarks will not be allowed. Comments may offer such objective criticisms of the school operations and programs as concern them, but in public session, the committee will not hear personal complaints of school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.

XI. COMMITTEE DISCUSSION

- A. Old Business
- B. New Business

XII. ADJOURNMENT

Posted 9/15/23 @ 9:00 a.m.



Southwick-Tolland-Granville Regional School District School Committee

Regular Meeting

DATE: Tuesday, September 5, 2023

TIME: 6:00 P.M.

NOTE LOCATION: In-Person at Superintendent’s Conference Room

86 Powder Mill Road

Southwick, MA 01077

MINUTES

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Agenda times are estimates.

I. ROUTINE (6:00 p.m.) – BEGIN PUBLIC SESSION & ZOOM WEBINAR

A. Attendance

The meeting was called to order by Mr. Stevenson at 6:00 p.m.

Motion by Petschke, seconded by Emmelmann 5/0/0

- | | | |
|--------------------------|-------------------------------------|---|
| School Committee | <input checked="" type="checkbox"/> | Robert Stevenson, Southwick, Chairman |
| (Participants): | <input checked="" type="checkbox"/> | Pamela Petschke, Granville, Vice Chairperson |
| | <input type="checkbox"/> | Ryan Korobkov, Southwick, Secretary |
| | <input checked="" type="checkbox"/> | Theodore Locke, Tolland |
| | <input type="checkbox"/> | Southwick representative, TBD |
| | <input checked="" type="checkbox"/> | Erika Emmelmann, Southwick |
| | <input checked="" type="checkbox"/> | Desiree Melloni, Southwick |
| Administration | <input checked="" type="checkbox"/> | Jennifer Willard, Superintendent |
| (Participants): | <input checked="" type="checkbox"/> | Joseph Turmel, Director of Finance and Operations |
| | <input checked="" type="checkbox"/> | Serena Shorter, Principal, Southwick Regional School |
| | <input checked="" type="checkbox"/> | Charles Jasak, Assistant Principal, Southwick Regional School |
| | <input checked="" type="checkbox"/> | Erin Mountain, Recording Secretary |
| Student Representatives: | <input checked="" type="checkbox"/> | Lucas Caron |
| News Media: | <input type="checkbox"/> | None |
| Observers/ Attendees: | <input type="checkbox"/> | Approx. 5 |

B. Opening Ceremony

Pledge of Allegiance

C. Consent Agenda – Minutes of 8/21/23 Workshop; 23/24 Home Education Proposals HS-2324-32 through HS-2324-49; Approval of Fundraiser – SRS Field Hockey Dining to Donate

D. Warrants

Circulating

E. Correspondence

None

II. PUBLIC COMMENT – excluding personnel issues

Anyone wishing to make a public comment must appear in-person at the meeting.

In-person speakers will be allowed three (3) minutes to present their material and must begin by stating their name and address. The total time limit for public comment is fifteen (15) minutes. The presiding chairperson may permit extension of this time limit, in extenuating circumstances.

Improper conduct and remarks will not be allowed. Comments may offer such objective criticisms of the school operations and programs as concern them, but in public session, the committee will not hear personal complaints of school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.

Mr. Thomas Daly, 6 Tiffany Circle, Westfield (son is grade 6 at Powder Mill School), acknowledged the emails from Superintendent Willard containing links to the draft DESE Comprehensive Health & PE Frameworks and the feedback form/survey. He focused his attention on the 6th/7th grade frameworks and said that much of this is acceptable but other language is “over the top” for this age. He does not feel that the proposed discussions related to sexual relations are not appropriate for his 11-year-old son. His other issue is that he feels some topics are not based on fact, and he takes objection to the fact that the frameworks state that there are more than two genders. He knows we are limited in what we can do but he wants to know if there are more parents that are concerned and feel the same way as he does. He asked whether the School Committee could send a notice to parents to see if they are concerned or not and to let parents know that the frameworks contain some specific language.

Mr. Stevenson said that the draft frameworks were raised at the School Committee workshop and the School Committee is on top of this topic. He explained that reminder emails/texts were sent to parents twice before the feedback deadline. As the state continues to do research, the district will keep families informed. He further noted that there is a possibility that we may decide to hold an information session; we will keep a close eye on this. He said that while we don’t have a lot of wiggle room on the framework, we do on the curriculum, and we are sensitive to the topic. Superintendent Willard noted that the frameworks came out in grade spans, so what we teach in grade 8 is not what we would teach in grade 6.

III. STUDENT ADVISORY REPORT

Lucas reported that SRS is looking into finding another student representative to the School Committee. He said that things are going smoothly. He reported on some sports updates, and said that the new JV Girls Soccer coach is on board and is having a positive impact. The testing for summer reading assignments is taking place tomorrow.

IV. EDUCATIONAL PRESENTATION

- Student Cell Phone Use Pilot Grant – Serena Shorter, Principal, and Charles Jasak, Assistant Principal, Southwick Regional School

Ms. Shorter reported that information from the Department of Elementary and Secondary Education came out regarding a federally funded grant to support districts in implementing policies programs and practices that address the use of cell phones in schools. The applications were submitted, and Southwick Regional School was awarded maximum funding (\$10,000). They explained that social emotional, academic and mental health issues are impacted by the use of cell phones. SRS would like to purchase Yondr pouches for the middle school grades (7 and 8), as there is an “off and away” policy for students in these grades. The use of the pouches would further support students and safety. The administrators would like to see what effect the Yondr pouches would have on student engagement and the negative impacts of social media, as well as the communication loop. Ms. Shorter and Mr. Jasak noted that each student in grade 7 and 8 would get a Yondr pouch, which is magnetized. The pouch will remain with the student all day, and at dismissal time, they will take the pouch to a de-magnetize site to open the pouch and access their phone. Some students with medical issues need their phones and that’s okay. Ms. Shorter and Mr. Jasak outlined the pros and cons of the pouches. There are many pros and only a few cons, including the idea that some students may try to beat the system. Mr. Jasak reported that the pouches were used in his previous district very successfully.

