



## Southwick-Tolland-Granville Regional School District School Committee

### Regular Meeting

DATE: Tuesday, June 20, 2017

TIME: 6:00 PM

LOCATION: Powder Mill School, Room A132

Powder Mill School, 86 Powder Mill Road, Southwick, MA 01077

### MINUTES

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

#### A. ROUTINE

##### A. Attendance

The meeting was called to order by Mr. Houle at 6:00 pm

The Following were present:

School Committee:	Jeffrey Houle
	George LeBlanc
	Pamela Petschke (Granville Rep.)
	Maria Seddon: exit at 8:22 pm, return at 8:27 pm
	Jessica Boldyga
Administration:	Jennifer Willard, Superintendent
	Stephen Presnal, Business Manager
	Amy McLaughlin, Recording Secretary
Student Representatives:	
News Media:	Westfield Evening News
Observers:	<u>Approx. 25</u>

##### A. Opening Ceremony – Pledge of Allegiance

##### B. Secretary's Report

5/30/2017 Meeting Minutes: Accepted as written

Motion by LeBlanc, seconded by Seddon 5/0/0

##### C. Warrants – Circulated

##### B. Correspondence

MASC/MASS Joint Conference

Superintendent Willard notified the Committee of a letter from MASC/MASS regarding an end of year reduced rate for the November conference, if registered by July 15, 2017. Superintendent Willard let the Committee members know that if they are interested in attending, they should contact Ms. McLaughlin.

#### B. PUBLIC COMMENT – excluding personnel issues -none

#### C. STUDENT ADVISORY REPORT - none

#### D. EDUCATIONAL PRESENTATION

##### A. Recognition of student and staff in emergency medical situation at SRS

Superintendent Willard, together with Chief David Ricardi of the Southwick Police Department and Chief Russell Anderson of the Southwick Fire Department, recognized the student, staff and emergency responders who saved the life of a Southwick Regional School Teacher who suffered a heart event in the cafeteria on Tuesday, June 6, 2017. Because of the collective response and efforts of staff, student Robert Boulanger, and emergency responders from the Southwick Police and Fire Departments, that teacher is alive today.

Recognized at the meeting were:

Robert Boulanger, SRS Student

Benjamin Taglieri, SRS Vice Principal

Marcia Lamoureaux, SRS School Nurse

Jennifer Rogers, SRS School Nurse  
Officer Michael Taggart, SRS School Resource Officer, Southwick PD  
James Ash, SRS Teacher  
Matthew LeBlanc, SRS Teacher  
James Frenette, Dispatcher, Southwick PD  
Officer Marc Siegel, Southwick PD Ruth Ramah, SRS Hall Monitor  
Jessica Bishop, Paramedic, Southwick FD  
Brian Schneider, F.F./EMT Southwick FD

Also recognized, but not in attendance at the meeting:

Sergeant Kirk Sanders, Southwick PD  
David Pleshaw, Paramedic, Westfield  
Niles Lavalley, Paramedic, Westfield  
Joseph Manfredi, Paramedic, Westfield  
Johnathan Becklo, SRS Hall Monitor  
Desiree Moriarty, SRS Teacher  
Marcy Pickard, SRS Secretary  
Robert White, SRS Custodian  
Joseph Turmel, SRS Principal

Ms. Willard recognized all of those who participated and stated that the individuals are who make the community so special and she thanked everyone.

Mr. Houle acknowledged that the emergency of that day was the reason why the 6/6/2017 School Committee Meeting was cancelled so abruptly and he also recognized Superintendent Willard in her response during the event, including her communication and support of the family.

**B. Introduction of new Assistant Principal, Powder Mill School**

Superintendent Willard introduced the Committee to Cherie Curran the new Assistant Principal at Powder Mill School. Superintendent Willard gave a brief background of Ms. Curran's employment. Ms. Curran thanked the Committee for the invitation to the meeting and expressed her excitement about joining the Southwick-Tolland-Granville Regional School District. She also gave additional information on her professional background.

