



Southwick-Tolland-Granville Regional School District School Committee
Regular Meeting

DATE: Tuesday, February 5, 2019

TIME: 5:00 P.M. Executive Session

5:30 P.M. Regular Session

LOCATION: Superintendent's Conference Room

Powder Mill School, 86 Powder Mill Road, Southwick, MA 01077

MINUTES

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

I. ROUTINE

A. Attendance

The meeting was called to order by Mr. Houle at 5:02 p.m.

The Following were present:

School Committee:	<input checked="" type="checkbox"/> Jeffrey Houle, Southwick
	<input checked="" type="checkbox"/> George LeBlanc, Southwick
	<input checked="" type="checkbox"/> Theodore Locke, Tolland
	<input checked="" type="checkbox"/> Pamela Petschke, Granville (arrived at 5:01 p.m.)
	<input checked="" type="checkbox"/> Chelsea Berry, Southwick
	<input checked="" type="checkbox"/> Jessica Boldyga, Southwick
	<input type="checkbox"/> Amy Stack, Southwick
Administration:	<input checked="" type="checkbox"/> Jennifer Willard, Superintendent
	<input checked="" type="checkbox"/> Stephen Presnal, Director of Finance and Operations
	<input checked="" type="checkbox"/> Amy McLaughlin, Recording Secretary
Student Representatives:	<input type="checkbox"/>
News Media:	<input type="checkbox"/> Westfield Evening News
Observers:	<u>17</u>

II. EXECUTIVE SESSION

At 5:00 p.m. a motion was made to go into Executive session and reconvene in open session.

With the members Jeffrey Houle, George LeBlanc, Theodore Locke, Chelsea Berry, Pamela Petschke and Jessica Boldyga being present and all voting individually and unanimously, the motion passes.

Motion by LeBlanc, seconded by Locke 6/0/0

- ☐ 1. Move to go into Executive Session to discuss the reputation, character, physical condition or mental health rather than the professional competence of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. The individual to be discussed in such executive session shall be notified in writing by the public body at least 48 hours prior to the proposed executive session; provided, however, that notification may be waived upon written agreement of the parties; and to reconvene in Open Session.
- ☒ 2. Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel; and to reconvene in Open Session.
- ☐ 3. Move to go into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public and the chair so declares; and to reconvene in Open Session.
- ☐ 4. Move to go into Executive Session to discuss the deployment of security personnel or devices or strategies with respect thereto; and to reconvene in Open Session.
- ☐ 5. Move to go into Executive Session to investigate charges of criminal misconduct or to consider the filing of criminal complaints; and to reconvene in Open Session.

- ☐ 6. Move to go into Executive Session to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body; and to reconvene in Open Session.
 - ☐ 7. Move to go into Executive Session to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements; and to reconvene in Open Session.
 - ☐ 8. Move to go into Executive Session to consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening; and to reconvene in Open Session.
 - ☐ 9. Move to go into Executive Session to meet or confer with a mediator, as defined in section 23C of chapter 233, with respect to any litigation or decision on any public business within its jurisdiction involving another party, group or entity; and to reconvene in Open Session.
 - ☐ 10. Move to go into Executive Session to discuss trade secrets or confidential, competitively-sensitive or other proprietary information; and to reconvene in Open Session.
- Discussion of singleton contracts.

At 5:28 p.m. Mr. Houle called for a motion to adjourn Executive Session and return to open session. With the members Jeffrey Houle, George LeBlanc, Theodore Locke, Chelsea Berry, Pamela Petschke, and Jessica Boldyga being present and all voting individually and unanimously, the motion passes.

Motion by LeBlanc, seconded by Locke 6/0/0

III. ROUTINE

- B. Opening Ceremony
- Pledge of Allegiance

C. Secretary's Report

1/15/2019 Meeting Minutes Accepted

Motion by LeBlanc, seconded by Locke 6/0/0

D. Warrants – circulated

E. Correspondence

Ms. Willard reported that she received a link to a video produced by the Massachusetts Association of Regional Schools which highlighted changes resulting in declining enrollment, and impacting rural public schools in recent years. Ms. McLaughlin had shared the video with the Committee earlier in the week. The Committee expressed an interest in sharing the video with community members and asked Ms. McLaughlin to look into the possibility of sharing the video on the District website and through Facebook.

Mr. Presnal reported that he had received an email from the Massachusetts Department of Revenue Division of Local Services regarding confirmation of the successful filing of District E&D Funds.