Questions about logistics were raised, and Mr. Jasak spoke to that. He said that after about one week, there was zero impact on dismissal. The representative from the company will come to SRS to demonstrate the product’s use. We have enough grant money for 333 pouches (we have 230 students total in grades 7 and 8). Ms. Shorter explained that there are options regarding rolling out the initiative and what their practice will look like at SRS. The handbook language will be updated when the details and the rollout plan are outlined. She said that once the School Committee gives approval, the school will move quickly to get their plan in place and communicate information.

V. ACTION ITEMS

- A. Approve Consent Agenda
Move to approve Consent Agenda items as listed above.
There were no questions or comments.

Motion by Petschke, seconded by Emmelmann

5/0/0

Motion passes.

B. Approve Acceptance of Student Cell Phone Use Pilot Grant and Expenditures

Move to approve the Student Cell Phone Use Pilot Grant and expenditures as outlined in the terms of the grant.

There were no questions or comments.

Motion by Petschke, seconded by Emmelmann 5/0/0

Motion passes.

C. Approve District Strategic Plan 2023-2027

Move to approve the 2023-2027 District Strategic Plan.

There were no questions or comments.

Motion by Petschke, seconded by Emmelmann 5/0/0

Motion passes.

VI. REPORTS

A. Superintendent

Enrollment Numbers – Superintendent Willard shared the enrollment numbers by grade. She noted that we have 21 new School Choice students this year, nine of them are in kindergarten. We have many openings still, except for no openings in grades 1 or 12. The district saw a decline in enrollment from 8th to 9th grade, and we only have four grades with enrollment greater than 100. This year the enrollment in grades 1-12 is 1277 and last year it was 1294. Mr. Stevenson reminded everyone that the School Committee will examine the School Choice seats/openings on a rolling basis quarterly.

Opening of School -

Superintendent Willard reported that the opening of school went smoothly, and there was a lot of positivity around the picnic, convocation and the keynote speaker, Dr. Adolph Brown, on August 28. She noted that preschool began today and kindergarten starts tomorrow. All of our teaching positions are filled, and although there were three resignations at the end of August, those positions have been filled. We had a long-term sub who had gotten a job somewhere else, but when a position opened here, she came back to STGRSD.

B. Director of Finance and Operations

Mr. Turmel reported that he has heard back from Mr. Amato regarding the field feasibility study. We completed a questionnaire he sent and after that information is put together, they will meet again and then there will be a presentation to the community.

The vestibule project at Powder Mill is ongoing. The doors near the office were moved back 25 feet to create a holding area similar to that at SRS and Woodland School. The company will be working on the locks and the badge access; and the hope is that this project is complete in the next month.

Mr. Turmel said that 22 vape sensors were installed (in the 6th grade, and all SRS bathrooms, as well as two in each locker room at SRS).

He shared that the FY23 audit started in early August; we are working with Powers & Sullivan auditors. He said Mr. Presnal has been working with us to get our E and D numbers aligned. We are in good shape with the audit.

Mr. Turmel shared that the insurance on the fuel tank at the bus garage expired on July 1. Superintendent wanted to make sure that the tank is not leaking (it is not leaking). We worked with LPVEC to have the buses fill up here in order to get as much gas as possible out of the tank (there is some gas in it). The pump and inspections are up to date. We heard back today from the insurance company that because the tank is not in use, it is not insurable. The district has received a plan and an estimate for work to remove the tank, which will cost approximately \$40,000 total. There is \$40,000 in a transportation revolving account, which Mr. Presnal earmarked for this. If the cost gets to be closer to \$50,000 then we have funds in capital from the bus garage which could be used and it would not impact the operating budget.

Mr. Stevenson asked if we are looking at closer to \$50,000 for this work, do we have to get quotes. Mr. Turmel said that yes, we would get three quotes and we will go with the one that works for us.

VII. SUB COMMITTEES AND LIAISONS

Negotiations: Locke, Melloni, TBD – The custodians and paraprofessionals are up for negotiation at the end of the school year. This subcommittee needs a member; contact Mr. Stevenson if interested.

Finance: Locke, Stevenson, TBD – This subcommittee needs another member. They would like to meet toward the end of the month; a meeting schedule will be prepared.

L.P.V.E.C. Bd. Collaborative: Emmelmann – Ms. Emmelmann thinks highly of Dr. Morton, the new executive director. She spoke about the electric buses and charging stations (these have not been purchased yet). Buses will stay at Woodland until November 1.

L.P.V.E.C. Bd. Corporation: Stevenson – No report

Policy: Petschke, Stevenson, TBD – Subcommittee will meet beginning in November, and will resume reviewing sections of the Policy Manual. This subcommittee has an open spot as well.

Buildings and Grounds Liaison: Locke, Emmelmann, Stevenson – A meeting will take place after Mr. Amato gets back to us. The new food service equipment is in, and there will be excess revenue so more equipment can be upgraded and more appealing food choices can be incorporated into the menus. Mr. Lillibridge will meet with the Finance Subcommittee. Food delivery to St. Mary's in Westfield is going well. Delivery to St. Mary's high school will begin in the next few months.

