



**Southwick-Tolland-Granville Regional School District School Committee
Regular Meeting**

DATE: Wednesday, March 8, 2017

TIME: 6:00 PM

LOCATION: Cafeteria, Powder Mill School, 94 Powder Mill Road, Southwick, MA 01077

MINUTES

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

A. ROUTINE

A. Attendance

The meeting was called to order by the Chairperson of the School Committee, Mr. Houle at 6:00 pm

The Following were present:

- | | |
|--------------------------|---|
| School Committee: | Jeffrey Houle, Chairperson
Theodore Locke, Secretary (Tolland Rep.)
Jean McGivney-Burelle
Kelly Clendenin – arrived at 7:24 p.m.
Pamela Petschke (Granville Rep.)
Maria Seddon |
| Administration: | Jennifer Willard, Superintendent
Stephen Presnal, Business Manager
Amy McLaughlin, Recording Secretary |
| Student Representatives: | Margaret Drohen, Carlos Pereira |
| News Media: | Southwick News, Westfield Evening News |
| Observers: | approx. 50 |

B. Opening Ceremony – Pledge of Allegiance

Chairman Houle addressed the Committee and the observers and notified them that the March 8, 2017 meeting of the Southwick-Tolland-Granville Regional School Committee is being recorded on audio but not video. He notified the Committee that going forward the meetings would be audio recorded and audio files would be posted to the District website after approval of the minutes and conversion of the audio files.

C. Secretary's Report

2/8/2017 Meeting Minutes: Accepted as written
Motion by Locke, seconded by McGivney-Burelle 5/0/0

D. Warrants - Circulated

E. EDUCATIONAL PRESENTATION

1. Joseph Turmel, Principal, Southwick Regional School

Mr. Houle stated that because of an event taking place at the Southwick Regional School, the Agenda would be adjusted to accommodate Mr. Turmel and his students.

Mr. Turmel introduced himself as Principal of the Southwick Regional School and stated that he had some students and staff with him to talk about some programs at the school that staff and students have been working on throughout the year.

Mr. Turmel introduced Alyssa Cournoyer and Makenzie Sullivan. Mr. Turmel stated that Ms. Cournoyer and Ms. Sullivan are on the District Attorney Youth Advisory Board which includes student representatives from across Hampden County that work together and attend monthly meetings focusing on issues that face high school students such as alcohol and substance abuse, relationships

and social media and also middle and elementary school students issue of internet safety. The group brings their messages to adults at a Youth Advisory Board Conference which takes place in May. Ms. Sullivan informed the Committee what an honor it was to be a part of the Youth Advisory Board. She described some of the initial meetings as icebreakers providing an opportunity for students to get to know one another. She stated that in later meetings students broke up into groups to discuss issues such as internet safety for 1-4th grade, and high school issues such as alcohol and drug abuse and peer pressure. She stated that it was interesting to see how the students interacted with one another, feeding off of each other's strengths and also the public speaking experience.

Mr. Turmel then introduced Corinne Cheffer and Erin Wilson, Special Ed. teachers at the Southwick Regional School and a mentoring program they have established where upperclassmen are partnered with younger students in the building. Ms. Cheffer stated that the development of the program was inspired by a Co-Teaching Workshop, Professional Development seminar that she and Ms. Wilson attended over the summer. Ms. Cheffer stated that the program includes a curriculum and weekly reflections that the students are required to complete. She stated that the mentors go into the classrooms and are partnered with students who have asked for help. The mentors help with organization and notes. Last semester there were four student mentors and this semester there are six and they hope to keep it growing. Ms. Wilson introduced Elizabeth Tenerowicz and Travis McCassey, two students who had served as mentors. Travis McCassey reported on his positive experience as a mentor in the program. He stated that he was surprised and a little apprehensive when he was asked to join the program but also excited. He mentored in a freshman Biology class and had a great experience overall and built relationships with all the students in the class, not just the student he was assigned to mentor. He said that in addition to the help he provided to the students, he also learned a lot from the experience. Elizabeth Tenerowicz reported that she did her mentoring in an Algebra class. She stated that she really enjoyed the experience and felt that she was really able to help the student she was assigned to. She said it helped her gain a new perspective on learning and it benefited her as well.

