



**Southwick-Tolland-Granville Regional School District School Committee
Regular Meeting**

DATE: Tuesday, January 15, 2019

TIME: 5:00 P.M. Executive Session

5:30 P.M. Regular Session

LOCATION: Superintendent's Conference Room

Powder Mill School, 86 Powder Mill Road, Southwick, MA 01077

MINUTES

I. ROUTINE

A. Attendance

The meeting was called to order by Mr. Houle at 5:03 p.m.

The Following were present:

- School Committee:
- Jeffrey Houle, Chairperson, Southwick
 - George LeBlanc, Vice Chairperson, Southwick
 - Theodore Locke, Secretary, Tolland
 - Pamela Petschke, Granville
 - Chelsea Berry, Southwick
 - Jessica Boldyga, Southwick
 - Amy Stack, Southwick
- Administration:
- Jennifer Willard, Superintendent, arrive at 5:20 p.m.
 - Stephen Presnal, Director of Finance and Operations, arrive at 5:10 p.m.
 - Amy McLaughlin, Recording Secretary
- Student Representatives:
- Reese Couture; Rebecca Drohen
- News Media:
- Westfield Evening News
- Observers:
- Approx. 11 beginning at 5:35 p.m.

II. EXECUTIVE SESSION

At 5:03 p.m. a motion was made to go into Executive session and reconvene in open session.

With the members Jeffrey Houle, George LeBlanc, Theodore Locke, Chelsea Berry, Pamela Petschke, Amy Stack and Jessica Boldyga being present, and all voting individually and unanimously, the motion passes.

Motion by LeBlanc, seconded by Locke 7/0/0

- 1. Move to go into Executive Session to discuss the reputation, character, physical condition or mental health rather than the professional competence of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. The individual to be discussed in such executive session shall be notified in writing by the public body at least 48 hours prior to the proposed executive session; provided, however, that notification may be waived upon written agreement of the parties; and to reconvene in Open Session.
- 2. Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel; and to reconvene in Open Session.
- 3. Move to go into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public and the chair so declares; and to reconvene in Open Session.
- 4. Move to go into Executive Session to discuss the deployment of security personnel or devices or strategies with respect thereto; and to reconvene in Open Session.
- 5. Move to go into Executive Session to investigate charges of criminal misconduct or to consider the filing of criminal complaints; and to reconvene in Open Session.
- 6. Move to go into Executive Session to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body; and to reconvene in Open Session.
- 7. Move to go into Executive Session to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements; and to reconvene in Open Session.

- 8. Move to go into Executive Session to consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening; and to reconvene in Open Session.
- 9. Move to go into Executive Session to meet or confer with a mediator, as defined in section 23C of chapter 233, with respect to any litigation or decision on any public business within its jurisdiction involving another party, group or entity; and to reconvene in Open Session.
- 10. Move to go into Executive Session to discuss trade secrets or confidential, competitively-sensitive or other proprietary information; and to reconvene in Open Session.

Discussions of upcoming singleton contract negotiations for contracts expiring in June 30, 2019. At 5:20 p.m. Ms. Petschke excused herself due to a conflict of interest and the Committee discussed upcoming contract negotiations for Unit A

At 5:34 p.m. Mr. Houle called for a motion to adjourn Executive Session and return to open session. With the members Jeffrey Houle, George LeBlanc, Theodore Locke, Chelsea Berry, Amy Stack, and Jessica Boldyga being present and all voting individually and unanimously, the motion passes
 Motion by LeBlanc, seconded by Locke 6/0/0

III. ROUTINE

Mr. Houle called the open meeting to order at 5:35 p.m.

B. Opening Ceremony – none

C. Secretary's Report

1/2/2019 Meeting Minutes: Accepted as written

Motion by LeBlanc, seconded by Locke Motion Passes 7/0/0

D. Warrants - circulated

E. Correspondence

Ms. Willard reported that she has notified Mr. Bouniconti of the Committee's support of the Rural Schools Initiative. The District is waiting for information from Mr. Bouniconti on next steps.

IV. PUBLIC COMMENT – excluding personnel issues

None

V. STUDENT ADVISORY REPORT

None

The Committee expressed that their hope is for the student representatives to take an increased role in the Committee and stated that they are disappointed that the student representatives have not been in attendance.

VI. EDUCATIONAL PRESENTATION

A. Mount Holyoke partners in Mathematics with Jenny Sullivan

Mike Flynn, Director of the Mathematics Leadership Programs at Mount Holyoke College

Mr. Flynn provided an informational overview of the mathematical shifts required by the Massachusetts Mathematics Frameworks, what is required to make the shifts, and a brief overview of the work STGRSD is doing in partnership with MHC to make those shifts. Mr. Flynn reviewed with the Committee changes in math education over the past few years and the current theories that are focused on teaching students for deeper understanding of math and numbers. Mr. Flynn and his colleagues from Mount Holyoke College are actively providing professional development to the teachers throughout the Southwick-Tolland-Granville Regional School District and he explained to the Committee that these changes in math education are what he and his team are working with District teachers on.