Instructional Leadership Team (ILT) Liaison: Petschke, Korobkov, Melloni – No report

Wellness Liaison: Locke, Korobkov, Melloni – No report

SPED Liaison: Petschke, Korobkov, Emmelmann – No report

Technology Liaison: Petschke, Melloni – Mr. Green, Mr. Turmel and a contractor will have an in-depth meeting in two weeks. The vendor we used this summer was extremely helpful in getting the laptops ready for school. This meeting will take place over three days and the vendor will show us what they can do for us and what they can do differently. If we take this route, there would be a RFP and within two weeks we could have bids. By November/December/January there could be an update. We have \$225 not part of capital funds that could be used.

Southwick Capital Committee Liaison: TBD – No report

Southwick Master Plan Liaison: TBD – Mr. Stevenson spoke with someone in the Town to review things, and the Town needed school district input. He questioned whether we need a liaison because the master plan is in the implementation phase now. We can review options for who could be involved, including whether Mr. Jubb could.

Athletics Liaison: Stevenson – No report

Legislative Liaison: Rotating attendance at MASC – Ms. Petschke would like to attend this year. We will register her. Mr. Locke also expressed interest in attending. Mr. Stevenson said we would look at the budget, but Mr. Locke needs to let us know for sure if he would like to attend.

VIII. PUBLIC COMMENT – excluding personnel issues

Anyone wishing to make a public comment must appear in-person at the meeting.

In-person speakers will be allowed three (3) minutes to present their material and must begin by stating their name and address. The total time limit for public comment is fifteen (15) minutes. The presiding chairperson may permit extension of this time limit, in extenuating circumstances.

Improper conduct and remarks will not be allowed. Comments may offer such objective criticisms of the school operations and programs as concern them, but in public session, the committee will not hear personal complaints of school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.

Mr. Thomas Daly, 6 Tiffany Circle, Westfield (son is in grade 6 at Powder Mill School) had a question about the school buildings and temperature on the second floor and is wondering if we have considered putting in air conditioning units in the schools. Mr. Stevenson explained that we looked at this when the renovations happened at SRS, and we were told it would not work (electrical and code issues). Mr. Wicander, Building and Grounds Supervisor, can explain this at a Building and Grounds subcommittee meeting. For these hot days, principals have been asked to move students to cooler spaces within the buildings as needed (at SRS, this would be the library, auditorium and community room).

IX. COMMITTEE DISCUSSION

A. Old Business
None

B. New Business

The Southwick SC Candidate Interviews and Joint School Committee (Southwick members) / Southwick Select Board meeting will take place on Monday, September 11, 2023.

X. ADJOURNMENT

At 7:24 p.m., a motion was made to adjourn the meeting.

With the members Rob Stevenson, Pamela Petschke, Theodore Locke, Erika Emmelmann, and Desiree Melloni all present and voting individually, the motion passes.

Motion by Emmelmann, seconded by Petschke 5/0/0

(Stevenson – yes; Petschke – yes; Emmelmann – yes; Locke – yes; Melloni- yes)

Respectfully Submitted,

Ryan Korobkov, Secretary

XI. STAFFING

Appointments

Garfield, Randall	English Teacher	SRS	9/11/2023
Teahan, Hannah	Paraprofessional	Powder Mill	9/11/2023

Resignations

Harrington, Caren	History Teacher	SRS	9/7/2023
-------------------	-----------------	-----	----------

Retirements

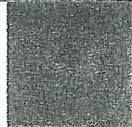
XII. LIST OF DOCUMENTS VIEWED OR DISCUSSED DURING THIS MEETING

- Agenda for the September 5, 2023 Meeting
- Minutes of the August 21, 2023 Workshop
- Home Education Proposals: HS-2324-32 through HS-2324-49
- District Strategic Plan 2023-2027 (with revisions)
- Policy Subcommittee Meeting Dates 2023/2024
- Enrollment 2023/2024

2023/2024 Home Education Proposals

**SOUTHWICK-TOLLAND-GRANVILLE
REGIONAL SCHOOL DISTRICT**

ID#	23/24 Grade Level	Town	Date Received
HS-2324-50	11	Southwick	9/1/2023
HS-2324-51	5	Southwick	9/6/2023
HS-2324-52	1	Southwick	9/6/2023



Southwick-Tolland-Granville Regional School District

Fundraiser Application and Approval Form

No fundraising of any kind may be held without the specific consent of the building principal, Superintendent and the School Committee. Fundraising activities may not begin until approval is obtained.
Application must be approved two (2) weeks in advance of activity or must be rescheduled.

Name of Organization: PAWS PTO Name of Advisor(s): Tiffany Jacquier
 Date of Application: September 5, 2023 Date of Fundraising Activity: School year 2023-2024
 Fundraising Activity: See attached
 Location of Fundraiser: _____
 Purpose / Beneficiary of Fundraiser: _____

Tiffany Jacquier
 Applicant Printed Name

Tiffany LT Jacquier
 Applicant Signature

Erin Carrier Michael Pescitelli
Erin Carrier (Sep 5, 2023 13:01 EDT)
 Principal's Signature
 Date Sep 5, 2023 Date Sep 5, 2023

 Athletic Director's Signature (if sports related)
 Date _____

Jennifer Juliana
 Superintendent's Signature

School Committee:
 Date Approved _____

When the fundraiser is completed, please submit the following information to the building principal:

