



Southwick-Tolland-Granville Regional School District School Committee

Regular Meeting

DATE: Tuesday, May 5, 2020

TIME: 5:00 P.M. Executive Session

6:00 P.M. Regular Session

LOCATION:

Zoom webinar.

When: May 5, 2020 06:00 PM Eastern Time (US and Canada)

Topic: May 5, 2020: School Committee Regular Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85280840857?pwd=eG1xclBLYVF3TTQ4Q1IENVB1cmtuUT09>

Password: 7dSAh3

Or iPhone one-tap :

US: +19292056099,,85280840857#,,1#,429332# or +13017158592,,85280840857#,,1#,429332#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782 or
+1 346 248 7799

Webinar ID: 852 8084 0857

Password: 429332

International numbers available: <https://us02web.zoom.us/j/85280840857>

NOTE WEBINAR

MINUTES

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Agenda times are estimates.

I. EXECUTIVE SESSION (5:00 p.m.)

At 5:05 p.m. a motion was made to go into Executive session and reconvene in open session.

With the members Jeffrey Houle, Pamela Petschke, Chelsea Berry, Theodore Locke, Jessica Boldyga and Jonathan Schantz present and all voting individually and unanimously, the motion passes.

Motion by Petschke, seconded by Berry 6/0/0

Ms. Seddon joined the meeting at 5:09 p.m.

- ☐ 1. Move to go into Executive Session to discuss the reputation, character, physical condition or mental health rather than the professional competence of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. The individual to be discussed in such executive session shall be notified in writing by the public body at least 48 hours prior to the proposed executive session; provided, however, that notification may be waived upon written agreement of the parties; and to reconvene in Open Session.
- ☐ 2. Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel; and to reconvene in Open Session.
- ☒ 3. Move to go into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public and the chair so declares; and to reconvene in Open Session.

- ☐ 4. Move to go into Executive Session to discuss the deployment of security personnel or devices or strategies with respect thereto; and to reconvene in Open Session.
- ☐ 5. Move to go into Executive Session to investigate charges of criminal misconduct or to consider the filing of criminal complaints; and to reconvene in Open Session.
- ☐ 6. Move to go into Executive Session to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body; and to reconvene in Open Session.
- ☐ 7. Move to go into Executive Session to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements; and to reconvene in Open Session.
- ☐ 8. Move to go into Executive Session to consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening; and to reconvene in Open Session.
- ☐ 9. Move to go into Executive Session to meet or confer with a mediator, as defined in section 23C of chapter 233, with respect to any litigation or decision on any public business within its jurisdiction involving another party, group or entity; and to reconvene in Open Session.
- ☐ 10. Move to go into Executive Session to discuss trade secrets or confidential, competitively-sensitive or other proprietary information; and to reconvene in Open Session.

UFCW Negotiations; Unit A Negotiations; Clerical Negotiations; Cafeteria Negotiations; Paraprofessional Negotiations; Custodial Negotiations

At 6:01 p.m. a motion was made to adjourn Executive session and return to open session.

With the members Jeffrey Houle, Pamela Petschke, Chelsea Berry, Theodore Locke, Jessica Boldyga, Jonathan Schantz and Maria Seddon all voting individually and unanimously, the motion passes.

Motion by Berry, seconded by Petschke 7/0/0

II. ROUTINE (6:00 p.m.) – BEGIN ZOOM WEBINAR ABOVE

A. The meeting was called to order by Mr. Houle at 6:07 p.m.. Mr. Houle reminded everyone that the meeting was being recorded and also of the method for public comment.

School Committee	<input checked="" type="checkbox"/> Jeffrey Houle, Southwick
(Participants):	<input checked="" type="checkbox"/> Pamela Petschke, Granville
	<input checked="" type="checkbox"/> Theodore Locke, Tolland
	<input checked="" type="checkbox"/> Jessica Boldyga, Southwick
	<input checked="" type="checkbox"/> Chelsea Berry, Southwick
	<input checked="" type="checkbox"/> Jonathan Schantz, Southwick
	<input checked="" type="checkbox"/> Maria Seddon, Southwick (joined at 5:09 p.m.)
Administration	<input checked="" type="checkbox"/> Jennifer Willard, Superintendent
(Participants):	<input checked="" type="checkbox"/> Stephen Presnal, Director of Finance and Operations
	<input checked="" type="checkbox"/> Amy McLaughlin, Recording Secretary
Student Representatives:	<input checked="" type="checkbox"/> Gabrielle Houle and Amelia Coviello
News Media:	<input type="checkbox"/> unknown
Observers (Attendees):	<input checked="" type="checkbox"/> <u>Approximately 7</u>

A. Opening Ceremony

None

B. Secretary's Report

4/21/2020 Meeting Minutes Accepted

There were no questions or comments.

With the members Jeff Houle, Pamela Petschke, Theodore Locke, Chelsea Berry, Jonathan Schantz, Jessica Boldyga and Maria Seddon all voting individually and unanimously, the motion passes
Motion by Petschke, seconded by Berry 7/0/0

C. Warrants

Mr. Houle stated that the warrants had been emailed to Committee members for signatures.