**C. Blizzard Bags**

Jenny Sullivan and Noell Somers presented their research and findings regarding the use of blizzard bags at other districts that had piloted the program during the 2016/2017 school year. Ms. Sullivan explained that she and Ms. Somers, along with the two instructional coaches, visited Gateway Regional and Ralph C. Mahar Regional School Districts to gather data about blizzard bags.

Ms. Sullivan defined blizzard bags as the practice of developing curriculum materials to be completed by students on days in which school is cancelled due to inclement weather. She explained that DESE approval is not required to implement these alternative learning days, only the approval of the School Committee is required.

Ms. Sullivan presented the rationale behind the bags as well as an overview of how Districts were implementing the bags. She stated that some the teachers treated the bags as a separate stand alone long-term project, while other teachers tried to make them an enrichment activity to go with the curriculum. The assignments were not planned at the beginning of the year, but developed as the weather forecast was forming and the teachers were

becoming aware that a blizzard bag day was potentially coming. She stated that for the younger grades, the assignments were more "pre-packaged" games, books, etc.

Ms. Sullivan talked about different levels of parental involvement that might be required to support completion of the assignments as well as supports that the Districts put in place to assist in completion of the assignments. She stated that services for special education students were made up on a regular in-school day.

Ms. Sullivan responded to the Committees previous questions about the quality of the assignments. She stated that all of the learning was extension or enrichment and never new material that caregivers would need to introduce. She described what some of the different assignments were in each of the districts, from paper based to e-learning.

Ms. Petschke asked what the parent feedback was and Ms. Sullivan described both positive and negative. Ms. Petschke also asked what was the completion rate of the assignments on the day vs. during the 7-10 day window after. Ms. Somers indicated that the data was not that specific. Ms. Somers stated that both districts acknowledged that there were opportunities for improvement and one of those areas was in monitoring the staff participation in the days.

Ms. Boldyga asked what the teacher feedback was on the blizzard bags and Ms. Sullivan responded that it was mixed. Some teachers were happy with the days and others seemed upset that the assignments would be used to replace a day in the classroom.

Ms. Sullivan reviewed logistics of the bags including how specials were handled, paraprofessional staff, availability of staff to answer questions, etc. She also noted that for some staff, such as transportation and cafeteria, this would be a day not worked. She also reviewed what the districts estimated as their cost savings per day.

Ms. Sullivan shared some data from survey results of each District after completion of the Blizzard Bags. She also shared some select feedback statements for and against the blizzard bags.

Ms. Petschke thanked Ms. Sullivan and Ms. Somers for doing the research and providing the Committee a better understanding of blizzard bags. She stated that she'd like more information and feedback from the Districts about what worked and what didn't work.

Ms. Sullivan stated that she would email the Committee the links to the reports generated by each of the two districts.

Mr. Houle asked if each of these districts called blizzard bag days for the entire district, or part of a district. Ms. Sullivan responded that she believed it was district-wide for each of them.

The Committee agreed that more conversation and work would need to be done before considering implementing a similar program in Southwick-Tolland-Granville Regional School District.

#### **E. EXECUTIVE SESSION**

At 6:42 p.m., a motion was made to adjourn to Executive Session and return to open session.

With the members Jeffrey Houle, George Leblanc, Pamela Petschke, Maria Seddon and Jessica Boldyga being present and voting individually and unanimously, the motion passes.