Gross Profit: \$ _____

Less Expenses: \$ _____

Net Profit: \$ _____

Account Deposited to: _____ Date Deposited: _____

 Signature of Applicant

 Signature of Building Principal

Signature: Michael PEscitelli
Michael PEscitelli (Sep 5, 2023 14:02 EDT)

Email: mpescitelli@stgrsd.org

PAWS PTO FUNDRAISERS FOR 2023-2024 SCHOOL YEAR

FUNDRAISING ACTIVITY	DATE OF ACTIVITY	PRIMARY CONTACT(S)	LOCATION OF FUNDRAISER	PURPOSE OF FUNDRAISER
Apparel	All Year	Tiffany Jacquier	online	To fundraise for the general fund
Meadow Farms	9/18/23-10/2/23	Brenna Comee	packets in school, ship to home	To fundraise for the general fund
Scholastic Book Fair	September & June	Christine Greco	Powder Mill & Woodland School	To purchase Scholastic Periodicals for classrooms
Turkey Trot	November	Tiffany Jacquier/Brenna Comee	STGRSD Track	To fundraise for the general fund
Holiday Bazaar	December	Christine Greco	Powder Mill & Woodland School	To fundraise for the general fund
Paint Night	December	Tiffany Jacquier/Brenna Comee	Off Campus - Parent night	To fundraise for the general fund
Barnes & Noble	January/February	Tiffany Jacquier	Barnes & Noble Holyoke	To provide books for classroom libraries
Square 1 Art	March - May	Tiffany Jacquier	Powder Mill & Woodland School	To fundraise for the general fund
Golf Tournament	May	Sarah Bedard	Off Campus - Parent night	To fundraise for the general fund



Southwick-Tolland-Granville Regional School District

Fundraiser Application and Approval Form

No fundraising of any kind may be held without the specific consent of the building principal, Superintendent and the School Committee. Fundraising activities may not begin until approval is obtained.
Application must be approved two (2) weeks in advance of activity or must be rescheduled.

Name of Organization: Student Council (Name of Advisor(s): Darrel Grant)

Date of Application: 9/5/23 Date of Fundraising Activity: Nov 8, 2023

Fundraising Activity: Dress in jeans (staff & student) + donate to 6760 Fund

Location of Fundraiser: SRS

Purpose / Beneficiary of Fundraiser: Red White and Blue Jean day is a national fundraiser day that benefits U.S. Military and veterans

Darrel Grant
Applicant Printed Name

[Signature]
Applicant Signature

[Signature]
Principal's Signature
Date 9/5/23

Athletic Director's Signature (if sports related)
Date _____

[Signature]
Superintendent's Signature

School Committee:
Date Approved _____

When the fundraiser is completed, please submit the following information to the building principal:

Gross Profit: \$ _____

Less Expenses: \$ _____

Net Profit: \$ _____

Account Deposited to: _____ Date Deposited: _____

Signature of Applicant

Signature of Building Principal



Southwick-Tolland-Granville Regional School District

Fundraiser Application and Approval Form

No fundraising of any kind may be held without the specific consent of the building principal, Superintendent and the School Committee. Fundraising activities may not begin until approval is obtained.

Application must be approved two (2) weeks in advance of activity or must be rescheduled. *Pam Mahoney*

Name of Organization: Junior class Name of Advisor(s): Tracy Hartshorn

Date of Application: June 20, 2023 Date of Fundraising Activity: November 2023

Fundraising Activity: pie in the face vote your teacher 13-17

Location of Fundraiser: SRS Cafeteria

Purpose / Beneficiary of Fundraiser: fundraise for prom & senior year

Tracy Hartshorn
Applicant Printed Name

[Signature]
Applicant Signature

[Signature]
Principal's Signature
Date: 9/13/2023

Athletic Director's Signature (if sports related)
Date _____

[Signature]
Superintendent's Signature

School Committee:
Date Approved _____

When the fundraiser is completed, please submit the following information to the building principal:

Gross Profit: \$ _____

Less Expenses: \$ _____

Net Profit: \$ _____

Account Deposited to: _____ Date Deposited: _____

Signature of Applicant

Signature of Building Principal



Southwick-Tolland-Granville Regional School District

Fundraiser Application and Approval Form

No fundraising of any kind may be held without the specific consent of the building principal, Superintendent and the School Committee. Fundraising activities may not begin until approval is obtained.

Application must be approved two (2) weeks in advance of activity or must be rescheduled.

Name of Organization: Class of 2025 Name of Advisor(s): P. Mahoney / T. Hartshorn

Date of Application: 6/2023 Date of Fundraising Activity: Nov 14, 2023

Fundraising Activity: Student (Southwick) night - Chipotle

Location of Fundraiser: Chipotle Westfield, MA

Purpose / Beneficiary of Fundraiser: Class activities

Pamela Mahoney
Applicant Printed Name

PM
Applicant Signature

[Signature]
Principal's Signature
Date 9/13/2023

Athletic Director's Signature (if sports related)
Date _____

[Signature]
Superintendent's Signature

School Committee:
Date Approved _____

When the fundraiser is completed, please submit the following information to the building principal:

Gross Profit: \$ _____

Less Expenses: \$ _____

Net Profit: \$ _____

Account Deposited to: _____

Date Deposited: _____

Signature of Applicant

Signature of Building Principal



Southwick-Tolland-Granville Regional School District

Fundraiser Application and Approval Form

No fundraising of any kind may be held without the specific consent of the building principal, Superintendent and the School Committee. Fundraising activities may not begin until approval is obtained.