D. Correspondence

None

III. PUBLIC COMMENT – excluding personnel issues

In order that all citizens who wish to be heard before the committee have a chance and to insure the ability of the committee to conduct the district's business in an orderly manner, members of the public viewing online may make comments by sending their comment, along with their name and address, in an email, in advance of, or during, the meeting to superintendent@stgrsd.org. Comments will be read aloud at the meeting during Public Comment. Any comments received after the first comment period will be read in the second Public Comment period.

Improper conduct and remarks will not be allowed. Comments may offer such objective criticisms of the school operations and programs as concern them, but in public session, the committee will not hear personal complaints of school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.

None

IV. STUDENT ADVISORY REPORT

Gabrielle Houle was in attendance and stated that she was glad to be back at the School Committee Meetings. Gabby reported:

The senior class has been working with Mr. Turmel, class advisors and Ms. Shorter to re-evaluate senior year. Surveys were prepared regarding graduation and the Emerald Shield Award. The graduation survey had very good participation and the results were being used to help plan.

May 29, 2020 will remain as senior sign-out day and a senior parade of vehicles is planned after the signout. The parade is being planned in partnership with the Southwick Police Department and they are currently working on establishing the route and setting expectations.

The Summer House has been offering free ice cream for academic excellence. Teachers submit student names and then students can get their free ice cream by presenting their student ID.

Senior parents have begun a Facebook page featuring an "adopt a senior" where community members can send treats and messages to the student.

Principal appreciation days and teacher appreciation week are in process. Student Council has been sending messages to the administration team as the teacher.

Throughout the online remote learning, teachers have done a great job moving to online. The primary setbacks for students seem to be technology related: slow internet or lack of printing capability.

V. EDUCATIONAL PRESENTATION

None

VI. POLICIES

1st reading EFDA Meals Charge –

Mr. Presnal reported that a policy is needed to be compliant with USDA and DESE School Nutrition. He stated that the District does not have a significant problem with unpaid meals. The policy has been reviewed by the Finance Subcommittee and the Director of School Nutrition. Mr. Presnal stated that he would be asking the Committee to take a motion to approve this policy at the May 15, 2020 meeting because it is need to address an outstanding matter on the DESE School Nutrition audit.

Ms. Petschke ask how the 5 meal equivalent was identified for the SRS students. Mr. Presnal stated that the Policy Subcommittee felt that 5 meals, representing a full school week's worth of meal charges, was a reasonable amount of meals and would provide appropriate time for communication with the family and also time for the family to respond. Mr. Schanz stated that identifying a number of meals, rather than a dollar amount, would also avoid the need to revise the policy should a price increase be necessary. Mr. Berry highlighted that the alternative meal for students with a balance was removed.

2nd reading JLCEC Automated External Defibrillator Policy

Ms. Berry reminded the Committee that in the new policy, the procedure section has been removed and procedures are now a separate document.

3rd reading JKAA Physical Restraint

No questions or comments.

VII. ACTION ITEMS

A. Approve Policy JKAA Physical Restraint

Move to approve the revised policy JKAA Physical Restraint of Students

Mr. Houle asked Committee members if they had questions or comments.

There were no questions or comments.

With the members Jeff Houle, Pamela Petschke, Theodore Locke, Chelsea Berry, Jonathan Schantz, Jessica Boldyga and Maria Seddon all voting individually and unanimously, the motion passes

Motion by Petschke, seconded by Berry 7/0/0

B. Accept Memorandum of Agreement between the Southwick-Tolland-Granville Regional School District and the Southwick-Tolland-Granville Education Association

Move to accept the Memorandum of Agreement between the Southwick-Tolland-Granville Regional School District and the Southwick-Tolland-Granville Education Association, Inc. which makes changes to the teacher evaluation process during the Coronavirus Disease 2019 pandemic.

Mr. Houle asked Committee members if they had questions or comments.

There were no questions or comments.

With the members Jeff Houle, Pamela Petschke, Theodore Locke, Chelsea Berry, Jonathan Schantz, Jessica Boldyga and Maria Seddon all voting individually and unanimously, the motion passes

Motion by Petschke, seconded by Berry 7/0/0

VIII. REPORTS

A. Superintendent

Superintendent Willard reported on the Teacher Appreciation Week activities at each school: SRS principals sent thank you cards to the teachers to receive in the postal mail and student council is working on putting something together; Powder Mill School principals collected pictures from students and would be creating a video; Woodland School collected pictures from students and would be creating a video.

Ms. Willard reported that the search committee for the Special Education Director Position has decided to move forward and the paper search would determine a list of finalists.

Ms. Willard reported that Mr. Turmel is working on determining what the 2020 graduation will look like. A survey was sent to families and showed that people desire an in-person ceremony. Mr. Turmel is working hard

and the desire is to have the ceremony before July 1 to be able to include students entering the service who will be leaving for boot camp. May 29, 2020 is senior check out and drive around.

Ms. Willard reported that on April 30, 2020 the Republican newspaper highlighted the Grinspoon Winners including STGRSD teachers Shannon Naumowicz and Darrell Grant.

