



**Southwick-Tolland-Granville Regional School District School Committee
Regular Meeting**

DATE: Tuesday, March 21, 2017

TIME: 5:30 PM

**LOCATION: Superintendent's Conference Room
Powder Mill School, 86 Powder Mill Road, Southwick, MA 01077**

MINUTES

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

A. ROUTINE

A. Attendance

The meeting was called to order by the Chairperson of the School Committee, Mr. Houle at 5:53 pm

The Following were present:

- | | |
|--------------------------|----------------------------------------------------------------------------------------------------------------------------|
| School Committee: | Jeffrey Houle, Chairperson
Theodore Locke, Secretary (Tolland Rep.)
Pamela Petschke (Granville Rep.)
Maria Seddon |
| Administration: | Jennifer Willard, Superintendent
Stephen Presnal, Business Manager
Amy McLaughlin, Recording Secretary |
| Student Representatives: | |
| News Media: | Southwick News, Westfield Evening News |
| Observers: | approx. 9 |

B. Opening

Chairman Houle addressed the Committee and the observers and notified them that due to time constraints and the following budget hearing, the opening ceremony would not be held.

Mr. Houle notified the Committee and observers that the meeting of the Southwick-Tolland-Granville Regional School Committee is being recorded on audio but not video. He stated that as the minutes are approved, the audio files will also be released and posted to the District website after approval of the minutes and conversion of the audio files.

C. Secretary's Report

3/8/2017 Meeting Minutes: Accepted as written
Motion by Locke, seconded by Petschke 4/0/0

D. Warrants - Circulated

E. Correspondence

Sewer Project Pump Station Bids

Superintendent Willard reported that on March 9, 2017 an email addressed to herself and Mr. Presnal was received from Randy Brown of the Southwick DPW. The email included an attachment with the summary of the pump station bids they had received on March 8, 2017. The bids came in higher than the estimate and the town would like to arrange a meeting to discuss options.

Mr. Houle asked who the DPW was requesting to meet with. Superintendent Willard responded that they were requesting to meet with her and Mr. Presnal. They were tentatively planning to meet later in the week.

Request for Negotiations

Superintendent Willard reported that on March 9, 2017, a letter was received from the Paraprofessional Unit notifying us that they are ready to begin negotiations for their August 31, 2017 contract and are requesting a list of meeting dates that the Committee is available

B. PUBLIC COMMENT – excluding personnel issues

Mr. Houle stated that due to time constraints the first Public Comment would not be held, but the second Public Comment would be held.

C. STUDENT ADVISORY REPORT - none

D. EDUCATIONAL PRESENTATION –none

Mr. Houle stated that the Public Hearing for the Budget would be held immediately following the School Committee meeting.

E. ACTION ITEMS

1. Move to award a contract in an amount not to exceed \$12,400 to Tighe & Bond, Inc. of Westfield, MA for its proposal in the design and construction observation services related to the school sewer project.

Mr. Houle and Ms. Willard clarified that this is the part of the sewer project that the District is responsible for completing.

Motion by Locke, seconded by Petschke 4/0/0

2. Move to approve the MIIA Health Benefits Trust renewal rates which will be effective from 7/1/2017 to 6/30/2018.

Ms. Willard stated that this is an increase of 7.45% from previous which is better than anticipated.

Motion by Locke, seconded by Petschke 4/0/0

F. REPORTS

A. Superintendent

GVS Transition Activities

Ms. Willard reported on the recent transition activities for the Granville Village School. She stated that the Meet & Greet was held at the Granville Village where parents had the opportunity to speak individually and ask questions of the Woodland and Powder Mill principals and the Director of Special Education and Director of Instructional Programs and Grants. The Open Houses were held at both Woodland and Powder Mill Schools for the Granville families. Ms. Willard reported that Principals reading to students at the Granville Village School and Pen Pals between students at the schools has begun to facilitate students at Granville Village School getting to know administration and other students on the Southwick Campus.

B. School Business Manager – no report

C. Sub Committees and Liaisons

- *Negotiations: Meetings will be scheduled when Mr. LeBlanc returns.*
- *Finance: no report*
- *L.P.V.E.C Bd. Gov and Bd. Dir: no report*
- *Policy: no report*
- *School Building Committee: no report*

- *Technology*: no report
- *Curriculum and Instruction*: no report
- *Legislative Liason*: no report
- *SPED Liason*: no report
- *Southwick Capital Committee*: no report
- *Transportation* – Mr. Houle announced that a new Transportation subcommittee would be established. Prompted by the recent transportation study, this subcommittee will work with administrators and the transportation manager to monitor the transportation department and identify if changes need to be made. Mr. Houle stated that he is looking for 2-3 School Committee Members to be on the subcommittee and asks anyone interested in participating on the committee to email Mr. Houle.

Ms. Petschke asked what the object of the Transportation Subcommittee is, considering the comprehensiveness of the study report? Mr. Houle stated that the main concern is monitoring the budget going forward, especially considering current circumstances surrounding declining enrollment. Mr. Presnal stated that there are other costs associated with transportation but looking out 5-10 years, with fixed costs and contract negotiations there may come a time when outsourcing will need to be reconsidered.

D. Policies – Need a sub-committee meeting, will schedule when members are available.

G. **PUBLIC COMMENT** – excluding personnel issues - none

H. **COMMITTEE DISCUSSION**

A. **Old Business** - none

B. **New Business**- none

At 6:03 p.m., a motion was made to adjourn to Executive Session and return to open session in the Budget Hearing. With the members Jeffrey Houle, Theodore Locke, Pamela Petschke, and Maria Seddon being present and voting individually and unanimously, the motion passes.

Motion by Locke, seconded by Petschke 4/0/0

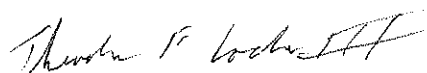
I. EXECUTIVE SESSION

1. Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel; and to reconvene in Open Session.
2. Move to go into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public and the chair so declares; and to reconvene in Open Session.

At 6:26 p.m., a motion was made to adjourn executive session and reconvene in open session. With the members Jeffrey Houle, Theodore Locke, Pamela Petschke, and Maria Seddon being present and voting individually and unanimously, the motion passes.

Motion by Locke, seconded by Petschke 4/0/0

Respectfully Submitted,



Theodore Locke, Secretary

