



**Southwick-Tolland-Granville Regional School District School Committee
Regular Meeting**

DATE: Tuesday, May 15, 2018

TIME: 5:30 PM

LOCATION: *Southwick Regional School Library

Southwick Regional School, 93 Feeding Hills Road, Southwick, MA 01077

***Note Time and Location**

MINUTES

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

I. ROUTINE

A. Attendance

The meeting was called to order by Mr. Houle at 5:34 p.m.

The Following were present:

School Committee:

- ☒ Jeffrey Houle, Chairman, Southwick
- ☒ George LeBlanc, Vice Chairman, Southwick
- ☒ Theodore Locke, Secretary, Tolland
- ☒ Pamela Petschke, Granville Arrived at 5:38 p.m.
- ☒ Maria Seddon, Southwick.
- ☒ Jessica Boldyga, Southwick
- ☐ Amy Stack, Southwick

Administration:

- ☒ Jennifer Willard, Superintendent
- ☒ Stephen Presnal, Director of Finance and Operations Arrived at 5:37 p.m.
- ☒ Amy McLaughlin, Recording Secretary

Student Representatives:

- ☐ Margaret Drohen

News Media:

- ☐ Southwick News; Westfield Evening News

Observers:

None

II. EXECUTIVE SESSION

At 5:34 p.m. a motion was made to go into Executive session and reconvene in open session.

With the members Jeffrey Houle, George LeBlanc, Theodore Locke, Maria Seddon, and Jessica Boldyga being present and all voting individually and unanimously, the motion passes.

Motion by LeBlanc, seconded by Locke 5/0/0

- ☐ 1. Move to go into Executive Session to discuss the reputation, character, physical condition or mental health rather than the professional competence of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. The individual to be discussed in such executive session shall be notified in writing by the public body at least 48 hours prior to the proposed executive session; provided, however, that notification may be waived upon written agreement of the parties; and to reconvene in Open Session.
- ☒ 2. Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel; and to reconvene in Open Session.
- ☐ 3. Move to go into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public and the chair so declares; and to reconvene in Open Session.
- ☐ 4. Move to go into Executive Session to discuss the deployment of security personnel or devices or strategies with respect thereto; and to reconvene in Open Session.
- ☐ 5. Move to go into Executive Session to investigate charges of criminal misconduct or to consider the filing of criminal complaints; and to reconvene in Open Session.

- ☐ 6. Move to go into Executive Session to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body; and to reconvene in Open Session.
- ☐ 7. Move to go into Executive Session to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements; and to reconvene in Open Session.
- ☐ 8. Move to go into Executive Session to consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening; and to reconvene in Open Session.
- ☐ 9. Move to go into Executive Session to meet or confer with a mediator, as defined in section 23C of chapter 233, with respect to any litigation or decision on any public business within its jurisdiction involving another party, group or entity; and to reconvene in Open Session.
- ☐ 10. Move to go into Executive Session to discuss trade secrets or confidential, competitively-sensitive or other proprietary information; and to reconvene in Open Session.

Discussions of PMS Principal Contract; Paraprofessional Contract and UFCW Arbitration

At 6:00 p.m., Mr. Houle called for a motion to adjourn Executive Session and return to open session. With the members Jeffrey Houle, George LeBlanc, Theodore Locke, Maria Seddon, Pamela Petschke, and Jessica Boldyga all voting individually and unanimously, the motion passes.

Motion by LeBlanc, seconded by Locke 6/0/0

III. ROUTINE

B. Opening Ceremony – None.

C. Secretary's Report

5/1/2018 Meeting Minutes: Accepted as written

Motion by LeBlanc, seconded by Locke 5/0/1 (Boldyga abstained)

D. Warrants – circulated

E. Correspondence – Veterans Memorial Foyer

Superintendent Willard reported on a phone call received from Southwick Resident Steven Putnam regarding a fourth individual, Richard Power, who was a student at Southwick High School and killed in action in Vietnam. Mr. Putnam understands that the District will be unable to recognize Mr. Power with a plaque at the May 21, 2018 dedication but asked that the District investigate the possibility of recognizing Richard sometime in the fall. Mr. LeBlanc reported that he did some research in student records and confirmed that Richard was a student at Southwick High School but appeared to leave school in his senior year and entered the military and was killed in action shortly thereafter. The Committee agreed that they would like to recognize Richard and his sacrifice. The next steps are for the Policy subcommittee to review and perhaps do a recognition at Veteran's Day in the fall of 2018.

