



Southwick-Tolland-Granville Regional School District School Committee

Regular Meeting

DATE: Tuesday, February 16, 2021

TIME: 6:00 P.M. Regular Session

Executive Session to Follow Regular Session only if needed

LOCATION: ZOOM Webinar

When: Feb 16, 2021 06:00 PM Eastern Time (US and Canada)

Topic: 2/16/2021 SC Regular

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82399350403?pwd=SWd6T1cxW44dngrRzh1cVRMRzBiQT09>

Passcode: S8rfu3

Or iPhone one-tap :

US: +19292056099,,82399350403#,,,,*866701# or +13017158592,,82399350403#,,,,*866701#

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US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 823 9935 0403

Passcode: 866701

International numbers available: <https://us02web.zoom.us/j/82399350403?pwd=SWd6T1cxW44dngrRzh1cVRMRzBiQT09>

NOTE WEBINAR

MINUTES

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Agenda times are estimates.

I. ROUTINE (6:00 p.m.) – BEGIN ZOOM WEBINAR ABOVE

The meeting was called to order by Mr. Houle at 6:00 p.m.

A. Attendance

The following were in attendance.

School Committee (Participants):

- Jeffrey Houle, Southwick
- Pamela Petschke, Granville
- Theodore Locke, Tolland
- Ryan Korobkov, Southwick
- Chelsea Berry, Southwick
- Jonathan Schantz, Southwick
- Maria Seddon, Southwick (arrived at 6:03 p.m.)

Administration (Participants):

- Jennifer Willard, Superintendent
- Stephen Presnal, Director of Finance and Operations
- Amy McLaughlin, Recording Secretary

Student Representatives:

- Annette St. Jacques

News Media:

- unknown

Observers (Attendees):

- Approximately 11

B. Opening Ceremony

Mr. Houle reminded the Committee and audience members that the meeting was being recorded. Mr. Houle reminded the Committee and audience members of the Public Comment procedures for the virtual meeting format.

C. Secretary's Report

2/4/2020 Meeting Minutes

Mr. Presnal requested two corrections under the report of the Director of Finance and Operations. The first edit is in the first paragraph and the minutes state that the required local contribution is for the three towns is increasing for FY22, when actually it is decreasing in two of three towns. The second correction is in the section paragraph that includes the school lunch information: Weekly Meal Kits should be corrected to read Weekly Meal Kits.

Chairman Houle put forth a motion to accept the minutes with the modifications.

With the members Jeff Houle, Pamela Petschke, Theodore Locke, Chelsea Berry, Jonathan Schantz, and Maria Seddon all voting individually and unanimously, the motion passes

Motion by Petschke, seconded by Berry 6/0/0

D. Warrants

Mr. Houle reminded the Committee that warrants had been emailed and asked everyone to please review and sign.

E. Correspondence

None

II. PUBLIC COMMENT – excluding personnel issues

In order that all citizens who wish to be heard before the committee have a chance and to insure the ability of the committee to conduct the district's business in an orderly manner, members of the public viewing online may make comments by sending their comment, along with their name and address, in an email, in advance of, or during, the meeting to superintendent@stgrsd.org. Comments will be read aloud at the meeting during Public Comment. Any comments received after the first comment period will be read in the second Public Comment period.

Improper conduct and remarks will not be allowed. Comments may offer such objective criticisms of the school operations and programs as concern them, but in public session, the committee will not hear personal complaints of school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.

None

III. STUDENT ADVISORY REPORT

Annette St. Jacques reported: SRS back to hybrid for 1st time since November 6 and it is good for students to be back at the start of second semester; Winter athletics have begun and events can be viewed online through livestreaming; Fall 2 athletics registration is open; the senior class is working on plans for prom; a group of students are participating in a book study of "Don't Ask Me Where I'm From" by Jennifer De Leon, a story about a METCO student.

IV. EDUCATIONAL PRESENTATION

21/22 District Calendar– Jennifer Willard, Superintendent of Schools

Superintendent Willard reported that the 21/22 calendar was created by incorporating staff feedback from changes that had been made during 20/21. Specifically the professional development days were adjusted so there are two at the beginning of the year and two more adjacent to the holiday break. Also, parent teacher conferences will be adjusted so afternoon and evening conferences take place in the same day. The video conference format will continue to be used. At the end of the year, Juneteenth is a day off school. The addition of the Juneteenth holiday will require some negotiations with bargaining units to adjust contracts and the District will look to be consistent with the town.

There were no questions or comments.

V. POLICIES

None

VI. ACTION ITEMS

- A. Accept the MOA with the Southwick-Tolland-Granville Education Association
Move to approve the Memorandum of Agreement between the Southwick-Tolland-Granville Regional School District and the Southwick-Tolland-Granville Education Association, Inc. COVID-19 School/District Closure Metrics v3.0.

Ms. Berry asked for reminder of the threshold for “red” for the town. Ms. Willard stated that at least 25 cases are needed.