IV. PUBLIC COMMENT – excluding personnel issues

None

V. STUDENT ADVISORY REPORT

None

VI. EDUCATIONAL PRESENTATION

A. Woodland School, Grade 2, Nintendo LABO, Kara Welch, Librarian, Woodland School

Ms. Saso introduced Ms. Welch and the student and stated that the Nintendo LABO project was an opportunity brought to Woodland through Instructional Technology Coach, Ben Taglieri who identified an opportunity for a grant through Nintendo Switch Institute of Play. Ms. Welch introduced the students and explained that the students had just begun using the Nintendo LABO and the activities engaged students through creativity and critical thinking and align with the State Technology Standards. The students demonstrated how they use the switch to control a cardboard “car”. Ms. Welch explained that as they move through the activities, students will have opportunities to begin programming and perform an obstacle course challenge. The students were clearly engaged and excited to demonstrate the Nintendo LABO.

B. Athletic Director, David Sanschagrin

David Sanschagrin joined the District as Athletic Director in November 2018. Mr. Sanschagrin presented the Committee with information about his vision for the position. Mr. Sanschagrin talked about the role of the athletic director and his philosophy about athletics. He reviewed some key areas of focus he is planning to work on including, Boosters (B.O.S.S), Communication and Community Involvement. Mr. Sanschagrin has already begun to reach out to families to get support for the boosters so that resources can be obtained and distributed in a way that aligns with student needs. For Communication, Mr. Sanschagrin discussed how he would like to leverage social media to give students opportunities to communicate appropriately in the spaces that they are familiar with, and Community Involvement would see each athletic team identifying and participating in a community service/outreach project.

Mr. Turmel spoke to the efforts that Mr. Sanschagrin has made since his hire and expressed his support for Mr. Sanschagrin's vision.

Mr. Houle thanked Mr. Sanschagrin and expressed the Committee's support as well. Mr. Houle stated that the Committee wants requests to come forth in a timely manner with enough time to review details before implementing changes.

VII. POLICIES

3rd Reading – JM Student Awards and Scholarships

Mr. LeBlanc reminded the Committee that the policy was drafted in close conjunction with the attorney. The Policy would go into effect immediately for any new scholarships and would be fully implemented in the 19/20 school year.

VIII. ACTION ITEMS

A. Accept the generous donation from One Call Away Foundation

Move to accept the generous donation of school supplies from David Sutton of Massachusetts Military Support Foundation and One Call Away Foundation, total value approximately \$100.00.

Motion by LeBlanc, seconded by Locke 6/0/0

B. Accept the generous donation from Scibelli's Mobil

Move to accept the generous donation from Exxon Mobil Corporation's Exxon Mobile Educational Alliance, through a nomination by Scibelli's Inc, in the amount of \$500.00.

Motion by LeBlanc, seconded by Locke 6/0/0

C. Approve the Annual Town Report

Move to approve the Annual Town Report for the Southwick-Tolland-Granville Regional School District for FY18 to be submitted to each of the three member towns.

Motion by LeBlanc, seconded by Locke

Mr. Houle amended the motion: Move to approve the Annual Town Report for the Southwick-Tolland-Granville Regional School District for FY18 to be submitted to each of the three member towns pending the spelling corrections and removal of the degrees from individual names.

Amended motion passed 6/0/0

D. Approve the 19/20 School District Calendar

Move to approve the 2019/2020 School District Calendar.

Motion by LeBlanc, seconded by Locke 6/0/0

E. Approve Investment Fund for OPEB Liability

Move to approve the investment of funds earmarked to OPEB Liability as recommended by the Finance Subcommittee.

Mr. Presnal explained that the paperwork to invest the OPEB funds was complete and the last step is selecting an investment option. The four options were reviewed by the Finance Subcommittee and the Finance Subcommittee recommended the Growth Portfolio Fund. Mr. Presnal also explained that the investment could be changed at any time in the future if needed.

Mr. Houle amended the Motion: Move to approve the investment of funds earmarked to OPEB liability in the PARS Growth Portfolio Fund as recommended by the Finance Subcommittee.

Motion by LeBlanc, seconded by Locke 5/0/1 (Locke abstained)

F. Approve Policy JM Student Awards and Scholarships

Move to accept new Policy JM Student Awards and Scholarships.

Motion by LeBlanc, seconded by Berry 6/0/0

G. Approve Home Education Proposals for 2018/2019 School Year

Move to approve Home Education Proposals HS-1819-33 through HS-1819-36 for the 2018/2019 School Year.

