



Southwick-Tolland-Granville Regional School District School Committee Regular Meeting

DATE: Tuesday, March 5, 2019

TIME: 5:30 p.m. Regular Session

LOCATION: Powder Mill School Cafeteria

Powder Mill School, 86 Powder Mill Road, Southwick, MA 01077

NOTE TIME and LOCATION

MINUTES

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

I. ROUTINE

A. Attendance

The meeting was called to order by Mr. Houle at 5:00 p.m.

The Following were present:

- | | |
|--------------------------|-----------------------------------------------------------------------------------------|
| School Committee: | <input checked="" type="checkbox"/> Jeffrey Houle, Southwick |
| | <input checked="" type="checkbox"/> George LeBlanc, Southwick |
| | <input checked="" type="checkbox"/> Theodore Locke, Tolland |
| | <input checked="" type="checkbox"/> Pamela Petschke, Granville (arrived at 5:01 p.m.) |
| | <input checked="" type="checkbox"/> Chelsea Berry, Southwick |
| | <input checked="" type="checkbox"/> Jessica Boldyga, Southwick |
| | <input checked="" type="checkbox"/> Amy Stack, Southwick |
| Administration: | <input checked="" type="checkbox"/> Jennifer Willard, Superintendent |
| | <input checked="" type="checkbox"/> Stephen Presnal, Director of Finance and Operations |
| | <input checked="" type="checkbox"/> Amy McLaughlin, Recording Secretary |
| Student Representatives: | <input checked="" type="checkbox"/> Reese Couture |
| News Media: | <input type="checkbox"/> Westfield Evening News |
| Observers: | <u>5</u> |

II. ROUTINE

B. Opening Ceremony

None

C. Secretary's Report

2/26/2019 Meeting Minutes Accepted

Motion by LeBlanc, seconded by Locke 6/0/1 (Boldyga abstain)

D. Warrants – circulated

E. Correspondence

Superintendent Willard notified the Committee that she had received correspondence from Mr. Presnal disclosing his son's employment for the same firm the District has contracted for OPEB valuation services. The disclosure states that Mr. Presnal's son works at a different office location than the one performing the contracted work and that the District was a client of the firm prior to his son's employment there. The Committee did not express any concerns or see a conflict of interest with this disclosure. Mr. Houle asked Ms. McLaughlin to send a copy of the disclosure to each of the three member towns.

III. EDUCATIONAL PRESENTATION

A. Superintendent mid-year goals update

Superintendent Willard shared her mid-year goals update with the Committee. During the presentation, she highlighted that she is in year 3 of her NSIP cohort and is continuing to work to be in the classroom and focus on classroom and community engagement. She reviewed with the Committee several of the District accomplishments over the past three years including: School Safety initiatives, improved relationships with each of the three member towns, and Office 365 roll-out.

IV. PUBLIC COMMENT – excluding personnel issues

None

V. STUDENT ADVISORY REPORT

Reese reported: Mr. Quinn and members of the SRS Band were visiting Powder Mill School to recruit 6th graders for music and band for next year; the POPs Concert will be Thursday, March 7, 2019, and Thursday will be a half-day for 7th & 8th grade parent teacher conferences.

VI. POLICIES

None

VII. ACTION ITEMS

A. Approve SRS Program of Studies Changes

Move to approve the changes to the 2019/2020 Southwick Regional School Program of Studies.

Motion by LeBlanc, seconded by Locke 7/0/0

B. Approve SRS Fundraiser for the 2018/2019 school year.

Move to approve the SRS fundraiser for the 2018/2019 school year.

Motion by LeBlanc, seconded by Locke 7/0/0

C. Approve School Choice Seat for Grade 4

Move to approve one School Choice Seat for Grade 4 for the 2018/2019 School Year.

Motion by LeBlanc, seconded by Locke 7/0/0

D. Approve School Choice Seat for Grade 5

Move to approve one School Choice Seat for Grade 5 for the 2018/2019 School Year.

Motion by LeBlanc, seconded by Locke 7/0/0

E. Approve School Choice Seat for Grade 12

Move to approve one School Choice Seat for Grade 12 for the 2018/2019 School Year.

Motion by LeBlanc, seconded by Locke 7/0/0

VIII. REPORTS

A. Superintendent

None

B. Director of Finance & Operations

None

IX. SUB COMMITTEES AND LIAISONS

A. Negotiations – meeting scheduled with Unit A for March 20, 2019.

B. Finance – The Finance subcommittee met over the past weeks to prepare for the upcoming budget hearing, including review of FY20 capital needs.

C. LPVEC – no report, rescheduled due to weather

D. Policy –

E. Buildings & Grounds –no report

F. Transportation

Ms. Boldyga reported that the transportation subcommittee reviewed a daycare policy which will be handed off to the Policy subcommittee; the use of cell phones on school buses will be addressed in the upcoming technology acceptable use policies, currently there does not seem to be a need for a late bus at Powder Mill School, if parents feel one is needed, they should contact the Powder Mill School Principal; update on a transportation grievance was reviewed; transportation capital for FY20 will include two new full sized buses and a wheelchair van – each of which will replace existing vehicles which have reached their end of use.

