



## Southwick-Tolland-Granville Regional School District School Committee

### Regular Meeting

DATE: Tuesday, March 19, 2019

TIME: 5:00 p.m. Regular Session

LOCATION: Southwick Regional School Library

Southwick Regional School, 93 Feeding Hills Road, Southwick, MA 01077

\*\*\*NOTE TIME and LOCATION\*\*\*

### MINUTES

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

#### I. ROUTINE

##### A. Attendance

The meeting was called to order by Mr. LeBlanc at 5:00 p.m.

The Following were present:

School Committee:	<input type="checkbox"/> Jeffrey Houle, Southwick
	<input checked="" type="checkbox"/> George LeBlanc, Southwick
	<input checked="" type="checkbox"/> Theodore Locke, Tolland
	<input checked="" type="checkbox"/> Pamela Petschke, Granville (arrived at 5:01 p.m.)
	<input checked="" type="checkbox"/> Chelsea Berry, Southwick
	<input checked="" type="checkbox"/> Jessica Boldyga, Southwick
	<input checked="" type="checkbox"/> Amy Stack, Southwick
Administration:	<input checked="" type="checkbox"/> Jennifer Willard, Superintendent
	<input checked="" type="checkbox"/> Stephen Presnal, Director of Finance and Operations
	<input checked="" type="checkbox"/> Amy McLaughlin, Recording Secretary
Student Representatives:	<input type="checkbox"/> Reese Couture
News Media:	<input checked="" type="checkbox"/> Westfield Evening News
Observers:	<input checked="" type="checkbox"/> <u>Approximately 20</u>

#### II. EDUCATIONAL PRESENTATION

Mr. LeBlanc announced that the meeting agenda items would be taken out of order to accommodate the schedule of some of the guest presenters.

##### A. Powder Mill School – Digital Literacy, Robert Petschke

Mrs. Fahey Carrier introduced Dr. Robert Petschke, the Powder Mill School teacher of Digital Literacy.

Dr. Petschke introduced the sixth grade students who would be presenting some of the portfolio of work they had been doing since the beginning of the 2018/2019 school year. In each of the presentations, the students introduced the project and highlighted some of the tools and techniques they used to create the project: Jaylis Lopez presented to the Committee about a digital portfolio using PowerPoint and also a personal logo images that students created to represent their individual personality; Maggie McCarthy showed a Spirograph table created in MS Word and then explained how the student entered the data into an online program to create symmetrical shapes which were copy/pasted into the table, and a meal choice spreadsheet that the class created in MS Excel using a classroom survey and information they'd downloaded from the internet; Memphis Bage showed a corporate logo table created in MS Excel to demonstrate student interests with corporate logos downloaded from the internet and pasted into the table, and a magic square created with formulas in MS Excel; Tyler Stratton showed smart art created as a graphic organizer where students were required to manipulate font sizes and colors, and a bar graph and pie chart created in MS Excel; Bert McLaughlin showed pixel art created in MS Excel by resizing rows and columns and filling in individual cells, and a hologram viewer that the students created by using templates and refracting the images from the screen through the viewer.

#### III. ROUTINE

##### A. Opening Ceremony

None

B. Secretary's Report

3/5/2019 Meeting Minutes Accepted

Motion by Locke, seconded by Petschke 6/0/0

C. Warrants – circulated

D. Correspondence

None

**IV. PUBLIC COMMENT – excluding personnel issues**

None

**V. STUDENT ADVISORY REPORT**

None.

**VI. POLICIES**

A. First Readings:

IJND Access to Digital Resources – Ms. Stack reported that this is a policy that STGRSD does not currently have and matches the MASC Policy.

**VII. ACTION ITEMS**

A. Approve Grade 6 Out-of-State Field Trip for 2018/2019 School Year

Move to approve the Grade 6 Out-of-State Field Trip for the 2018/2019 School Year.

Motion by Locke, seconded by Petschke 6/0/0

**VIII. REPORTS**

A. Superintendent

Ms. Willard reported that the District, as part of a change mandated by the Department of Labor Standards affecting all municipalities, will now be required to adhere to OSHA regulations. DLS, not OSHA, will be the governing body for this new regulation. Ms. Petschke asked if there were any areas of concern for the District and Mr. Presnal replied that there were not.

B. Director of Finance & Operations

None

**IX. SUB COMMITTEES AND LIAISONS**

A. Negotiations – meeting scheduled with Unit A for 3/20/2019.

B. Finance – meeting scheduled for 3/28/2019 to prepare for the upcoming FY20 budget vote by the Committee.

C. LPVEC – board meeting on 3/20/2019. Mr. LeBlanc explained that, as members of the LPVEC, STGRSD has two Committee members who sit on boards at LPVEC. The Governors Board meets monthly and oversees the finance and operations of the entire LPVEC. The Directors Board meets less frequently and oversees the CTEC educational programs.

D. Policy – Ms. Stack reported that the subcommittee had just met prior to the Committee meeting and she commended the STGRSD staff on the work that they are doing to bring policy revisions forward. She also recognized the SRS staff for the work they are doing to educate and assist students on the risks of tobacco and vaping and also provide resources for cessation.

E. Buildings & Grounds –no report

F. Transportation – working on a couple of policies that will be forwarded to the policy subcommittee.

G. ILT – no report

H. Capital Committee – No report

I. Wellness Liaison – No report

J. SPED Liaison – No report

K. Technology – No report

- L. Southwick Capital Committee – Berry
- M. Legislative Liaison – Rotating attendance at MASC

**X. PUBLIC COMMENT – excluding personnel issues**

None

**XI. COMMITTEE DISCUSSION**

**A. Old Business**

Student Representative to School Committee

Ms. Boldyga inquired about the process to have more participation from the Student Representatives to the School Committee. Ms. Willard responded that she will work with Mr. Turmel and Mr. Pescitelli to get information to students to elect interested representatives in the upcoming school year.

**B. New Business**

1:1 Technology

Ms. Boldyga inquired about the firewall protections off campus if students have 1:1 devices. Ms. Willard and Mr. Presnal reported that currently there is no firewall protection for anyone outside of the STGRSD campus. To do so requires further work and investment but is absolutely something that is on the radar of the District technology team.

Consequences for Vaping and Smoking

Ms. Boldyga stated that she'd like to be sure that the new policies are not the first time that students are learning about the dangers of smoking and vaping. Ms. Willard confirmed that the dangers of tobacco, alcohol and drug use are part of the health curriculum.

**XII. EXECUTIVE SESSION**

None

**ADJOURNMENT**

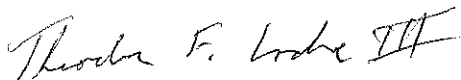
At 5:41 p.m., a motion was made to adjourn the meeting.

With the members George LeBlanc, Theodore Locke, Chelsea Berry, Pamela Petschke, Jessica Boldyga and Amy Stack all voting individually and unanimously, the motion passes

Motion by Locke, seconded by Petschke 6/0/0

Meeting adjourned at 5:41 p.m.

Respectfully Submitted,



Theodore Locke, Secretary

**XIII. STAFFING**

Appointments  
Resignations  
Retirements

**XIV. LIST OF DOCUMENTS VIEWED OR DISCUSSED DURING THIS MEETING:**

- Agenda for the March 19, 2019 meeting
- Minutes for March 5, 2019 meeting
- Draft Policy IJND Access to Digital Resources
- Powder Mill School Field Trip Request for 2018-2019