With the members Jeff Houle, Pamela Petschke, Theodore Locke, Chelsea Berry, Jonathan Schantz, and Maria Seddon all voting individually and unanimously, the motion passes

Motion by Petschke, seconded by Berry 6/0/0

- B. Approve international field trip to Italy for 2022
Move to approve the Southwick Regional School 2022 International Field Trip to Italy.
 With the members Jeff Houle, Pamela Petschke, Theodore Locke, Chelsea Berry, Jonathan Schantz, and Maria Seddon all voting individually and unanimously, the motion passes
 Motion by Petschke, seconded by Berry 6/0/0

- C. Approve fundraiser for international field trip
Move to approve the 20/21 school year Southwick Regional School Fundraiser: flower bulb sales to benefit the Italy 2022 trip.
 With the members Jeff Houle, Pamela Petschke, Theodore Locke, Chelsea Berry, Jonathan Schantz, and Maria Seddon all voting individually and unanimously, the motion passes
 Motion by Petschke, seconded by Berry 6/0/0

VII. REPORTS

- A. Superintendent
 Superintendent Willard reported that, on Friday, February 19, 2021, the District recognized two teachers with the Harold Grinspoon Foundation Pioneer Valley Excellence Awards. Kindergarten teacher Rachel Garvey and sixth grade teacher Heather Lloyd were recognized in the buildings.

- B. Director of Finance and Operations
 Mr. Presnal – no report

VIII. SUB COMMITTEES AND LIAISONS

Finance: Schantz, Locke, Houle – Next meeting scheduled for February 17, 2021
 L.P.V.E.C. Bd. Directors: Petschke - Ms. Petschke reported that LPVEC had previously planned a 5 day return to learning. However, after speaking with the principals of the participating high school it was discovered that there would be a scheduling conflict with the sending schools of CTEC students. CTEC students will remain 4-days per week.
 L.P.V.E.C. Bd. Governors: Houle - No report
 Policy: Berry, Seddon – No report
 Buildings and Grounds: Houle– - No report

Liaison Assignments

Athletics Liaison: Schantz – No report

(ILT): Petschke, Korobkov, Berry – Ms. Petschke reported that a meeting was held the previous week. At the meeting, the team reviewed program of studies changes from Mr. Turmel, specifically regarding instruction of digital literacy at SRS.

Wellness Liaison: Korobkov and Locke– No report

SPED Liaison: Korobkov– No report

Technology: Petschke, Schantz– No report

Southwick Capital Committee: Berry– Ms. Berry reported that the committee met on February 11, 2021 to review budget issues related to DPW, the cemetery and greater than \$25,000.00

Southwick 250th : Berry– No report

IX. PUBLIC COMMENT – excluding personnel issues

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None

X. COMMITTEE DISCUSSION

A. Old Business

None

B. New Business

None

XI. EXECUTIVE SESSION (only if needed)

At 6:21 p.m. a motion was made to go into Executive session and not reconvene in open session.

With the members Jeffrey Houle, Pamela Petschke, Chelsea Berry, Theodore Locke, Jonathan Schantz, and Maria Seddon present and all voting individually and unanimously, the motion passes.

Motion by Schantz, seconded by Berry 6/0/0

- 1. Move to go into Executive Session to discuss the reputation, character, physical condition or mental health rather than the professional competence of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. The individual to be discussed in such executive session shall be notified in writing by the public body at least 48 hours prior to the proposed executive session; provided, however, that notification may be waived upon written agreement of the parties; and to reconvene in Open Session.
- Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel; and to reconvene in Open Session.
- Move to go into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public and the chair so declares; and to reconvene in Open Session.
- Move to go into Executive Session to discuss the deployment of security personnel or devices or strategies with respect thereto; and to reconvene in Open Session.
- Move to go into Executive Session to investigate charges of criminal misconduct or to consider the filing of criminal complaints; and to reconvene in Open Session.
- Move to go into Executive Session to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body; and to reconvene in Open Session.
- Move to go into Executive Session to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements; and to reconvene in Open Session.

- Move to go into Executive Session to consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening; and to reconvene in Open Session.
- Move to go into Executive Session to meet or confer with a mediator, as defined in section 23C of chapter 233, with respect to any litigation or decision on any public business within its jurisdiction involving another party, group or entity; and to reconvene in Open Session.
- Move to go into Executive Session to discuss trade secrets or confidential, competitively-sensitive or other proprietary information; and to reconvene in Open Session.

Negotiations: Paraprofessionals, Custodial, Singleton contracts

I. ADJOURNMENT

At 6:33 p.m. a motion was made to adjourn Executive Session and the meeting.

With the members Jeffrey Houle, Pamela Petschke, Chelsea Berry, Theodore Locke, Jonathan Schantz, and Maria Seddon present and all voting individually and unanimously, the motion passes.

Motion by Schantz, seconded by Berry 6/0/0

Meeting adjourned at 6:33 p.m.

Respectfully Submitted,

Chelsea Berry, Secretary

II. STAFFING

Appointments

Andruss, Pamela	Paraprofessional, Southwick Regional School	2/12/2021
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Resignations

Ryan, Jennifer	Paraprofessional, Woodland School	2/17/2021
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Stannard, Tonya	Paraprofessional, Southwick Regional School	2/19/2021
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Retirements

III. LIST OF DOCUMENTS VIEWED OR DISCUSSED DURING THIS MEETING:

- Agenda for the February 16, 2021 meeting
- Minutes for the February 4, 2021 meeting
- Draft District Calendar 21/22
- Memorandum of Agreement between the Southwick-Tolland-Granville Regional School District and the Southwick-Tolland-Granville Education Association, Inc. COVID-19 School/District Closure Metrics v3.0
- Fundraiser Application: SRS Flower Bulb Sales