Application must be approved two (2) weeks in advance of activity or must be rescheduled.

Name of Organization: World Long Club Name of Advisor(s): P. Mahoney / J. Rodriguez

Date of Application: 6/16/2023 Date of Fundraising Activity: 11/20 - 12/1

Fundraising Activity: Popcorn Sale

Location of Fundraiser: n/a

Purpose / Beneficiary of Fundraiser: Trip to Spain

Pamela Mahoney
Applicant Printed Name

P. Mahoney
Applicant Signature

[Signature]
Principal's Signature
Date 9/13/2023

Athletic Director's Signature (if sports related)
Date _____

[Signature]
Superintendent's Signature

School Committee:
Date Approved _____

When the fundraiser is completed, please submit the following information to the building principal:

Gross Profit: \$ _____

Less Expenses: \$ _____

Net Profit: \$ _____

Account Deposited to: _____ Date Deposited: _____

Signature of Applicant

Signature of Building Principal



Southwick-Tolland-Granville Regional School District

Fundraiser Application and Approval Form

No fundraising of any kind may be held without the specific consent of the building principal, Superintendent and the School Committee. Fundraising activities may not begin until approval is obtained.
Application must be approved two (2) weeks in advance of activity or must be rescheduled.

Name of Organization: Spanish Club Name of Advisor(s): Pam Mahoney
 Date of Application: 10/16/2023 Date of Fundraising Activity: March 11-29, 2024
 Fundraising Activity: flower bulb sale
 Location of Fundraiser: n/a
 Purpose / Beneficiary of Fundraiser: Spanish Club Trip in April 2025

Pamela Mahoney
 Applicant Printed Name

[Signature]
 Applicant Signature

[Signature]
 Principal's Signature
 Date: 9/13/2023

 Athletic Director's Signature (if sports related)
 Date _____

[Signature]
 Superintendent's Signature

 School Committee:
 Date Approved _____

When the fundraiser is <u>completed</u>, please submit the following information to the <u>building principal</u>:	
Gross Profit:	\$ _____
Less Expenses:	\$ _____
Net Profit:	\$ _____
Account Deposited to:	_____
	Date Deposited: _____
_____ Signature of Applicant	_____ Signature of Building Principal

For Central Office Use
 Rec'd: 9/14/23
 Returned: _____

FIELD TRIP REQUEST FORM

Trip Date: Wed. Nov. 1, 2023

Request Date: 9/8/23

DIRECTIVES AND REGULATIONS:

1. The Building Administrator must submit this form to the Office of the Superintendent **AT LEAST TWO WEEKS PRIOR TO THE WEEK OF THE PROPOSED TRIP** so that bus/driver availability can be verified.
2. All trips must meet the requirements of purpose, supervision, and policies of each school.
3. The Trip Coordinator is responsible for providing directions to the driver.

Trip Coordinator to Complete This Section:

Destination: ACM Aerospace Alley 2023 Future Workforce Opportunities Fair
 Complete Address: Connecticut Convention Center, Columbus Boulevard, Hartford, CT
 Phone Number: _____

School: Circle One: WS PMS SRS Group/Class: Career Center

Trip Coordinator (s): Maryanne Margiotta

School Departure Time: 8:00 am *(see below) (or 9am?) School Arrival Time: 1:30 pm

Type of Transportation: Circle One: Van Mini Bus Bus Charter Bus Other: _____

Cost of Trip to Students: \$0 Number of Chaperones: (depends on # of students)

Trip List Attached: Check One: YES NO Number of Students: I would like the opportunity to fill 2 buses, if the interest is there - we had a waiting list for 1 bus last year.

Meals: Check One: Student Provide/Bring from Home Provided on Trip/Eat Out

School Provide Bagged Lunch School Café During Regular Lunch Period (bus will stop at fast food restaurant on the way back)

Teacher/Advisor: Maryanne Margiotta

School Office to Complete This Section:

Trip Charged To: District Budget Student Activity Account

Nurse Needed: YES NO Signature: _____

Administrator: Approve Reject: Reason: _____

Signature: _____

Superintendent's Office to Complete This Section:

Transportation: Bus Available: Y N Per Karen/Linda Date: _____

Nutrition: Notified: Y N Date: _____

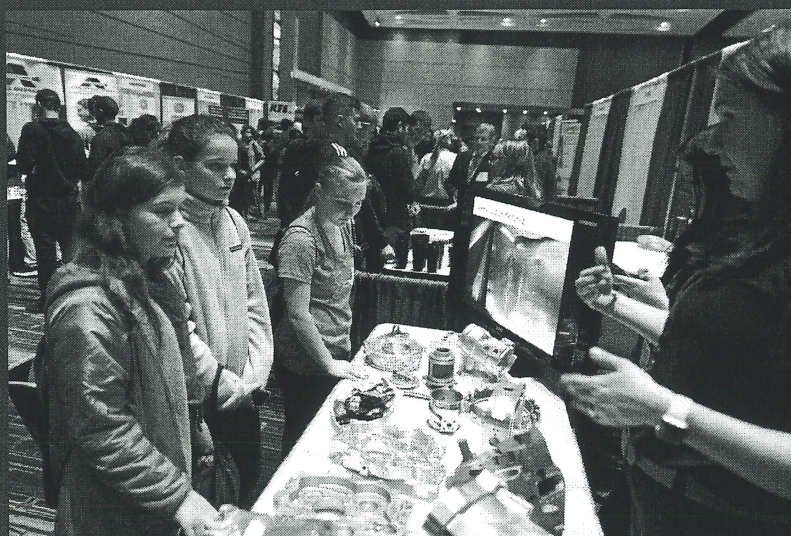
Superintendent: Approve Reject: Reason: _____

Signature: Jennifer Fullara

* We can arrange a later start time, if needed, to accommodate bus scheduling.