Motion by LeBlanc, seconded by Seddon 5/0/0

- 1. Move to go into Executive Session to discuss the reputation, character, physical condition or mental health rather than the professional competence of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. The individual to be discussed in such executive session shall be notified in writing by the public body at least 48 hours prior to the proposed executive session; provided, however, that notification may be waived upon written agreement of the parties; and to reconvene in Open Session.
- 2. Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel; and to reconvene in Open Session.
- 3. Move to go into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public and the chair so declares; and to reconvene in Open Session.
- 4. Move to go into Executive Session to discuss the deployment of security personnel or devices or strategies with respect thereto; and to reconvene in Open Session.
- 5. Move to go into Executive Session to investigate charges of criminal misconduct or to consider the filing of criminal complaints; and to reconvene in Open Session.
- 6. Move to go into Executive Session to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body; and to reconvene in Open Session.
- 7. Move to go into Executive Session to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements; and to reconvene in Open Session.
- 8. Move to go into Executive Session to consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening; and to reconvene in Open Session.
- 9. Move to go into Executive Session to meet or confer with a mediator, as defined in section 23C of chapter 233, with respect to any litigation or decision on any public business within its jurisdiction involving another party, group or entity; and to reconvene in Open Session.
- 10. Move to go into Executive Session to discuss trade secrets or confidential, competitively-sensitive or other proprietary information; and to reconvene in Open Session.

At 7:16 p.m., a motion was made to adjourn executive session and return to open session. With the members Jeffrey Houle, George Leblanc, Pamela Petschke, Maria Seddon and Jessica Boldyga being present and voting individually and unanimously, the motion passes.

Motion by LeBlanc, seconded by Seddon 5/0/0

## F. POLICIES

- 1) 3<sup>rd</sup> Reading: BBBE Unexpired Term Fulfillment/Vacancies  
In reading the updated policy, BBBE, Mr. LeBlanc noted that for the current vacancy for the Southwick seat, the Town posting states that the seat is for one year, but it is actually for the remainder of the term, which is a length of two years.
- 2) 3<sup>rd</sup> Reading EAEF Use of Video and Audio Recording Devices on School Transportation Vehicles  
Mr. LeBlanc asked Mr. Presnal what the anticipated roll-out schedule is. Mr. Presnal stated that based on available funding, approximately one-half of the fleet would be equipped with cameras. Priority will be given to larger, newer busses and mid-size busses. Could be a route by route determination.
- 3) 3<sup>rd</sup> Reading FF Naming District Facilities, Spaces, and Memorials  
No comments

## G. ACTION ITEMS

### A. JV Ice Hockey for 2017/2018 School Year

#### Move to approve a JV ice hockey team at the Southwick Regional School for the 2017/2018 School Year.

Mr. Montagna, Athletic Director, presented an update on how the program went in the first year, including a current roster and financial information. Mr. Montagna highlighted the success of the year and the support that the team received throughout the season. He showed the puck that represented the first goal by the hockey team, which the coach made into a trophy for the student that scored the goal. The student returned the puck to Mr. Montagna asking that it be placed in the athletic display case for the hockey team. Mr. Montagna noted that a majority of team members are younger Regional School students and that the team would like to maintain JV status for at least another season to give the athletes time to grow and develop.

Mr. Houle asked how many players were anticipated for the 2017/2018 season and Mr. Montagna estimated 15-18 players.

Ms. Seddon asked Mr. Montagna about his vision for the coming year across all the programs with the inclusion of the 7-8 grade students. Mr. Montagna stated that there has been lots of interest at the 7-8 grade level and it is his desire to provide opportunities for those athletes, whenever possible.

Ms. Seddon stated that she has concerns regarding the feeder programs from the Rec Center where numbers are down and students do not have the opportunity to play. Mr. Montagna stated that he works closely with the Rec Center and often the challenge lies in the timing of when the teams are fielded. Ms. Seddon asked Mr. Montagna to continue to look at this and see if there is something that the Regional School can do to keep students playing sports.

Mr. Houle asked about the opportunity for a co-op and stated that with the cost of the program, if a co-op opportunity arises there should be further discussion with the Committee. Mr. Montagna stated that a co-op opportunity did present itself in the spring but that was a varsity team and SRS would give up all control. Mr. Montagna stated that with a predominantly 7<sup>th</sup> and 8<sup>th</sup> grade roster, he didn't think that was appropriate for our team at this time. Also, the District currently has a co-op with West Springfield's varsity program which will be ending because West Springfield no longer needs the SRS players to fill their roster.