B. Changes to the Social Studies Curriculum, Jenny Sullivan (15 minutes)

An informational overview of changes to History and Social Science curriculum in response to the release of updated standards in June, 2018. Ms. Sullivan spoke specifically to grade 8-12 changes that will be taking place in the District. She explained that these changes had been evaluated by the District Instructional Leadership Team and would be reflected in the upcoming program of studies. Because the new standards require Civics taught in grade 8, the progression for the entire curriculum has been re-examined. As Ms. Sullivan reviewed the changes with the Committee and highlighted that the current 7th graders would be the first graduating class to be affected by these changes and the course offerings would change over the years to accommodate all of the students.

VII. POLICIES

2nd Reading – JM Student Awards and Scholarships
No comments from the Committee.

VIII. ACTION ITEMS

- A. Move to accept the generous donation of new and gently used winter outerwear from the Christ Church United Methodist, total value approximately \$100.00.

Motion by LeBlanc, seconded by Locke Motion Passes 7/0/0

- B. Move to accept the generous donation of school supplies from the American Legion Auxiliary in Southwick, total value approximately \$60.00.

Motion by LeBlanc, seconded by Locke Motion Passes 7/0/0

IX. REPORTS

- A. Superintendent

Addendum to Teacher's Contract

Superintendent Willard reported that an addendum is needed to the 2016-2019 contract between the Southwick-Tolland-Granville Regional School Committee and the Southwick Education Association because the 2016-2019 contract was not updated with the correct salaries for the nurses and the correct Appendix B document was not included. The Massachusetts Teacher's Retirement System recognizes teacher's salaries only based on contracts and an addendum is needed so that the earnings will be recognized by the MTRS. The Committee expressed support for the addendum.

Mr. Houle made a motion to approve the addendum between the Southwick-Tolland-Granville Regional School District and the Southwick-Tolland-Granville Education Association to recognize the Appendix B table and the wage table for Nurses.

Motion by LeBlanc, seconded by Locke Motion Passes 7/0/0

Lockdown Drills

Ms. Willard reported that all schools conducted lockdown drills on January 9, 2019. She highlighted the success of the drills and the continued progress that is seen in the staff and students at each drill. Ms. Willard stated that the upcoming drills scheduled for March will be age appropriate reunification training for all students and staff. Ms. Berry asked Ms. Willard to keep in mind the impact of the drills on the students

- B. Director of Finance & Operations

Mr. Presnal reported that the District anticipated collecting \$1,100 for the scrap bus that the Committee recently approved.

Mr. Presnal reported that the District had received the first payment from the State for the FY19 Transportation Reimbursement of approximately \$455,000. He stated that it is possible that the reimbursement will be higher than estimated. Excess funds will be earmarked for the regional transportation revolving fund.

Mr. Presnal reported that the request for certification for the Excess and Deficiency had been submitted. He discussed that standardizations of the submissions make it easier to predict the numbers.

Mr. Presnal reviewed that the Finance Subcommittee is scheduled for Thursday, January 17, 2019.

Mr. Presnal reported that the first draft of the FY20 Budget is anticipated to be available the first week of February. The Committee discussed that the Budget Hearing will be held in March, on the same evening as a Committee meeting.

X. SUB COMMITTEES AND LIAISONS

- A. Negotiations – no report
- B. Finance – no report
- C. LPVEC – no report.
- D. Policy – Ms. Stack reported the Policy Subcommittee met on 1/15/2019 and several of the policies are in the hands of other committees for reviews/recommendations/input. Existing Policies related to fundraisers and booster clubs were reviewed and Ms. McLaughlin will send those to the Committee ahead of the next regular meeting.
- E. Buildings & Grounds – no report.
- F. Transportation – Next meeting scheduled 1/18/2019 at 9:00 am.
- G. ILT – Ms. Petschke reported that ILT met on 1/15/2019 and reviewed graduation requirements as well as schedule and course offerings and the alternative PE options. The next meeting will have the results of the student interest survey in the PE opt out.

XI. PUBLIC COMMENT – excluding personnel issues

None

XII. COMMITTEE DISCUSSION

A. Old Business

B. New Business

Ms. Boldyga asked about the draft of the 2019/2020 calendar. Ms. Willard responded that it will be an action item at next meeting.

XIII. EXECUTIVE SESSION

To follow regular session only if needed.

None

XIV. ADJOURNMENT

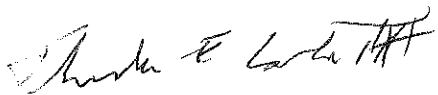
At 6:50 p.m., a motion was made to adjourn the meeting.

With the members Jeffrey Houle, George LeBlanc, Theodore Locke, Chelsea Berry, Pamela Petschke, Amy Stack and Jessica Boldyga all voting individually and unanimously, the motion passes

Motion by LeBlanc, seconded by Locke 7/0/0

Meeting adjourned at 6:50 p.m.

Respectfully Submitted,



Theodore Locke, Secretary

XV. STAFFING

Appointments
Resignations
Retirements

XVI. LIST OF DOCUMENTS VIEWED OR DISCUSSED DURING THIS MEETING:

- Agenda for the January 15, 2019 meeting
- Minutes for January 2, 2019 meeting
- Grades 8-12 Updates with History, Social Science and Civics Education in Massachusetts
- Massachusetts History & Social Science Curriculum Frameworks
- Draft Policy JM Student Awards and Scholarships
- Donation Memorandum from Kimberley Saso
- Addendum between STGRSD and SEA for Appendix B and Nurse Salaries
- Draft 2019/2020 District Calendar