Mr. Turmel then stated that one of the goals of the Regional School is to improve outreach to students who are new to the District. Mr. Turmel introduced 9th grade school choice student Brenna Alyward from Westfield, who first came to the District in the fall. Brenna spoke about her experience transitioning to the Regional School. Ms. Alyward stated that she felt very thankful to be at the Southwick Regional School. She said that she didn't know anyone when she came on the first day and everyone had been so welcoming from the beginning and teachers are always willing to help. She discussed the variety of extracurricular activities and the organizations that she is a member of. She stated that she is a member of the drama department which is presenting the Addams Family at the end of March and is excited to be playing Wednesday in the production. Ms. Alyward then invited everyone to come see the show. Thursday 3/30, Friday 3/31 and Saturday 4/1 with shows at 7:00 p.m. and a matinee on Saturday 4/1.

Mr. Turmel recognized band and chorus students for their achievements and participation in the All-District and All-State music selections. Mr. Turmel stated that Brandon Blackburn and Gabby Peterson qualified for All-District in Band and five students qualified for All-District Chorus. Mr. Turmel then recognized student Kacper Kisala who would be participating the coming weekend at the All-State Concert Band Festival for his talents playing the clarinet. Superintendent Willard congratulated Kacper on his achievement. Superintendent Willard noted that Kacper, had 2 auditions. The first was a district

audition where he scored first as the clarinetist. Second audition was for All-States and he ended in the top 5. Superintendent Willard stated that on behalf of the Southwick-Tolland-Granville Regional School District, she was honored to recognize and congratulate Kacper on his selection to All-State Band.

Mr. Turmel then spoke about professional development taking place at the Regional School where middle school staff is working on implementing effective inclusion into the classrooms; department heads are working on creating Rubrics that align with the SEPAS; and a pilot group made of middle and high school teachers that are focusing on learning targets and unpacking the standards. He stated that the Regional School staff is working on these practices and plans to bring them together in professional development for additional development and implementation next year.

Mr. Turmel expressed his thanks and his pride in the students that joined him in this Educational Presentation and said the students did a wonderful job representing the community at the Regional School and he is proud to be a part of that community and felt fortunate to be able to lead the young people there.

Mr. Turmel then provided an update to the Committee on the Ice Hockey team that had just completed its first season. He stated that the team was a JV team that participated in eight games as part of the JV league and had fourteen players in grades 7-11, thirteen of them in grades 7-10. Mr. Turmel stated that even with an 0-8 record, there was strong progression throughout the season. Mr. Turmel said that they are extremely proud of the coach who did a wonderful job leading the players and was a great role model for the team and communicating with the team and families. Mr. Turmel stated that from all aspects, this was a highly successful season. He stated that the plan is for one more year in the JV program to help the team, and the young athletes grow and develop. He stated that they did have the opportunity to do a co-op with St. Mary's in Westfield on their varsity team but SRS would then give up their control of the team and be a varsity program. Mr. Turmel stated that a varsity program is the ultimate goal, by doing so next year would accelerate the process and would not provide our players the best opportunity to participate.

Mr. Turmel concluded by stating that the Winter Sports Banquet was held at the Regional School on March 7, 2017 and 160 athletes were recognized for participation. He recognized the perseverance of all the winter athletes and coaches.

F. Correspondence

Feeding Hills Road Construction Project

Superintendent Willard reported to the Committee that on March 6, 2017, the District received correspondence from the Southwick DPW notifying them MassDOT informed the Town that Baltazar Construction plans to start construction on Feeding Hills Road during the week of March 13. A detailed press release was also received. A copy of the emails and the press release are in your packets.

MCAS 2.0 Proposed Changes to 2017 Accountability Reporting

Superintendent Willard reported to the Committee that she received a notice from Commissioner Chester's office on the proposed changes to the MCAS 2.0 accountability reporting. With the new MCAS 2.0 if a district has a 90% participation they will not be issued a level for 2017. The 2017 data will be used as baseline data going forward.

Notice of Complaint and Motion for Preliminary Injunction filed by Town of Granville Against District

Superintendent Willard reported to the Committee that on March 6, 2017, the District received correspondence from KP LAW notifying us that they serve as counsel to the Town of Granville and that the Town of Granville had filed in the Hampden Superior Court a Complaint and Motion for Preliminary Injunction. A summons of Short Order of Notice was served on the District on March 6, 2017 and a hearing to consider the Preliminary Injunction is scheduled for March 14, 2017 in the Hampden Superior Court.