Motion by LeBlanc, seconded by Locke 6/0/0

IX. REPORTS

A. Superintendent

Superintendent Willard reported that the testing windows for MCAS are April 1 through May 24.

B. Director of Finance & Operations

Mr. Presnal reported that E&D Certification had been received and the amount was just under the statutory limit.

Mr. Presnal reported that the Governor's Budget had been released, and initial projections show state aid going up only minimally and the local contribution raising for Southwick, but reduced for Granville and Tolland. He stated that he will have a proposed budget at the next meeting.

X. SUB COMMITTEES AND LIAISONS

A. Negotiations – no report

B. Finance – Next meeting rescheduled to Friday, February 15, 2019 at 9:00 a.m.

C. LPVEC – Mr. LeBlanc reported the board meeting reviewed a State change to the way collaboratives will be able to be structured and the relief that the State is allowing LPVEC to remain without structure changes.

D. Policy – Next meeting on February 26, 2019

E. Buildings & Grounds – Mr. Presnal will ask the Town of Southwick for an update on the remaining sewer funds.

F. Transportation – no report.

G. ILT – Ms. Petschke reported that ILT met on 2/5/2019 and reviewed a presentation about teaching mindful meditation in the classroom, the new social studies standards at the lower grade levels and the survey about alternative Physical Education.

H. Capital Committee – Ms. Berry reported that the meeting is Thursday, February 6, 2019.

I. Budget Hearing – The District Hearing is scheduled for Tuesday, March 5, 2019 at 6:30 p.m. directly following the School Committee Meeting

XI. PUBLIC COMMENT – excluding personnel issues

None

XII. COMMITTEE DISCUSSION

A. Old Business

CPC Presentation of Powder Mill School Playground Project

Mr. Houle reported that he and Ms. Fahey-Carrier attended the Southwick Community Preservation Committee meeting on January 31, 2019. He said the CPC asked, and he answered, questions about why the project was not included in the building project, why another location is not being examined and will the District also go to the CPC committees of the other two towns. Mr. Houle said that the CPC did not vote immediately following the

agenda item, but did so later, at the end of the meeting. Mr. Houle was told that the CPC agreed to support \$140,000 toward the project. Mr. Houle highlighted that due to funding shortfalls, the District would now need to evaluate the plans and the timeline for the project.

Spring Meeting Dates

The Committee agreed that the May 7, 2019 meeting would be held in Granville and the June 4, 2019 meeting would be held in Tolland. Ms. McLaughlin agreed to notify each town.

B. New Business

Ms. Berry stated that, at her place of employment, she had received some professional development on sexual harassment and inquired about the District's training. Ms. Willard and Mr. Presnal responded that District employees receive that training every year as part of the GCN training.

Ms. Petschke asked why the District goes to the Southwick budget hearing and not the other Towns. Ms. Willard will review.

XIII. EXECUTIVE SESSION

To follow regular session only if needed.

None

XIV. ADJOURNMENT

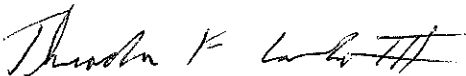
At 7:23 p.m., a motion was made to adjourn the meeting.

With the members Jeffrey Houle, George LeBlanc, Theodore Locke, Chelsea Berry, Pamela Petschke, and Jessica Boldyga all voting individually and unanimously, the motion passes

Motion by LeBlanc, seconded by Locke 6/0/0

Meeting adjourned at 7:23 p.m.

Respectfully Submitted,



Theodore Locke, Secretary

XV. STAFFING

Appointments
Resignations
Retirements

XVI. LIST OF DOCUMENTS VIEWED OR DISCUSSED DURING THIS MEETING:

- Agenda for the February 5, 2019 meeting
- Minutes for January 15, 2019 meeting
- Excess and Deficiency - Southwick-Tolland-Granville email dated 2/4/2019
- Woodland School, Grade 2, Ninentendo LABO
- Presentation David Sanschagrin, Athletic Director
- Policy KJA Relations with Booster Organizations; KHB Advertising in the Schools; KHA Public Solicitations in the Schools; JJE Student Fund-Raising Activities
- Policy JM Student Awards and Scholarships
- Memorandum from Kimberley Saso RE: Donation
- ExxonMobil letter and donation check.
- FY2018 Annual Report of the Southwick-Tolland-Granville Regional School District
- 2019/2020 School District Calendar
- 2018/2019 Home Education Proposals HS-1819-33 through HS-1819-36.
- Powder Mill School Playground CPC Presentation