FUTURE WORKFORCE OPPORTUNITIES FAIR

Meet the World's
Aerospace Alley®
Wed. Nov. 1st!



LAUNCH YOUR CAREER IN AEROSPACE

The ACM's Aerospace Alley® Future Workforce Opportunities Fair was created to make students and their teachers, counselors, parents and communities aware of the broad opportunities and well-paying careers available in the local aerospace industry.

There will be an opportunity to:

- ✓ meet with over 90 local aerospace firms to learn about different careers opportunities
- ✓ learn what employees look for when hiring new employees
- ✓ see leading-edge technologies that modern manufacturers are using

Take a look inside the
Aerospace Alley® show!



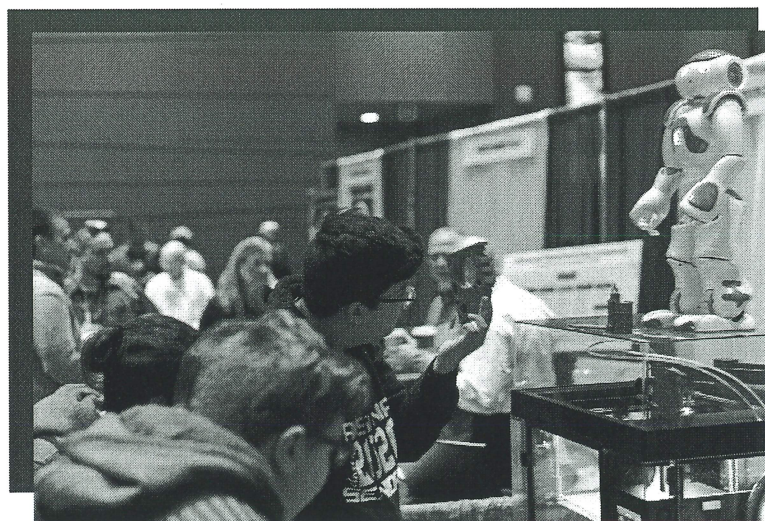
TO REGISTER: CTcreates.org/acm

Wed. Nov. 1, 2023

8:00 - 11:30 am

Connecticut Convention Center
100 Columbus Ave, Hartford, CT

There is no cost for schools to participate. ACM will also provide free parking for school buses.



FOR MORE INFORMATION:

Jessica Taylor, Executive Director
Aerospace Components Manufacturers
JTaylor@acm-ct.org | 860.282.4239
aerospacecomponents.org

Aerospace Components Manufacturers (ACM), formed in 1999, is Connecticut's and Western Massachusetts' Aerospace Cluster representing small- and medium-sized aerospace manufacturers. The membership consists of 120 companies and supports over 11,000 employees

School Registration is Open! ACM's Aerospace Alley® Future Workforce Opportunities Fair 2023

Jessica Taylor <jtaylor@acm-ct.org>

Thu 9/7/2023 10:08 AM

To: Jessica Taylor <jtaylor@acm-ct.org>

📎 2 attachments (2 MB)

ACM Aerospace Alley Future Workforce Opportunities Flyer 2023.pdf; School Registration Form ACM Future Workforce Opportunities Fair 2023 .docx;

Good morning Teachers, Counselors and Administrators!

Registration is now Open!

ACM's Aerospace Alley® Future Workforce Opportunities Fair

November 1, 2023

8:00 – 11:30am

Connecticut Convention Center, Hartford, CT

Our ACM member companies are looking forward to speaking to your students again this year about careers in Aerospace Manufacturing!

As in the past, there will be **no cost** for your school to participate. Additionally, ACM will provide free parking for your school bus at the CT Convention Center.

Attached is the event flyer and registration form.

Please complete the registration form and return it to: jtaylor@acm-ct.org

Or register online at: www.CTcreates.org/acm

Please feel free to notify your school's "Parent-Teacher" organization of this event!

Parents, as the decision makers for their children, are invited to attend to learn about the careers available in this local industry!

→→→ [Click here to Check out the 2023 Event Video!](#)



Please reach out to me if you have any questions.

We look forward to seeing you on November 1st!

Educational Travel Permission Request

Proposed Destination: Spain

Date: Friday April 17--Saturday April 26, 2025

Trip Advisor: Pamela Mahoney (SRS)

Tentative Itinerary: See Attached Itinerary

Method of Transportation: Flight from Boston to/from Madrid (details TBA)

Student Group: SRS students who will have studied or currently enrolled at the time of travel in Spanish II and have no serious disciplinary infractions.

Cost: **Current price is \$4129***

*This price **does** insurance for \$190
Round-trip flights
Motor coach
It includes breakfast & dinner daily
8 nights in hotel
Full-time tour director
All entrance fees to eleven (11) listed activities
Six (6) local tours

Sites Visited: Madrid, Toledo, Granada, Sevilla, Cádiz, Córdoba

Travel Company: EF Tours, the company SRS Spanish Club has been using for years, since 2008.