G. PUBLIC COMMENT – excluding personnel issues

Troy Henke, Westfield, spoke on behalf of the VFW in Southwick. He stated that with the closure of the Granville Village School, there are two items entrusted to the schools that are currently at the Granville Village School that the VFW would like moved to schools at the Southwick campus. Those two items are memories of Travis Fuller and William Alamed. Mr. Henke stated that Travis Fuller was killed in Iraq in 2005 and William Alamed was killed in Vietnam in 1970. He stated that William's mother donated a flag to the Granville Village School in the 1970's and the Granville Village School gymnasium is currently named for Travis. The plaque on the wall at the GVS gym would not be moved but remain property of the Town of Granville. He stated that the VFW is requesting the gymnasium at the high school be named for Travis Fuller and the William Alamed flag be moved to the high school as well and placed on permanent display. Mr. Henke commented on his own service and that the motivations of current service personnel are the same as those for Travis Fuller. Mr. Henke stated that he believed these gestures would bring healing to the District. Mr. Henke stated that the VFW is asking for approval and that they would incur any and all costs associated with this endeavor.

Jennifer Francis, Granville, stated that she is Travis Fuller's sister and she is speaking on behalf of the family. She stated that the family thanks the VFW for their efforts and they support the request to dedicate the gym at the high school in the memory of her brother. She recognized her brother and his ability to forgive and move on.

H. STUDENT ADVISORY REPORT

Margaret Drohen reported that spring sports are starting next week; scheduling for the 2017/2018 school year courses is also beginning next week at the Regional School; the Grade 9 information night is taking place at the same time as the Committee Meeting; senior field trip of the Credit for Life Fair will take place next week

Carlos Pereira reported that SRS had participated in a Red Cross Blood drive and about 40 people donated blood; a dodgeball tournament was planned to raise money for the France and England trips which are coming up; parent teacher conferences are scheduled for Thursday 3/9; yearbook photos for clubs are scheduled for Friday; the class of 2018 has a basketball fundraiser next week; March 21-23 is 10th grade ELA MCAS testing

I. EDUCATIONAL PRESENTATION

1. Joseph Turmel, Principal, Southwick Regional School see section E above

2. Richard Sullivan, Powers & Sullivan, LLC, FY2016 audited financial statements

Auditor's Report – Richard Sullivan, Powers and Sullivan, LLC – Mr. Sullivan began his report by saying that the 2016 report was very similar to 2015 and from an analytical standpoint, the District broke even in 2016. He stated that the Business Office was "audit ready" when his group arrived at the beginning of the audit. He appreciates that Steve Presnal and Michelle Grise were ready for the arrival of the auditors and were always very timely in their answers and he was very happy

with the cooperation received from the team. He described the risk based assessment. He noted that there were no issues with any testing of transactions, revenue and payroll. Mr. Sullivan reviewed numbers and results as included in the reports in the Committee packet. Mr. Sullivan stated that in summary of the audit, no adjustments were required to be made to the books nor for internal controls which is a good thing and reflects good practices in the business office. Mr. Sullivan said that the District received an unmodified opinion which is the best that you can get – it was a good, clean audit with a clean opinion. Mr. Sullivan recommended that the District establish a formalized cash policy, the District has a policy that it is following, but he recommends that it be formalized by the Committee. He also recommends paying special attention to procurement of aggregate goods that meet new procurement requirements; closer controls over documentation of federal grants; continue to study and evaluate liabilities related to OPEB (Other Post Employment Benefits).

3. Richard Labrie, Transportation Study

Mr. Labrie presented his final cost benefit analysis, the report of which the Committee members had received in January and had the opportunity to review. Mr. Labrie outlined the methodology of the analysis and explained that his report consisted of the Cost Benefit Analysis and a companion document of competitive quotes of private contractors vs. LPVEC.

Mr. Labrie stated that the study looked at District demographics, size and density of population and reported that it was determined that STGRSD is a relatively large geographic district approx. 105 square miles, and found that district has a past practice that routes should be no longer than 60 minutes. He explained school transportation efficiency is based not only on the number of riders but also the time available to transport the students. In a large geographic area like STGRSD there is less time available to transport the students. The study looked at the cost and ratio of transportation budget to total school budget. He explained that a typical ratio is 5% but in STGRSD the ratio is 6.62% and going down. He attributes that inefficiency to the shape of the district, a rectangle, and the low population density.