A motion was made to approve:

Motion by LeBlanc, seconded by Petschke 5/0/0

### B. Approve Handbook Changes

#### Move to approve the changes to the 2017/2018 Woodland School Handbook.

Jon Rodgers presented the edits to the handbook which were submitted to the Committee on a summary sheet. Mr. Rodgers highlighted the changes to Woodland and Powder Mill School are nearly identical. Ms. Petschke asked where the Granville Village School was referenced and Mr. Rodgers directed her to the sections in which those edits would be made.

A motion was made to approve:

Motion by LeBlanc, seconded by Seddon 5/0/0

#### Move to approve the changes to the 2017/2018 Powder Mill School Handbook.

A motion was made to approve:

Motion by LeBlanc, seconded by Petschke 5/0/0

Move to approve the changes to the 2017/2018 Southwick Regional School Handbook.

Ben Taglieri presented the edits to the handbook which were submitted to the Committee on a summary sheet. Mr. Petschke asked what Title IV is and Mr. Taglieri responded that it encompasses equity. Also noted were some Policies that need to be included in the handbook.

A motion was made to approve:

Motion by LeBlanc, seconded by Petschke 5/0/0

C. Approve Southwick Regional School Fundraiser

Move to approve the SRS Tag a Bus fundraiser for the benefit of the Southwick Regional School AIM program.

The Committee asked about the program and Mr. Willard clarified what that program is. Ms. Willard explained it is a program where students who have difficulty maintaining themselves in a regular classroom have a place to go where they can complete their work with the support of Mr. Gall. Mr. Taglieri explained that the name of the program is being changed as well as some of the details of the offering.

Mr. Taglieri explained that the event for the fundraiser is being held at the tri-county fairgrounds and Ms. Willard explained that the bus is donated and is driven in a demolition derby by Mr. Gall. Monies will be raised by selling stickers that will go on the bus.

A motion was made to approve:

Motion by LeBlanc, seconded by Seddon 5/0/0

D. Move to approve the 2017/2018 Powder Mill & Woodland (PAWS) PTO fundraising activities.

The fundraisers are listed on an enclosure. Ms. Seddon clarified that the list includes all of the possible fundraisers that they could do and a few of those will be selected by the PTO to pursue.

A motion was made to approve:

Motion by LeBlanc, seconded by Seddon 5/0/0

E. Retirement Resolutions

Be it resolved, that the Southwick-Tolland-Granville Regional School Committee hereby extend their congratulations to Patricia Mocarsky in recognition of six years of excellence as a paraprofessional, and we hereby convey our sincere appreciation for your valuable efforts, dedicated service, and assistance rendered, which has enhanced the image of the Southwick-Tolland-Granville Regional Schools, and a record of these resolutions shall be permanently entered into the minutes of this School District.

A motion was made to approve:

Motion by LeBlanc, seconded by Seddon 5/0/0

Be it resolved, that the Southwick-Tolland-Granville Regional School Committee hereby extend their congratulations to Gloria Penney in recognition of twenty years of food service excellence, and we hereby convey our sincere appreciation for your valuable efforts, dedicated service, and assistance rendered, which has enhanced the image of the Southwick-Tolland-Granville Regional Schools, and a record of these resolutions shall be permanently entered into the minutes of this School District.

A motion was made to approve:

Motion by LeBlanc, seconded by Petschke 5/0/0

Be it resolved, that the Southwick-Tolland-Granville Regional School Committee hereby extend their congratulations to Joanne Krawczyk in recognition of twenty years of teaching excellence, and we hereby convey our sincere appreciation for your valuable efforts, dedicated service, and assistance rendered, which has enhanced the image of the Southwick-Tolland-Granville Regional Schools, and a record of these resolutions shall be permanently entered into the minutes of this School District.

