



**Southwick-Tolland-Granville Regional School District School Committee**  
**Regular Meeting**

**DATE: Monday, November 5, 2018 \*NOTE DAY\***

TIME: 5:00 P.M. Executive Session

5:30 P.M. Regular Session

LOCATION: Superintendent's Conference Room

Powder Mill School, 86 Powder Mill Road, Southwick, MA 01077

**MINUTES**

**I. ROUTINE**

**A. Attendance**

The meeting was called to order by Mr. LeBlanc at 5:05 p.m.

The Following were present:

School Committee:	<input type="checkbox"/> Jeffrey Houle, Chairperson, Southwick
	<input checked="" type="checkbox"/> George LeBlanc, Vice Chairperson, Southwick
	<input type="checkbox"/> Theodore Locke, Secretary, Tolland
	<input checked="" type="checkbox"/> Pamela Petschke, Granville
	<input checked="" type="checkbox"/> Chelsea Berry, Southwick
	<input checked="" type="checkbox"/> Jessica Boldyga, Southwick
	<input type="checkbox"/> Amy Stack, Southwick
Administration:	<input checked="" type="checkbox"/> Jennifer Willard, Superintendent
	<input checked="" type="checkbox"/> Stephen Presnal, Director of Finance and Operations
	<input checked="" type="checkbox"/> Amy McLaughlin, Recording Secretary
Student Representatives:	<input checked="" type="checkbox"/> Rebecca Drohen
News Media:	<input checked="" type="checkbox"/> Westfield Evening News
Observers:	<u>Approx. 25 beginning at 5:29 p.m.</u>

**II. EXECUTIVE SESSION**

At 5:05 p.m. a motion was made to go into Executive session and reconvene in open session.

With the members George LeBlanc, Chelsea Berry, Pamela Petschke and Jessica Boldyga being present and all voting individually and unanimously, the motion passes.

Motion by Petschke, seconded by Boldyga 4/0/0

- ☐ 1. Move to go into Executive Session to discuss the reputation, character, physical condition or mental health rather than the professional competence of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. The individual to be discussed in such executive session shall be notified in writing by the public body at least 48 hours prior to the proposed executive session; provided, however, that notification may be waived upon written agreement of the parties; and to reconvene in Open Session.
- ☒ 2. Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel; and to reconvene in Open Session.
- ☐ 3. Move to go into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public and the chair so declares; and to reconvene in Open Session.
- ☒ 4. Move to go into Executive Session to discuss the deployment of security personnel or devices or strategies with respect thereto; and to reconvene in Open Session.
- ☐ 5. Move to go into Executive Session to investigate charges of criminal misconduct or to consider the filing of criminal complaints; and to reconvene in Open Session.
- ☐ 6. Move to go into Executive Session to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body; and to reconvene in Open Session.
- ☐ 7. Move to go into Executive Session to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements; and to reconvene in Open Session.

- ☐ 8. Move to go into Executive Session to consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening; and to reconvene in Open Session.
- ☐ 9. Move to go into Executive Session to meet or confer with a mediator, as defined in section 23C of chapter 233, with respect to any litigation or decision on any public business within its jurisdiction involving another party, group or entity; and to reconvene in Open Session.
- ☐ 10. Move to go into Executive Session to discuss trade secrets or confidential, competitively-sensitive or other proprietary information; and to reconvene in Open Session.

Discussions of upcoming contract negotiations for singleton contracts expiring in June 30, 2019.

Discussion of the MOU between the Southwick Police Department, including the School Resource Officer.

At 5:29 p.m. Mr. LeBlanc called for a motion to adjourn Executive Session and return to open session. With the members George LeBlanc, Chelsea Berry, Pamela Petschke and Jessica Boldyga being present and all voting individually and unanimously, the motion passes.

Motion by Petschke, seconded by Boldyga 4/0/0

### III. ROUTINE

Mr. LeBlanc called the open meeting to order at 5:29 p.m.