Mr. Labrie stated that one area of concern is salary and wages which, along with benefits, has increased over the past few years. He stated that maintenance costs are relatively steady and the age of the fleet is relatively young which reduces maintenance cost. He stated that the value of the fleet is estimated at \$741,300. He noted that under Chapter 71 state aid, sales of the fleet would result in required reimbursement to the state.

Mr. Labrie reviewed the number of routes and explained the calculations for vehicle capacity, on a 72 passenger school bus which is actually 48 high school students, for the purpose of Chapter 71 state reimbursement. Mr. Labrie highlighted the benchmark cost per vehicle per day as: \$308.45 for regular transportation. He reviewed other vehicle per day costs as outlined in his report.

Mr. Labrie stated that the analysis then compared the STGRSD cost vs. what the collaborative (LPVEC) would charge for the same transportation. He stated that the District was approximately \$24,000 less than LPVEC, approx. 1.5% difference. When using an RFP for Five Star Transportation, the comparable cost was that the District was approximately \$432,000 less than Five Star. Regarding out of District transportation, Van Pool cost estimate did not include monitors.

In conclusion, Mr. Labrie stated the District transportation services are both cost effective and efficient given the current constraints. He stated that improvements could be made by reconfiguring routes and adjusting the afternoon tier time. He also recommends investigating new software for the routing system as the current software used by the District is being phased out by the manufacturer.

Mr. Labrie stated that the current trends in wage and benefit increases could result in the District being more expensive than LPVEC in a few years time.

In conclusion he asked if he would be allowed to share the report findings with the LPVEC and a couple of other self-operating companies. Mr. Houle stated that it would be discussed and Superintendent Willard would get back to him.

4. Jennifer Willard, Superintendent, FY18 Budget

Superintendent Willard presented the proposed FY18 Budget. She noted that the budget is a little different this year. The FY18 Budget is focused on implementing educational initiatives such as reduction of class sizes K-2 and increased professional development and instructional coaching for the goal of increased student achievement. She then reviewed the timeline for the budget and noted that the Public Hearing will take place on March 21st.

Ms. Willard noted some challenges to the budget which are primarily attributed to decreasing to shrinking enrollment District wide. Additionally an error at the state level resulted in reduced funding related to students that attend Westfield Technical Academy. The District is hopeful that this error will be corrected at the State level when the House Ways and Means budget is released. Ms. Petschke asked for confirmation of the mistake and if it would be corrected. Mr. Presnal stated that is the hope of the District that the mistake be corrected but DESE cannot guarantee. DESE is putting this forward as one of their recommended changes for the legislature to accept. Mr. Presnal also stated that the error also occurred with 3-4 other regional school districts in Western Massachusetts. The final answer will come when the House Ways and Means budget is released.

Ms. Petschke asked if the mistake is a change from last year. Ms. Willard answered yes.

The other challenges to the budget are substantial fixed cost increases and reorganization of staff due to the closure of Granville Village School, also the reduction in the increased to the minimum local contributions required by the state.

Ms. Willard stated that the District balanced the budget through school consolidation, formula changes to building based budgets and staff reductions. She stated that the FY18 budget has a net loss of 10.5 positions.

Mr. Presnal reviewed the projected revenue budget with Chapter 70 aid being relatively flat and reminded the Committee that the state funding will not be finalized before they will need to vote on a budget. He stated that the District is taking a conservative position in its projections. He also reviewed the Budget expenditures.

Mr. Presnal stated that the contributions by the three towns is anticipated to be level funded from FY17. He then reviewed the projected debt service for each Town related to the building project.

Ms. Willard stated that the FY18 budget is returning to a capital improvement borrowing of \$600,000 after being lowered to \$350,000 during the building project. She reviewed some of the projected capital improvements needs related specifically to transportation but also new state computer based testing requirement.

Ms. Willard concluded by stating the budget will be in a more simplified format and thanked the Committee for their dedication to the schools and working together to move the District forward for the benefit of all the students.

Mr. Houle stated that the Public Hearing for the budget will take place on Tuesday, March 21, 2017 and is the Towns opportunity to speak and comment on the budget.

Jean McGivney-Burelle asked what is the overall percentage of increase in the budget from FY17 to FY18? Mr. Presnal answered that the FY18 budget is actually down approximately 1.5%. He stated that this is due to school consolidation and other cuts.

Ms. McGivney-Burelle asked if the District has the ability to increase our requests to the Towns? Ms. Willard and Mr. Presnal answered Yes.