A motion was made to approve:

Motion by LeBlanc, seconded by Seddon 5/0/0

Be it resolved, that the Southwick-Tolland-Granville Regional School Committee hereby extend their congratulations to Frances Hull in recognition of twenty-one years of excellence as a paraprofessional, and we hereby convey our sincere appreciation for your valuable efforts, dedicated service, and assistance rendered, which has enhanced the image of the Southwick-Tolland-Granville Regional Schools, and a record of these resolutions shall be permanently entered into the minutes of this School District.

A motion was made to approve:

Motion by LeBlanc, seconded by Seddon 5/0/0

Be it resolved, that the Southwick-Tolland-Granville Regional School Committee hereby extend their congratulations to Connie Norwood in recognition of thirty years of teaching excellence, and we hereby convey our sincere appreciation for your valuable efforts, dedicated service, and assistance rendered, which has enhanced the image of the Southwick-Tolland-Granville Regional Schools, and a record of these resolutions shall be permanently entered into the minutes of this School District.

A motion was made to approve:

Motion by LeBlanc, seconded by Petschke 5/0/0

Be it resolved, that the Southwick-Tolland-Granville Regional School Committee hereby extend their congratulations to Marisa Blais in recognition of thirty-five years of teaching excellence, and we hereby convey our sincere appreciation for your valuable efforts, dedicated service, and assistance rendered, which has enhanced the image of the Southwick-Tolland-Granville Regional Schools, and a record of these resolutions shall be permanently entered into the minutes of this School District.

A motion was made to approve:

Motion by LeBlanc, seconded by Seddon 5/0/0

- F. Approve singleton contract for Transportation Assistant  
Move to approve the revised agreement between the Southwick-Tolland-Granville Regional School Committee and the Transportation Assistant for the period April 22, 2015 through June 30, 2018.

A motion was made to approve:

Motion by LeBlanc, seconded by Seddon 5/0/0

- G. Approve singleton contract for ELA Instructional Specialist  
Move to approve the agreement between the Southwick-Tolland-Granville Regional School Committee and the ELA Instructional Specialist for the period July 1, 2017 through June 30, 2020.

A motion was made to approve:

Motion by LeBlanc, seconded by Petschke 5/0/0

- H. Approve singleton contract for STEM Instructional Specialist

Move to approve the agreement between the Southwick-Tolland-Granville Regional School Committee and the STEM Instructional Specialist for the period July 1, 2017 through June 30, 2020.

A motion was made to approve:

Motion by LeBlanc, seconded by Petschke 5/0/0

I. Approve Addendum for ELA Instructional Specialist

Move to approve the addendum to the contract for ELA Instructional Specialist for the period July 1, 2017- June 30, 2019

A motion was made to approve:

Motion by LeBlanc, seconded by Petschke 5/0/0

J. Approve Transportation contract

Move to approve the agreement between the Southwick-Tolland-Granville Regional School Committee and Transit Division, United Food and Commercial Workers Local 1459 for the period September 1, 2016 through August 31, 2019.

A motion was made to approve:

Motion by LeBlanc, seconded by Seddon 5/0/0

K. School Choice seats for 2017/2018 School Year

Move to approve one Grade 2 School Choice Seat for the 2017/2018 School Year.

Ms. Petschke asked if this is for a new student to the District. Ms. Willard clarified that this seat is for a current student whose family is moving out of the District but they would like to stay in the District so there will be no net affect on classroom size.

A motion was made to approve:

Motion by LeBlanc, seconded by Seddon 5/0/0

Move to approve one Grade 11 School Choice Seat for the 2017/2018 School Year.

A motion was made to approve:

Motion by LeBlanc, seconded by Seddon 5/0/0

Ms. Willard explained that this seat is for a sibling of the previous student and therefore the same situation applies.

