



# Southwick-Tolland-Granville Regional School Committee Regular Meeting

DATE: Tuesday October 6, 2020

TIME: 5:30 P.M. Executive Session

6:00 P.M. Regular Session

## **PUBLIC COMMENT – excluding personnel issues**

In order that all citizens who wish to be heard before the committee have a chance and to insure the ability of the committee to conduct the district's business in an orderly manner, members of the public viewing online may make comments by sending their comment, along with their name and address, in an email, in advance of, or during, the meeting to [superintendent@stgrsd.org](mailto:superintendent@stgrsd.org). Comments will be read aloud at the meeting during Public Comment. Any comments received after the first comment period will be read in the second Public Comment period.

Improper conduct and remarks will not be allowed. Comments may offer such objective criticisms of the school operations and programs as concern them, but in public session, the committee will not hear personal complaints of school personnel nor against any member of the school community.

Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.



# AGENDA

- I. Executive Session (5:30 p.m.)**
- II. Routine (6:00 p.m.)**
- III. Public Comment (excluding personnel issues)**
- IV. Student Advisory Report - none**
- V. Educational Presentation**
  - Intramural update, David Sanschagrin, Athletic Director
  - Superintendent Goals for 20/21 School Year, Superintendent Willard
- VI. Policies**
- VII. Action Items**
- VIII. Reports**
- IX. Sub Committees and Liaisons**
- X. Public Comment (excluding personnel issues)**
- XI. Committee Discussion**
- XII. Adjournment**

# I. ROUTINE

- A. Attendance
- B. Opening Ceremony – None
- D. Secretary's Report
  - A. Move to accept the 9/15/2020 Meeting Minutes
- E. Warrants – have been be emailed, please sign and return
- F. Correspondence



## II. PUBLIC COMMENT

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# III. STUDENT ADVISORY REPORT

**None**



# IV. EDUCATIONAL PRESENTATION

**Intramural Update - David Sanschagrín, Athletic Director**

**Superintendent Goals for 20/21 – Jennifer Willard, Superintendent**





## Southwick Intramural Update



### **Participation Survey (Initial):**

Results of the original survey (10 days prior to start) indicated the following interest:

21 Girls Soccer	17 Boys Soccer
21 Field Hockey	18 Volleyball
8 Cross Country	

\*Based on this information, the decision was made to run soccer as a Co-Ed program, and move forward with all sports

### **Participation Numbers (per day/week 1):**

2 Co-ed Soccer
14 Field Hockey
15 Volleyball
8 Cross Country

\*\* Based on this information, we have ended the soccer program, but the other sports have healthy participation.

### **Summary of practice protocols**

- \*Volleyball has set up a net in the athletic fields and is practicing outside
- \*Each team is asked to enter and exit the athletic fields via a different gate on Rebecca Lobo Way to ensure proper social distancing upon arrival and departure
- \*Practices begin at 2:45 or 3:00, giving off campus students time to arrive
- \*All student-athletes are required to wear a mask, unless taking an approved (by the coach) mask break
- \*Mask break areas are designated at least 10 yards from the field
- \*Upon arrival, each student-athlete places their belongings at a pre-marked spot on the field, properly socially distanced from their teammates. That spot will be theirs for the duration of the practice. They will return to their designated spot for water breaks, or as otherwise instructed by the coach.
- \*As with the regular school day, student-athletes that are experiencing symptoms are asked to stay home, and to report contact with anyone that tested positive.
- \*When running drills, players are placed into cohorts to limit exposure
- \*Coaches are tracking daily attendance and practice cohorts
- \*Parents/Spectators are not allowed on the athletic fields

\*This is a summary of protocols, based on EEA, MIAA and STGRSD established Covid-19 Guidelines and Protocols. For detailed information regarding any aspect of Covid-19 expectations, all coaches are expected to follow guidance from the aforementioned agencies.

# Superintendent Goals for 2020-2021

Jennifer C. Willard

## **Goal 1: In order to educate students during the COVID-19 pandemic, we will improve the quality of remote learning and in person synchronous instruction in order to provide our students with both the rigor and depth expected with the Massachusetts Frameworks. (Student Learning Goal)**

To improve the educational experience of our students, our feedback to teachers will be on how to improve their remote teaching and synchronous teaching in order for our students who are either hybrid or remote receive their full instruction for the year.

### **Key Actions**

1. By the end of the 2020-2021 school year, our teachers will be provided with the professional development needed to shift instruction to both in-person and remote while providing them with the necessary technology to shift their instruction.

### **Benchmarks**

1. Hold feedback sessions at beginning of summer to analyze our remote teaching experience with all three stakeholder groups- staff, parents, students
2. Professional development options for the first 10 days of school
3. Feedback from teachers on professional development
4. Updated and expedited 1:1 roll out
5. Review and analyze benchmark data of both in-person and remote learners
6. Create schedule that allows for collaboration and professional development for teachers
7. Develop a schedule of pre and post benchmark data for grades K-12 in reading and math.