Ms. McGivney-Burelle asked if the 10.5 positions are due to retirements or otherwise. Ms. Willard answered there will be three non-renewals and three reduction in force.

Ms. McGivney-Burelle asked if the Committee could get access to class size data at the Regional School, by teacher and by subject. Ms. Willard responded that the District would gather that information and provide to the Committee.

Ms. Petschke asked if enrollment is shrinking and the State is holding the District harmless, why is there a problem with the budget? Ms. Willard and Mr. Presnal explained that because revenues are increased by only a small amount and fixed costs are increased by a much larger amount, there is a budget shortfall.

Mr. Houle asked how much money is at risk if the State no longer holds the District harmless? Ms. Willard responded that the District receives approximately \$4million each year due to hold harmless. Ms. Petschke asked if the State has threatened to pull the hold harmless money? Ms. Willard responded yes the state is considering changing formulas and hold harmless could be part of that. Mr. Presnal stated that a commission looked at Chapter 70 spending and identified areas to be addressed and this could be one of those items, therefore the District budget is planned from a more conservative standpoint.

Ms. Petschke asked how will the District balance the budget if the Granville Village School closure is saving \$645,000 where is the remainder of the difference from the \$977,000 operating cost besides heat and electricity, is the difference from the cost of staff? Ms. Willard responded yes.

Ms Petschke asked for clarification about the \$70,000 changed formula for educational budgets? Ms. Willard responded that the District is trying a new strategy for FY18 regarding supplies at the schools. A per pupil allocation has been established for the schools based on what other Districts do. This per pupil allocation is instead of just carrying amounts over from year to year on line items. The District is focused on education and putting the power with the principal in identifying teacher needs and how they align with the school needs.

Ms. Petschke asked if new coaches are included in the seven new positions referenced in the presentation. Ms. Willard responded yes. Ms. Petschke asked what are the other new positions? Ms. Willard responded that there is a full time nurse at the Regional School, a School Adjustment Counselor, and additional teachers at Woodland School. Some positions are new some are transfers

Ms. Petschke asked what the custodial overhaul includes? Ms. Willard responded that autoscrubbers are needed at two schools and an upgrade is needed for the lawnmower and fields. Ms. Petschke expressed a concern that the amount budgeted for technology is not enough. Mr. Presnal responded that due to the e-rate program there are additional technology dollars available. Ms. Willard responded that the capital improvements are not set in stone.

Mr. Houle again stated that the Public Budget Hearing will take place on Tuesday, March 21, 2017. He stated that the budget presentation will be available on the website.

B. ACTION ITEMS

1. Approve School Choice seats for 9th and 12th graders to remain at SRS

Move to approve one Grade 12 School Choice Seat for the 2016/2017 School Year

A motion was made to approve:

Motion by Locke, seconded by McGivney-Burelle 6/0/0

Move to approve one Grade 9 School Choice Seat for the 2016/2017 School Year

A motion was made to approve:

Motion by Locke, seconded by McGivney-Burelle 6/0/0

2. Retirement Resolution

Be it resolved, that the Southwick-Tolland-Granville Regional School Committee hereby extend their congratulations to Lynn Holmes in recognition of twenty-four years of transportation excellence, and we hereby convey our sincere appreciation for your valuable efforts, dedicated service, and assistance rendered, which has enhanced the image of the Southwick-Tolland-Granville Regional Schools, and a record of these resolutions shall be permanently entered into the minutes of this School District.

A motion was made to approve:

Motion by Locke, seconded by McGivney-Burelle 6/0/0

Be it resolved, that the Southwick-Tolland-Granville Regional School Committee hereby extend their congratulations to Margaret Creswell in recognition of twenty-seven years of transportation excellence, and we hereby convey our sincere appreciation for your valuable efforts, dedicated service, and assistance rendered, which has enhanced the image of the Southwick-Tolland-Granville Regional Schools, and a record of these resolutions shall be permanently entered into the minutes of this School District.

A motion was made to approve:

Motion by Locke, seconded by McGivney-Burelle 6/0/0

3. Accept donation towards new playground.

Move to accept the generous donation of \$500.00 from Scott Santoro of Aaron Sales and Lease to be used toward a new playground for Powder Mill School.

Mr. Houle asked if the funds will go into the revolving account. Mr. Presnal will discuss with Mrs. Saso the options for accepting the donation designated for the playground.