L. Policy Approvals

Move to approve revised Policy BBBE – School Committee Vacancy.

A motion was made to approve:

Motion by LeBlanc, seconded by Seddon 5/0/0

Move to approve Policy EEAFE – Use of Video and Audio Recording Devices on School Transportation Vehicles.

A motion was made to approve:

Motion by LeBlanc, seconded by Petschke 5/0/0

Move to approve Policy FF – Naming District Facilities, Spaces, and Memorials.

A motion was made to approve:

Motion by LeBlanc, seconded by Seddon 5/0/0

M. MOU revision for Sewer Project



Move to approve the updated Memorandum of Understanding with the Town of Southwick for a dedicated sewer line.

A motion was made to approve:

Motion by LeBlanc, seconded by Seddon 5/0/0

N. Move to transfer funds to the Regional Transportation Reimbursement Fund

Move to approve the allocation of \$12,065.00 to the Regional Transportation Reimbursement Revolving Account for fiscal year 2017. Said amount being the reimbursement funds to be received by the District in excess of the budgeted fiscal year 2017 Regional Transportation Reimbursement revenue of \$915,000.00.

Mr. Presnal explained that the account was created a couple of years ago to hold excess reimbursement transportation revenue so it can be used for transportation expenses. Ms. Boldya asked about the reimbursement and where it comes from. Mr. Presnal explained that regional school districts receive a portion of their transportation reimbursed, but because the amount is not the same every year, the reimbursement amount budgeted is can only be an estimate. When the reimbursement exceeds the estimate, therefore we have a case like the current one where the excess would be saved in the revolving account.

A motion was made to approve:

Motion by LeBlanc, seconded by Seddon 5/0/0

**A. REPORTS**

D. Superintendent

1. Strategic Plan

Superintendent Willard presented the current draft of the Strategic Plan. Ms. Willard explained the process by which the plan was developed. The process included polls and focus groups with parents, students and staff and began with exploration of core values, which have been identified as: Scholarship, Respect, Responsibility, Integrity and Compassion. After the core values were identified, the administration team worked to create a vision and mission and the next step is to identify the levers (the things that have the greatest impact) and then the schools will do their site specific strategic plans.

Ms. Petschke asked if the District plan and the school plans will be the same and the only difference will be the strategic objectives. Ms. Willard confirmed that is what will happen.

E. School Business Manager

1. Moto X Update

Mr. Presnal reported that Phil Sousa will again be the event site manager with Morgan Gall. The event will take place on July 8, 2017. Volunteer groups have been notified and expressed interest in sending people so there is confidence there will be enough volunteers to manage the event.

Ms. Boldyga asked for clarification on the event and Mr. Presnal explained this is something that has been done every year for the past few where the MotoX nationals are coming to the American Legion and the District grounds are used for patron parking. The proceeds go to the volunteer groups that support our students and programs and scholarships.

2. FY2017 Year-End Budget Forecast

Mr. Presnal reported that the finance subcommittee met and went over the year end financials including the building project closeout, sewer project and Granville Village School closeout.

Building Project: Mr. Presnal reported that the District has received the final invoice from the SRS contractor. There are some outstanding punch list items that the District is looking to resolve before completion, including an air conditioning unit in the SRS server room. The District is actively working on resolving this issue.

The District is tentatively scheduled for the MSBA's October 25, 2017 Board of Directors meeting in which they would approve the total project costs and the reimbursements and the closeout would proceed.

School Choice Numbers: Mr. Presnal reported that the state school choice numbers had been received and this year was the District's highest receiving/sending ratio with approximately 122 incoming students and 46 sending students.

Ms. Petschke asked if Home School students are counted toward funding and Ms. McLaughlin and Ms. Willard responded that the students are reported on a school attending report but are not counted in any funding.

F. Sub Committees and Liaisons

No reports

Mr. Houle reported that with the anticipated filling of the vacancy he would like to finalize all of the members of the sub-committees at the upcoming retreat meeting in August. He asked that all members email him with their interests in participation.