EDUCATIONAL
TOURS

Watch videos, read
reviews, and enroll on your
teacher's Tour Website

eftours.com/

This is also your tour number

MADRID & ANDALUSIA

10 or 12 days | Spain

Compare life in Spain's grand capital city to the distinct culture of the Moorish-influenced Andalusia region. Madrid welcomes you with a warm and lively spirit—and a distinctly European feel. The Prado and Palacio Real are as proudly Spanish as they are internationally renowned, while Granada, Seville, and Córdoba showcase their multicultural roots at the Alhambra, Seville Cathedral, and Mezquita.

YOUR EXPERIENCE INCLUDES:



Full-time Tour Director



Sightseeing: 5 sightseeing tours (6 with extension);
3 walking tours (4 with extension)



Entrances: Prado; Palacio Real; Toledo Cathedral;
Church of Santo Tomé; synagogue visit; Alhambra;
"City Challenge" scavenger hunt; Moroccan tea house;
authentic Andalusia experience; Seville Cathedral;
Mezquita; with extension: Park Güell



Personalized learning guide: Our personalized learning
experience engages students before, during, and after
tour, with the option to create a final, reflective project for
academic credit.



All of the details are covered: Round-trip flights
on major carriers; comfortable motorcoach; AVE
high-speed train with extension; 8 overnight stays,
(10 with extension); European breakfast and dinner
daily; Lunch on Day 3



What you'll experience on your tour

Day 1: Fly overnight to Spain

Day 2: Madrid

- Meet your Tour Director at the airport in Madrid, the capital and largest city in Spain. During your stay you'll explore Puerta del Sol, the heart of the city, and travel back in time to Spain's Golden Age at Plaza Mayor, where you'll learn about this grand square's history of bullfights, royal weddings, and public executions. At the Prado art museum, behold paintings like Velázquez's *Las Meninas* and Goya's paired canvases. Get a taste of royal Madrid at the extravagant Palacio Real, where you'll wander the fabulous palace interior and find more than 2,000 rooms decked in beautiful frescoes, delicate porcelain wares, and finely woven rugs.
- Take a walking tour of Madrid.

Day 3: Madrid

- Take an expert-led tour of Madrid: Puerta del Sol; Plaza Mayor.
- Visit the Palacio Real.
- Visit the Prado.

Day 4: Toledo | Granada

- Travel to Toledo.
- Take an expert-led tour of Toledo.
- Visit Toledo Cathedral.
- Visit the Church of Santo Tomé.
- Visit a synagogue.
- Continue on to Granada.

Day 5: Granada

- Take an expert-led tour of Granada.
- Explore more of Granada through a "City Challenge" scavenger hunt.
- Visit the Alhambra, Granada's crowning jewel that's widely recognized as the world's premier example of Moorish architecture. Built as an all-in-one alcazaba (fortress), alcazar (palace), and small medina (city), the Alhambra was home to the last of the Nasrid Sultans. Here, King Ferdinand and Queen Isabella agreed to finance the historic voyage of Christopher Columbus.
- Visit a Moroccan tea house.
- Enjoy a free evening or
 - experience a flamenco evening.

Day 6: Granada | Seville

- On your way to Seville, enjoy an authentic Andalusia experience with your Tour Director: olive oil factory; traditional meal at local village; Historical House Museum.

Day 7: Seville

- Travel to Seville—city of bullfights, flamenco dancing, Don Juan, and *Carmen*, and the heartbeat of Andalusian culture.
- Take a walking tour of Seville with your Tour Director. Follow narrow, twisting alleys through the Barrio de Santa Cruz, where picturesque whitewashed houses, flower-filled patios, and tiled benches are pleasant reminders of an unhurried lifestyle. Pass by María Luisa Park to admire the mosaics and fountains of Plaza de España, the centerpiece of the 1929 Ibero-American Exposition. Visit the grave of Christopher Columbus inside Seville's Cathedral, and imagine the spectacle of a traditional Spanish bullfight at the Plaza de Toros, celebrated for its Baroque architecture and historical significance.
- Enjoy free time to see more of Seville or
 - enjoy an evening river cruise.

Day 8: Seville | Cádiz

- Take a day trip to Cádiz.
- Enjoy an expert-level tour of Cádiz.

Day 9: Córdoba | Madrid

- Travel to Córdoba.
- Visit the Mezquita.
- See Don Quixote's windmills.
- Continue on to Madrid.

Day 10: Depart for home

• 2-DAY TOUR EXTENSION

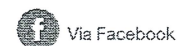
Days 10–12: Madrid | Barcelona

- Travel by AVE train to Barcelona.
- Take a walking tour of Barcelona: Las Ramblas.
- Take an expert-led tour of Barcelona: La Sagrada Família; Montjuïc Hill; Barrio Gótico.
- Visit Park Güell.
- Time to see more of Barcelona or
 - explore Barcelona by bike.

Day 12: Depart for home

I traveled for the first time with EF when I was a junior in high school to Spain it was the best thing that ever happened to me! I am now a high school Spanish teacher and I just took my first group of students to Spain this year with EF and I know they had an amazing time and I was so happy to pass on the experience of traveling! Traveling changed my life and made me who I am today!

— MELISSA, GROUP LEADER



TOP THREE THINGS I WILL SEE, DO, TRY, OR EXPLORE

1. _____

2. _____

3. _____



Program Price ¹	\$3,939
Includes:	
• Round-trip airfare and on tour transportation	
• Hotels with private bathrooms	
• Breakfast and dinner (see your itinerary for meal details)	
• Full-time Tour Director	
• Daily activities, tours and entrances to attractions	
Global Travel Protection	\$190
EF's Peace of Mind Program *	Free
Total for Students (under 20)	\$4,129
19 monthly payments	\$213/mo
<hr/>	
Adult Supplement ²	\$660
Total for Adults	\$4,789
19 monthly payments	\$248/mo
<hr/>	

Superintendent Goals for 2023-2024

Jennifer C. Willard

As in years past, my goals are aligned with the District Strategic Plan.