## **Goal 2: Create a schedule to meet the needs of our most vulnerable and dependent learners. (Professional Practice)**

### **Key Actions**

1. Work with union and administration to develop plan that has our most vulnerable and dependent learners receiving in-person instruction to the maximum amount of time.
2. Review schedules with administrators that support in-person learning

### **Benchmarks**

1. A finalized reopening plan and school calendar approved by the union and School Committee.



## **Goal 3: Effective Communication (District Improvement)**

Keep the School Committee, three communities and other stakeholders aware of the reopening of schools and how we will be phasing in the grades.

### ***Key Actions***

1. Hold summer meetings on Tuesday nights to communicate any updates to staff and communities.
2. Keep Chair of school committee aware of situations that arise that could have further implications for the school district and reopening plan.
3. Use Blackboard Connect on a limited but necessary basis to communicate necessary information to parents/staff/students.
4. Maintain and continue our social media presence.
5. Use our website as a COVID-19 location of all presentations and updates.
6. Work with administrators on protocols for starting and stopping in-person/hybrid instruction and pivoting to remote learning.
7. Hold weekly meeting with our safety committee, Board of Health, Public Health Nurse, Lead Nurse, Union President, SC Chair, Supervisor of Building and Grounds, and others as necessary to make evidenced based best decisions for staff and student safety.

### ***Benchmarks***

1. Log of Meetings
2. PowerPoint presentations to website for ease of communication
3. Continue website design for ease of use.

## **Goal 4: Maintaining Momentum towards District Improvement Goals (District Improvement)**

By working with principals and other district leaders, continue our current work and ensure that meaningful progress is made on critical district and school goals even in the midst of COVID-19- math instruction and UDL. Provide feedback to administrators to improve their professional practice.

### ***Key Actions***

1. Within six weeks, complete with all principals and district administrators Steps 1 and 2 of the new Educator Evaluation Cycle (Self-Assessment; Analysis, Goal Setting, and Educator Plan Development).
2. By Oct. 15, work with the union and building administrators to develop SMART goals that support our district objectives this year.
3. By end of February, complete Formative Evaluation conferences with each principal and the district administrators the superintendent supervises.
4. By late spring, conduct at least three school and classroom visits to each school (COVID-19 permitting) Provide written feedback to administrators on their targeted feedback provided to staff on instruction and providing a student-centered classroom.
5. By June 30, complete Summative Evaluation Reports for supervisees and analyze goal attainment.

### ***Benchmarks***

1. Completed Educator Evaluation Plans
2. Log demonstrating at least three visits per school- COVID permitting
3. Analysis of Summative Evaluation Reports demonstrates meets or exceeds rating on 75 percent of principal and district administrator goals

# V. POLICIES



## VI. ACTION ITEMS

Rescind Policy JCLA School Nutrition and Wellness

Accept Donation

Approve Leave of Absence

Approve Computer Network Technician Position

Approve Fundraisers



## A. Rescind JCLA School Nutrition and Wellness

Move to rescind the policy JCLA School Nutrition and Wellness.



## B. Accept Donation

Move to accept the generous donation of two books “India Unveiled” from Mr. and Mrs. Ram and Mithlesh Gupta and Dr. Jagdish and Mrs. Madhu Sheth to be distributed to District libraries, an approximate value of \$130.00.



## C. Approve Leave of Absence

Move to approve a one-year, unpaid leave of absence for cafeteria worker, Nichole Salzarulo, for the period August 25, 2020 – August 24, 2021.



## D. Approve Addition of Computer Network Technician Position

Move to approve the addition of a Computer Network Technician position to the FY21 budget.





## E. Approve Fundraisers

Move to approve the following fundraisers for the 20/21 academic year: Wreaths Across America Donation Collections; PAWS PTO Meadow Farms Online/Virtual Fundraiser; PAWS PTO Virtual Scholastic Book Fair; and PAWS PTO Mask and Apparel Sales.



# VII. REPORTS

A. Superintendent

A. Director of Finance and Operations



# VIII. SUB COMMITTEES AND LIAISONS

Negotiations: Locke, Berry, Schantz

Finance: TBD, Locke, Houle

L.P.V.E.C. Bd. Directors: Petschke

L.P.V.E.C. Bd. Governors: Houle

Policy: Schantz, Berry, Seddon

Buildings and Grounds: Houle

(ILT): Petschke, TBD, Berry

Wellness Liaison: Locke

SPED Liaison: Petschke

Technology: Petschke, Schantz

Southwick Capital Committee: Berry

Southwick 250th : Berry

Legislative Liaison: Rotating Attendance at MASC



## IX. PUBLIC COMMENT

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# X. COMMITTEE DISCUSSION

A. Old Business

B. New Business

MASC Delegate for virtual meeting scheduled on Saturday, November 7, 2020.



# XI. ADJOURNMENT