B. PUBLIC COMMENT – excluding personnel issues

None

C. COMMITTEE DISCUSSION

A. Old Business

Southwick Seat Vacancy

Mr. Houle reported that the Town of Southwick placed the ad for the vacancy of the Southwick seat, which is in contradiction to the Regional Agreement and School Committee Policy and Mr. Houle will reach out to the select board to talk about that. Ms. Petschke asked for clarification of the process and Mr. Houle explained that any qualified resident can apply and they will be interviewed by both boards at the same time and then a selection is made after the interviews at the open meeting. Currently there are three applicants and the application closes on June 30, 2017.

School Committee Summer Retreat

Mr. Houle asked for availability for the summer retreat on either August 9 or August 16. The date is set for August 16 from 9:00am-3:00pm at the Tunxis Club in Tolland.

Capital Borrowing

The Town of Granville voted down the capital borrowing at their special town meeting and the Committee will need to make a decision about how to proceed. Options include: doing nothing and not having capital, repeating the process of re-voting the capital borrowing and resubmitting to the towns, hold a ballot vote in all three towns and the majority of the total votes determines the outcome. If a ballot vote is held, the School Committee will need to pay for the full cost of the election.

The decision to resubmit the capital borrowing could include a modification of the amount of the borrowing.

Mr. LeBlanc asked when the decision needs to be made regarding the borrowing? Do we know logistically when it has to take place? Mr. Presnal stated that the decision can happen any time during the Fiscal Year.

Ms. Willard stated that to fulfill the commitment to the Granville students so that they have the shortest ride time possible, Capital Borrowing is required to purchase those busses. The failure of the capital borrowing to be approved has already resulted in missed opportunity to purchase those busses, which have a long lead time, and the busses cannot be in place for the beginning of the school year.

Ms. Petschke asked for more information regarding the lead time for the busses. Ms. Wzorek explained that taking the population, configuration and terrain of Granville into consideration, mid-sized busses are the best vehicles to be used and mid-sized busses have among the longest lead time for ordering. The District fleet currently includes four mid-sized busses, two of which are in need of replacement, which the capital monies for FY18 were earmarked to do. The capital money was also for the purchase of a third mid-sized bus to be used for transportation in Granville. Because the money is not available to purchase the busses, there is no choice but to build the routes with the best consideration of the current fleet, which could result in less than ideal ride times for students.

The Committee decided to table the discussion the August meeting. Mr. Houle asked Ms. McLaughlin to reach out to each of the Town Clerks to get the costing regarding a ballot vote.

## **B. New Business**

### Superintendent Evaluation

Mr. Houle compiled the results of the Committee's evaluations of the Superintendent and created a summary of the scores and provided a copy of the Summary and Review in the packets and reported that the Superintendent received an overall score of met or exceeds expectations.

### Powder Mill School Late Bus

Ms. Willard stated that the Granville Village School had a late bus K-6. The Powder Mill School late bus has been for grades 5 and 6 only. During the closure of GVS and also the Coordinated Program Review the idea of including grades 3 and 4 on the Powder Mill late bus for the 2017/2018 school year. The Granville residents are very interested in this and it is also a potential issue in providing equitable opportunities for all students. The Granville residents propose keeping their current drop off of two specific locations. This creates a conflict with the two Southwick late busses, one of which also serves Tolland and Granville students on the Southwick campus, which act differently in that there are not specific stops, but rather stops are established daily based on the riders. Mr. Presnal highlighted that there would be a difference in practice between the Towns and if an attempt is made to equalize then the Southwick stops would need to be re-evaluated based on the age of the students riding.

Ms. Willard stated that the District would discuss further and put together some options that would provide the greatest amount of participation for students.

## **H. EXECUTIVE SESSION**

At 9:39 p.m., a motion was made to adjourn to Executive Session and not return to open session.