A motion was made to approve:

Motion by Locke, seconded by McGivney-Burelle 6/0/0

4. Approve SRS Fundraiser

Move to approve the fundraiser Libby Kulas Memorial Scholarship Run at the Southwick Regional School for the 2016/2017 School Year.

A motion was made to approve:

Motion by Locke, seconded by McGivney-Burelle 6/0/0

C. REPORTS

- A. Superintendent

The District Granville Transition Team

Superintendent Willard reported that the team met on Monday, March 6, 2016. The team included parents from both Granville and the Granville Parents Association as well as Principals and Adjustment Counselors from each school. The team set a plan for a series of transition activities centered around the students. The activities include Peer Exchanges, Information Nights and Open Houses, and Pen Pal Exchanges.

- B. School Business Manager

Sewer Project

Mr. Presnal reported that the bid openings took place on March 8, 2017 at the Southwick Town Hall. He was unable to attend the bid opening. He stated that the District accepted a proposal from engineering firm Tighe&Bond for the design of the on campus connection work, in the amount of approx. \$12,500.00.

Transportation Study

Mr. Presnal recognized and thanked Karen Wzorek and her staff, and appreciation to all of the drivers, for all of their work as revealed in the transportation study presentation. He recognized that the District Transportation is run in an efficient manner and also with a level of service that may not be found with a third-party contractor.

- C. Sub Committees and Liaisons - none

- D. Policies – Superintendent Willard stated that a meeting is needed to discuss policies on naming/dedications, audio video on buses as well as a narcan policy. The sub-committee will set up a time that works for everyone.

D. PUBLIC COMMENT – excluding personnel issues

Ted Sussman, Granville, MA, stated that it appears to him after watching the budget presentation that the budget has been shifted out of the classrooms and away from the kids and into administration and overhead with a shopping spree at the end. He stated that he is concerned about how the budget is put together and that communication from the District has been poor. He stated that he believed the poor

communication was demonstrated in the inconsistency of numbers presented regarding the Granville Village School Closure.

E. COMMITTEE DISCUSSION

A. Old Business - none

B. New Business

Dedication

Ms. Seddon asked how the Committee would address the Dedication requests. Mr. Houle stated that the first step is for the Committee to establish a policy for the circumstance.

Ms. Petschke asked if a Cash Policy would also be addressed by the Policy Sub-committee? Mr. Presnal stated that the Finance Sub-committee is planning to work on that this spring and would then be reviewed by the Policy Sub-Committee.

Feeding Hills Road Construction

Ms. Petschke stated that she is concerned about the scheduled road work time and how closely it coincides with the school times. Mr. Presnal stated that the hope is that the work is beginning away from campus and will move towards campus and hopefully mitigate the impact to the schools. He stated that the DPW wants to work together with the District.

Transportation Study

Ms. Petschke asked if the District is considering adjusting bell times as mentioned in the study presentation? Ms. Willard responded that the District wasn't at that point in route development. Ms. Petschke asked if the bus letters can come out earlier than the week before the start of school. She stated that it is difficult for working parents to plan when the letters arrive so late.

At 8:08 p.m., a motion was made to adjourn to Executive Session and not return to open session. With the members Jeffrey Houle, Theodore Locke, Jean McGivney-Burrelle, Pamela Petschke, Kelly Cendenin and Maria Seddon being present and voting individually and unanimously, the motion passes.

Motion by Locke, seconded by McGivney-Burelle 6/0/0

F. EXECUTIVE SESSION

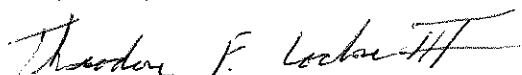
1. Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel; and to reconvene in Open Session.
2. Move to go into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public and the chair so declares; and to reconvene in Open Session.

At 9:30 p.m., a motion was made to adjourn the meeting. With the members Jeffrey Houle, Theodore Locke, Jean McGivney-Burrelle, Pamela Petschke, Kelly Clendenin and Maria Seddon being present and voting individually and unanimously, the motion passes.

Motion by Locke, seconded by McGivney-Burelle 6/0/0

Meeting adjourned at 9:30 p.m.

Respectfully Submitted,



Theodore Locke, Secretary

STAFFING

Appointments

Resignations

- | | | |
|------------------|------------------------|---------|
| 1. Paul Jones | SRS Paraprofessional | 2/3/17 |
| 2. Laura Mendoza | PMS Speech Pathologist | 2/16/17 |

Retirements