#### B. Opening Ceremony

Pledge of Allegiance

#### C. Secretary's Report

10/16/2018 Meeting Minutes: Accepted as written

Motion by Petschke, seconded by Boldyga Motion Passes 4/0/0

#### D. Warrants - circulated

#### E. Correspondence

Ms. Willard reported on a letter received from DESE notifying the District Governor Baker had signed into law the FY19 General Appropriations for Rural School Aid. As a result, the District would be receiving \$52,292 from the State.

### IV. PUBLIC COMMENT – excluding personnel issues

None

### V. STUDENT ADVISORY REPORT

Rebecca Drohen reported that Term 1 grades had closed and report cards were scheduled for Friday; the SRS Band was scheduled to perform at the Southwick Veterans Day Parade; students were preparing for MCAS retakes; a blood drive is being held at SRS; the SRS Drama Club will present *Peter and the Starcatcher* during the upcoming weekend; and Boys and Girls Soccer and Field Hockey teams are preparing for post-season play.

### VI. EDUCATIONAL PRESENTATION

#### A. What makes a good mathematician? Powder Mill School

STEM Instructional Coaches Beth Grady and Chris Kennedy presented to the Committee the program behind the new math initiative taking place in the District. Teachers have been participating in professional development since the summer and have completed launch units with their classes. They explained that there is no such thing as a "math person" and that everyone can be a mathematician.

Grade 1 students from Mrs. Gates's class then directed the Committee in a "One Cut Math" exercise. During the exercise, Committee members experienced the problem solving, collaboration and perseverance practiced in the new math program.

#### B. MCAS Test Results, Erin Fahey Carrier, Powder Mill School Principal

Ms. Fahey Carrier presented to the Committee the results of the spring 2018 MCAS testing that was completed at Powder Mill School. Ms. Fahey Carrier explained that the ELA and Science scores were strong in comparison to the State averages but Powder Mill Students are lagging behind the State. She explained that these results are not completely surprising as the past three years, professional development has been focused on ELA. She then explained to the Committee ways in which Powder Mill School is analyzing the data and implementing action plans to improve instruction.

- C. Site Strategic Plan, Erin Fahey Carrier, Powder Mill School Principal  
Ms. Fahey Carrier presented the Powder Mill School 2018/2019 Site Strategic Plan and explained how it ties directly in with the District Strategic Plan and the initiatives reviewed as part of MCAS presentation.
- D. Ice Hockey, Joseph Turmel, Southwick Regional School Principal  
Mr. Turmel provided the Committee an anticipated status of the expanded Ice Hockey Team for the 2018/2019 School Year. Mr. Turmel explained that currently there are 28 players committed to playing ice hockey. The majority of the players signed up are in grades 7-9 with eight players in grades 10-12. Mr. Turmel stated that they have secured a varsity position with the league and are planning to have both varsity and junior varsity teams who will practice together. He also stated that the staff at Amelia Park has been very helpful.

Mr. Turmel also stated that an Athletic Director had been hired and was starting on November 7, 2018.

While Mr. Turmel was present at the meeting Superintendent Willard reported the District had received five year trend information from the ACT testing. She was pleased to report that not only were more students taking the ACT but that during that time, Southwick Regional School ACT Test scores had gone up. The ACT is an SAT alternative test that college bound high school students take as an indicator of their preparedness for college-level work. She congratulated Mr. Turmel on this success. Mr. LeBlanc requested that the Committee be able to also see the data on AP and SAT test scores for Southwick Regional School.

#### VII. POLICIES

3<sup>rd</sup> and final Reading: ACAB Sexual Harassment; EEAA Walkers and Riders; EEAED Bus Stop Procedure  
No comments