Ms. Willard reported that if the Towns are unable to hold their Annual Town Meetings, the District will be required to go into a 1/12th budget status. A 1/12th budget status means the District will operate with funds in the amount of 1/12th of the FY20 budget. As a result, due to contractual deadlines, staff will receive notifications of reduction. If a budget is passed, some staff positions will be added back.

Mr. Houle asked Committee members if they had questions or comments.
There were no questions or comments.

B. Director of Finance and Operations

Mr. Presnal reported that the Department of Labor Standards relaxed their custodial staffing requirements and therefore, he will be working with Mr. Wicander to identify a schedule to resume custodial staffing.

Mr. Presnal reported that the School Nutrition Department is continuing to serve meals daily at Powder Mill School and in Granville via the GranVal Scoop. He stated that the Tolland PD is still making home deliveries.

Mr. Presnal reported that District is beginning to engage drivers in the Transportation Department to come in periodically to drive the vehicles as part of maintenance.

Mr. Presnal reported that he has been working on identifying the implications of a 1/12th budget scenario, as mentioned in Superintendent Willard's report. He stated that he is preparing a budget in the event of a 1/12th budget scenario. He stated that he is taking guidance from MASBO (Massachusetts Association of School Business Officials) and the State.

Mr. Houle asked Committee members if they had questions or comments.
There were no questions or comments

IX. SUB COMMITTEES AND LIAISONS

Subcommittee Assignments

Negotiations: Locke, Berry, Schantz – No report

Finance: Boldyga, Locke, Houle – Ms. Boldyga reported that the subcommittee met previous to the new budget vote.

L.P.V.E.C. Bd. Governors: Petschke – Ms. Petschke reported that the board met last week and that was the first meeting since school closure. At the meeting the LPVEC board voted to accept the STGRSD transportation and the next steps are to move forward with negotiating the details.

L.P.V.E.C. Bd. Directors: Houle – no report

Policy: Schantz, Berry, Seddon – Mr. Schantz reported that the subcommittee met last Tuesday and reviewed: Meals Charge, AED and Bullying Policies. He stated that the Bullying policy is currently being reviewed by student leaders and the subcommittee will look at it again at the May 12, 2020 meeting.

Buildings and Grounds: Houle – no report. Mr. Houle will reach out to Mr. Presnal to set up a virtual meeting.

Transportation: Locke, Boldyga – Ms. Boldyga asked if the subcommittee should meet? Ms. Boldyga reported that she will be in touch with Mr. Presnal to schedule some times. Jess Boldyga send Steve some times.

Liaison Assignments – no reports

(ILT): Petschke, Boldyga, Berry

Wellness Liaison: Locke

SPED Liaison: Petschke

Technology: Petschke, Schantz

X. PUBLIC COMMENT – excluding personnel issues

In order that all citizens who wish to be heard before the committee have a chance and to insure the ability of the committee to conduct the district's business in an orderly manner, members of the public viewing online may make comments by sending their comment, along with their name and address, in an email, in advance of, or during, the meeting to superintendent@stgrsd.org. Comments will be read aloud at the meeting during Public Comment. Any comments received after the first comment period will be read in the second Public Comment period.

Improper conduct and remarks will not be allowed. Comments may offer such objective criticisms of the school operations and programs as concern them, but in public session, the committee will not hear personal complaints of school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.

None

XI. COMMITTEE DISCUSSION

A. Old Business

Superintendent Evaluation

Mr. Houle thanked everyone for responding to the survey and anticipated the summary presentation at the next meeting.

B. New Business

XII. ADJOURNMENT

At 6:43 p.m. a motion was made to adjourn the meeting.

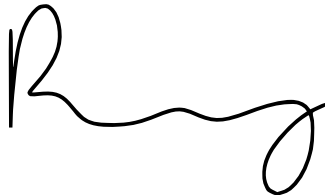
With the members Jeff Houle, Pamela Petschke, Theodore Locke, Chelsea Berry, Jonathan Schantz, Maria Seddon and Jessica Boldyga all voting individually and unanimously, the motion passes

Motion by Petschke, seconded by Berry 7/0/0

Meeting adjourned at 6:43 p.m.

Respectfully Submitted,


Chelsea Berry, Secretary



XIII. STAFFING

Appointments

Resignations

Petschke, Robert	Teacher: PMS Digital Literacy	6/30/2020
------------------	-------------------------------	-----------

Longhi, Judith	Secretary: SPED part-time	6/30/2020
----------------	---------------------------	-----------

Stacy-Bocchino, Joy	Teacher: PMS ELL	6/30/2020
---------------------	------------------	-----------

Retirements

I. LIST OF DOCUMENTS VIEWED OR DISCUSSED DURING THIS MEETING:

- Agenda for the May 5, 2020

- 1/12th Budget Scenario
- Minutes for April 21, 2020 meeting
- 1st reading EFDA Meals Charge
- 2nd reading JLCEC Automated External Defibrillator Policy
- 3rd reading JKAA Physical Restraint
- Memorandum of Agreement between the Southwick-Tolland-Granville Regional School District and the Southwick-Tolland-Granville Education Association