IV. EDUCATIONAL PRESENTATION

None

V. STUDENT ADVISORY REPORT

None

VI. PUBLIC COMMENT – excluding personnel issues

None

VII. ACTION ITEMS

A. Resolution: School Committee Member

Be it resolved, that the Southwick-Tolland-Granville Regional School Committee hereby extend their congratulations to Maria Seddon in recognition of three years of excellence as a School Committee member, and

we hereby convey our sincere appreciation for your valuable efforts, dedicated service, and assistance rendered, which has enhanced the image of the Southwick-Tolland-Granville Regional Schools, and a record of these resolutions shall be permanently entered into the minutes of this School District.

The Committee congratulated and thanked Ms. Seddon for her service.

Motion by LeBlanc, seconded by Locke motion passes: 6/0/0

B. Approve MotoX Parking Fundraiser

Move to approve the MotoX Parking Fundraiser for 2018.

Motion by LeBlanc, seconded by Locke motion passes: 6/0/0

C. Approve Health and Careers Club Fundraiser at Applebee's

Move to approve the SRS Health Careers Club Applebee's fundraiser.

Motion by LeBlanc, seconded by Locke motion passes: 6/0/0

D. Approve the Paraprofessional Settlement Agreement

Move to approve the Settlement Agreement by and between the Southwick-Tolland-Granville Regional School Committee and the Southwick Education Association, Paraprofessional Unit for the period August 25, 2017 through August 24, 2020.

Motion by LeBlanc, seconded by Locke motion passes: 6/0/0

E. Approve the Paraprofessional Contract

Move to approve the agreement by and between the Southwick-Tolland-Granville Regional School Committee and the Southwick Education Association, Paraprofessional Unit for the period August 25, 2017 through August 24, 2020.

Motion by LeBlanc, seconded by Locke motion passes: 6/0/0

F. Approve the Powder Mill School Principal Contract

Move to approve the agreement by and between the Southwick-Tolland-Granville Regional School Committee and the Powder Mill School Principal for the period July 1, 2018 through June 30, 2021.

Motion by LeBlanc, seconded by Locke motion passes: 6/0/0

VIII. **POLICIES**

None

IX. **REPORTS**

A. Superintendent

None

B. Director of Finance and Operations

None

X. **SUB COMMITTEES AND LIAISONS**

Finance Subcommittee scheduled for 6/13/2018 at 9:00 am

Transportation Subcommittee scheduled for 6/15/2018

XI. **PUBLIC COMMENT – excluding personnel issues**

None

XII. **COMMITTEE DISCUSSION**

A. **Old Business**

Mr. Houle reminded the Committee that the June 5 meeting would be held on May 29, 2018. Mr. Locke stated that he has not officially been elected by the Town of Tolland and the Committee should wait until the late June meeting to reorganize.

B. New Business

Kindergarten Enrollment Age

Mr. Houle stated that he received a request from a parent to make an exception to the Kindergarten entrance age. Policy JEB Entrance Age states "Children who will be five years of age before September 1st of the school year during which they wish to enroll will be eligible to enter kindergarten in September". The parent is requesting that their child, turning 5 on September 4, 2018, be able to enter kindergarten for the 2018/2019 school year. The Committee members discussed entrance age at other districts and how they compare to Southwick-Tolland-Granville RSD and agreed that they had no interest in making any exceptions to the policy.

XIII. ADJOURNMENT

At 6:26:17 p.m., a motion was made to adjourn the meeting.

With the members Jeffrey Houle, George LeBlanc, Theodore Locke, Maria Seddon, Pamela Petschke, and Jessica Boldyga all voting individually and unanimously, the motion passes

Motion by LeBlanc, seconded by Locke 5/0/0

Meeting adjourned at 8:17 p.m.

Respectfully Submitted,



Theodore Locke, Secretary

XIV. STAFFING

Appointments

Erin Fahey Carrier	PMS Principal	July 1, 2018
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Resignations

Retirements

Michael Bannish	Transportation	June 30, 2018
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XV. LIST OF DOCUMENTS VIEWED OR DISCUSSED DURING THIS MEETING:

- Agenda for the May 15, 2018 meeting
- Minutes for May 1, 2018 meeting
- Phone call notes from Steven Putnam to Amy McLaughlin
- Resolution for Maria Seddon
- Agreement between the Southwick-Tolland-Granville Regional School District and the Power Mill School Principal
- Settlement Agreement between the Southwick-Tolland-Granville Regional School District and the Southwick Education Association Paraprofessional Unit
- Agreement between the Southwick-Tolland-Granville Regional School District and the Southwick Education Association Paraprofessional Unit
- ncac.org/resource/first-amendment-in-schools#firstamendmentpublicschools
- Health Careers Club Applebees Fundraiser