#### VIII. ACTION ITEMS

- A. Approve 2018/2019 Out-of-State Field Trip for Powder Mill School  
Move to approve the Powder Mill School 2018/2019 Out-of-State Field Trip to the Connecticut Science Center.  
Motion by Petschke, seconded by Boldyga      Motion Passes 4/0/0
- B. Approve Donation to Woodland School  
Move to accept the generous donation of school and office supplies, valued at approximately \$30.00, from the Key Bank in Southwick, supplies to be used by Woodland School.  
Motion by Petschke, seconded by Boldyga      Motion Passes 4/0/0
- C. Approve ACAB Sexual Harassment  
Move to approve the revised policy ACAB Sexual Harassment.  
Motion by Petschke, seconded by Boldyga      Motion Passes 4/0/0
- D. Approve EEAA Walkers and Riders  
Move to approve the policy EEAA Walkers and Riders.  
Motion by Petschke, seconded by Boldyga      Motion Passes 4/0/0
- E. Approve EEAED Bus Stop Procedure  
Move to approve the revised policy EEAED Bus Stop Procedure for Elementary Students.  
Motion by Petschke, seconded by Boldyga      Motion Passes 4/0/0

#### IX. REPORTS

- A. Superintendent: ACT Test Results  
See above
- B. Director of Finance and Operations  
Mr. Presnal reported that the End-of-Year Financial Report for FY18 was filed with DESE.

#### X. SUB COMMITTEES AND LIAISONS

- A. Negotiations – The first meeting to review upcoming contracts was held and another will be scheduled. The District is still waiting for Unit A – Teachers to be ready to negotiate.
- B. Finance – Ms. Boldyga reported that the last subcommittee meeting hosted a presentation from Public Agency Retirement Services (PARS) on OPEB, plans to set aside funding for pension. The subcommittee is working on reviewing the investment options which would be voted on by the full committee. Mr. Presnal stated that the District legal counsel would also be involved in any signed agreements and review of vote language.

Ms. Boldyga also reported that the subcommittee was in the process of reviewing capital needs and Mr. Wicander's list of needs.

C. Policy - The next subcommittee meeting will be November 20, 2018.

**XI. PUBLIC COMMENT – excluding personnel issues**

None

**XII. COMMITTEE DISCUSSION**

**A. Old Business**

Ms. Boldyga asked if there are still plans to paint the flag pole at Woodland School. Mr. Presnal responded that Mr. Wicander is working on securing a lift to do so.

Student Representative Roles and Responsibilities. The Committee Members stated that they are interested in having the student representative participate in the entirety of the meetings.

**B. New Business**

Ms. Petschke asked about the status of the late bus for Powder Mill School Students. Mr. Presnal stated that they are still working on logistics and he would check with Ms. Fahey Carrier and Ms. Wzorek and report back.

Ms. McLaughlin reported that due to a scheduling conflict with one of the towns the upcoming Budget Roundtable will need to be rescheduled. She will update the Committee when a date is set.

**XIII. EXECUTIVE SESSION**

To follow regular session only if needed.

None

**XIV. ADJOURNMENT**

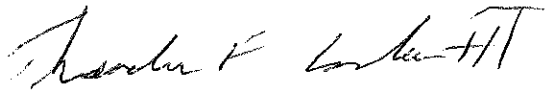
At 7:41 p.m., a motion was made to adjourn the meeting.

With the members George LeBlanc, Chelsea Berry, Pamela Petschke and Jessica Boldyga all voting individually and unanimously, the motion passes

Motion by Locke, seconded by Petschke 4/0/0

Meeting adjourned at 7:41 p.m.

Respectfully Submitted,



Theodore Locke, Secretary

**XV. STAFFING**

**Appointments**

David Sanschagrin	Athletic Director	11/7/2018
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**Resignations**

Matthew Bianchi	WS Custodian	10/9/2018
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**Retirements**

**XVI. LIST OF DOCUMENTS VIEWED OR DISCUSSED DURING THIS MEETING:**

- School Resource Officer Legal Update from MASC
- School Resource Officer Draft MOU from MASC
- Agenda for the November 5, 2018 meeting
- Minutes for October 16, 2018 meeting
- DESE letter dated October 17, 2018 for Rural School Aid
- Rural aid school clarifications email from Robert O'Donnell at DOE
- Powder Mill School MCAS Data
- Powder Mill School Strategic Plan 2018-2020
- Policy ACAB Sexual Harassment
- Policy EEAA Walkers and Riders
- Policy EEAED Bus Stop Procedure
- Powder Mill School Out-of-State field trip request
- Woodland School Donation