Goal 1: To improve literacy across the District, I will continue to work collaboratively with administrators on a three-year initiative around the Science of Reading in conjunction with providing new high quality instructional materials. The intended outcome will result in teachers having an enhanced knowledge around reading and students making at least one year of growth evidenced by District Assessments. (Acceleration Roadmap aligned) (Student Learning Goal)

Key Actions

1. Provide opportunities for teachers to engage in professional development aligned with our District Strategic Initiative- Guaranteed and Viable Curriculum.
2. Provide professional development that will focus on phonics in the early grades and comprehension through the development of background knowledge and vocabulary in the upper grades.
3. Hold quarterly meetings with Director of Curriculum and Instruction on the progress of initiative and next steps.
4. Participate in learning walks at building level to gather data on changes in instructional practice.
5. Support administrators on initiative progress during monthly leadership meetings.

Benchmarks

1. PD calendar with specific professional development aligned to initiative- specifically Hill for Literacy
2. Mid-Year presentation to SC on student growth using District approved screeners, common assessments
3. Collaborative day professional development offerings
4. Beginning of year presentation to SC on student growth using District approved screeners, common assessments

Focus Indicator: Instructional Leadership

1-F- Student Learning- Demonstrates expected impact on student learning based on multiple measures of student learning, growth, and achievement, including student progress on common assessments and statewide student growth measures where available.

III-C- Communication- Engages in regular, two way, culturally proficient communication with families and community stakeholders about student learning and performance, that is provided in multiple formats and reflects understanding of and respect for different families' home languages, culture, and values.

Evidence: District Wide Assessment Calendar
Common Assessment Data
List of parent teacher conference dates
Samples of principal newsletters where they explain what students are learning

Goal 2: At the beginning of the year, I will support administrators in creating meaningful, actionable, and measurable professional practice goals around using data in real time and how to use that data to support student learning. (Acceleration Roadmap aligned) (Professional Practice)

Key Actions

1. Meet with building administrators to discuss Beginning of Year benchmark data and set student learning growth goals.
2. Conduct a minimum of three meetings with building administrators to discuss building progress towards established goal. Adjust action plan if necessary.
3. Review instructional growth over the course of the year to determine next steps and targeted areas of focus for 2022-2023.
4. Use online assessments (iReady and in class end of unit tests) in preparation for mandated statewide testing.
5. Support administrators to develop and attain meaningful, actionable, and measurable professional practice and student learning goals.

Benchmarks

1. Calendar of benchmark assessments with opportunities for online assessments
2. Dates of meetings with administrators
3. Beginning of year and mid-year presentations to school committee on student growth

Focus Indicators: Instructional Leadership

IV-D- Continuous Learning: Develops and nurtures a culture in which staff members are reflective about their practice and use student data, current research, best practices, and theory to continuously adapt instruction and achieve improved results, as evidenced by:

1. Supporting regular opportunities for administrators and teams to reflect on and collaborate around the effectiveness on a wide range of practices related to instruction and student learning and
2. Engaging in their own continuous learning to improve leadership practice.

I-E- Data-Informed Decision Making: Using multiple sources of evidence related to student learning- including state, district, and school assessments results and growth data- to inform school and district goals and improve organizational performance, education effectiveness and student learning.

1-D- Provides effective and timely supervision and evaluation of all staff in alignment with the state regulations and contract provisions.

Evidence: District Wide Assessment Data
Report on District Assessments
District/ School Improvement Plans

Goal 3: To align our current policies with the Education Reform Law of 1993, I will work collaboratively with the Policy Sub Committee to update our policy manual with a lens on equity. (District Improvement)

Key Actions

1. Work with MASC on a systematic approach to updating policies.
2. Meet with MASC and set realistic timelines for completing this initiative
3. Remove administrative procedures from policy.
4. Create a procedure manual for District use.

Benchmarks

1. Updated policies aligned with Ed Reform of 93

Focus Indicator: Management and Operations

II-D- Environment- Understands and complies with state and federal laws and mandates, school committee policies, collective bargaining agreements, and ethical guidelines.

Evidence: List of updated policies

Goal 4: Over the course of the year, I will work closely with town leaders to educate and provide up to date financial costs on the anticipated FY25 school year budget with specific attention to out of district special education, out of district vocational costs and necessary positions once funded out of ESSER grants (Special Education related). (District Improvement)

Key Actions

1. Work with our school committee finance sub-committee on topics that are needed to help new members understand the school budget.
2. At November Roundtable, inform members on our E and D and our School choice balances.
3. Provide opportunities for members to ask questions ahead of budget season and provide answers in a timely manner.

4. Join the Rural School Coalition and advocate for Rural School Aid
5. Bring a fiscally sound budget to the towns to meet the needs of our students without the additional ESSER funding.

Benchmarks

1. Share out at SC meetings the outcome of meetings.
2. Budget prepared with clear answers for areas that have grown significantly.

Focus Indicator: Management and Operations

II-E- Fiscal Systems: Develops a budget that supports the district's vision, mission, and goals; allocates and manages expenditures consistent with district/school-level goals and available resources; and effectively communicates budget rationale to staff, community members, municipal stakeholders, and the school committee. Provides regular updates on implementation of the budget.

III-

Evidence: Presentation Materials
 Dates of Presentations
 Completed Budget