- G. ILT – Ms. Petschke reported that the alternative PE survey was reviewed and a team was assigned to work on a plan to implement a pilot in 2021 for the 11th grade.
- H. Capital Committee – No report

X. PUBLIC COMMENT – excluding personnel issues
None

XI. COMMITTEE DISCUSSION

A. Old Business

Playground at Powder Mill School – Mr. Presnal reported that the District will be meeting with the design firm in the upcoming weeks to re-review the plan. Superintendent Willard stated that the zip line will no longer be part of the playground.

B. New Business

March 19, 2019 Meeting

Mr. Houle stated that the next School Committee meeting falls on March 19, 2019, which is the same night that the Town of Southwick has scheduled a Special Town Meeting. Mr. Houle will not be in attendance and Ms. Petschke has a business conflict that evening. The decision was made to keep the meeting scheduled on March 19, 2019 and hold it in the Southwick Regional School Library. The meeting will begin at 5:00 p.m. with the Educational Presentation moved to the beginning of the agenda.

The Policy Subcommittee meeting that day will also be moved to the SRS Library and will meet, as scheduled at 3:30 p.m.

XII. EXECUTIVE SESSION

At 5:58 p.m. a motion was made to go into Executive session and not reconvene in open session.

With the members Jeffrey Houle, George LeBlanc, Theodore Locke, Chelsea Berry, Pamela Petschke, Jessica Boldyga and Amy Stack being present and all voting individually and unanimously, the motion passes.

Motion by LeBlanc, seconded by Locke 7/0/0

- ☐ 1. Move to go into Executive Session to discuss the reputation, character, physical condition or mental health rather than the professional competence of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. The individual to be discussed in such executive session shall be notified in writing by the public body at least 48 hours prior to the proposed executive session; provided, however, that notification may be waived upon written agreement of the parties; and to reconvene in Open Session.
- ☒ 2. Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel; and to reconvene in Open Session.
- ☒ 3. Move to go into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public and the chair so declares; and to reconvene in Open Session.
- ☐ 4. Move to go into Executive Session to discuss the deployment of security personnel or devices or strategies with respect thereto; and to reconvene in Open Session.
- ☐ 5. Move to go into Executive Session to investigate charges of criminal misconduct or to consider the filing of criminal complaints; and to reconvene in Open Session.
- ☐ 6. Move to go into Executive Session to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body; and to reconvene in Open Session.
- ☐ 7. Move to go into Executive Session to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements; and to reconvene in Open Session.

- ☐ 8. Move to go into Executive Session to consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening; and to reconvene in Open Session.
- ☐ 9. Move to go into Executive Session to meet or confer with a mediator, as defined in section 23C of chapter 233, with respect to any litigation or decision on any public business within its jurisdiction involving another party, group or entity; and to reconvene in Open Session.
- ☐ 10. Move to go into Executive Session to discuss trade secrets or confidential, competitively-sensitive or other proprietary information; and to reconvene in Open Session.

Ms. Willard excused. Discussion of Superintendent contract that will expire June 30, 2019. Discussion of strategy in respect to upcoming Teacher - Unit A Negotiations.

At 6:24 p.m. Mr. Houle called for a motion to adjourn Executive Session.

With the members Jeffrey Houle, George LeBlanc, Theodore Locke, Chelsea Berry, Pamela Petschke, Jessica Boldyga and Amy Stack being present and all voting individually and unanimously, the motion passes.

Motion by LeBlanc, seconded by Locke 7/0/0

XIII. ADJOURNMENT

At 6:24 p.m., a motion was made to adjourn the meeting.

With the members Jeffrey Houle, George LeBlanc, Theodore Locke, Chelsea Berry, Pamela Petschke, Jessica Boldyga and Amy Stack all voting individually and unanimously, the motion passes

Motion by LeBlanc, seconded by Locke 7/0/0

Meeting adjourned at 6:24 p.m.

Respectfully Submitted,



Theodore Locke, Secretary

XIV. STAFFING

Appointments
Resignations
Retirements

XV. LIST OF DOCUMENTS VIEWED OR DISCUSSED DURING THIS MEETING:

- Agenda for the March 5, 2019 meeting
- Minutes for February 26, 2019 meeting
- Memorandum from Stephen J. Presnal, Re: OPEB Services Disclosure
- Superintendent Goals for 2018-2019, Jennifer C. Willard
- Three-year achievements
- SRS 2019/2020 Program of Studies Changes
- Southwick Regional School Fundraiser Requests for 2018-2019
- School Choice Applications for: SRS 12th Grader; PMS 5th Grader; PMS 4th Grader
- Draft Agreement Between the Southwick-Tolland-Granville Regional School Committee and the Superintendent of Schools for the Period July 1, 2019 through June 30, 2019
- STGRSD Proposed FY2020 Budget Summary DRAFT
- STGRSD Proposed FY 2020 Regional School Assessment DRAFT
- FY20 Budget Presentation