With the members Jeffrey Houle, George Leblanc, Pamela Petschke, Maria Seddon and Jessica Boldyga being present and voting individually and unanimously, the motion passes.

Motion by LeBlanc, seconded by Seddon 5/0/0

- 11. Move to go into Executive Session to discuss the reputation, character, physical condition or mental health rather than the professional competence of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. The individual to be discussed in such executive session shall be notified in writing by the public body at least 48 hours prior to the proposed executive session; provided, however, that notification may be waived upon written agreement of the parties; and to reconvene in Open Session.
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- 18. Move to go into Executive Session to consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening; and to reconvene in Open Session.
- 19. Move to go into Executive Session to meet or confer with a mediator, as defined in section 23C of chapter 233, with respect to any litigation or decision on any public business within its jurisdiction involving another party, group or entity; and to reconvene in Open Session.
- 20. Move to go into Executive Session to discuss trade secrets or confidential, competitively-sensitive or other proprietary information; and to reconvene in Open Session.

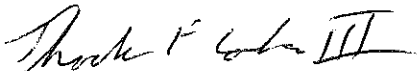
At 10:11 p.m., a motion was made to adjourn the meeting. With the members Jeffrey Houle, George Leblanc, Pamela Petschke, Maria Seddon and Jessica Boldyga being present and voting individually and unanimously, the motion passes.

Motion by LeBlanc, seconded by Seddon 5/0/0

**I. ADJOURNMENT**

Meeting adjourned at 10:11 p.m.

Respectfully Submitted,



Theodore Locke, Secretary

**STAFFING**

Appointments  
Resignations  
Retirements

**List of documents viewed or discussed during this meeting:**

- Agenda for June 20, 2017
- Minutes of May 30, 2017 School Committee Meeting
- Correspondence: Letter from MASC regarding registration for November conference
- E-Learning/Blizzard Bags Pilot Information packet
- Blizzard Bags: Alternative Learning Days Presentation by Jenny Sullivan and Noell Somers
- Policy BBBE Unexpired Term Fulfillment/Vacancies;
- Policy EEAEF Use of Video and Audio Recording Devices on School Transportation Vehicles
- Policy FF Naming District Facilities, Spaces, and Memorials
- 2017-2018 Ice Hockey Program, by Mr. Montagna
- Woodland School Handbook Edits for 2017-2018 School Year
- Powder Mill School Handbook Edits for 2017-2018 School Year
- Southwick Regional School Handbook Edits for 2017-2018 School Year
- School Bus Demolition Derby! Tag the Bus! Flyer
- 2017-2018 Powder Mill and Woodland School (PAWS) PTO Fundraising Activities
- Retirement Resolutions June 20, 2017
- Agreement between the Southwick-Tolland-Granville Regional School District and the Assistant to the School Transportation Supervisor for the period April 22, 2016-June 30, 2018
- Agreement between the Southwick-Tolland-Granville Regional School District and the Assistant to the School Transportation Supervisor for the period April 22, 2016-June 30, 2018
- Agreement between the Southwick-Tolland-Granville Regional School Committee and the ELA Instructional Specialist for the period July 1, 2017 through June 30, 2020.
- Agreement between the Southwick-Tolland-Granville Regional School Committee and the STEM Instructional Specialist for the period July 1, 2017 through June 30, 2020.
- Addendum to the contract for ELA Instructional Specialist for the period July 1, 2017-June 30, 2019
- Agreement between the Southwick-Tolland-Granville Regional School Committee and Transit Division, United Food and Commercial Workers Local 1459 for the period September 1, 2016 through August 31, 2019.
- School Choice seats for 2017/2018 School Year
- First Amendment to Memo of Understanding with the Town of Southwick for a dedicated sewer line.
- Southwick-Tolland-Granville Regional School District Draft Strategic Plan 2017-2020
- Superintendent Evaluation Summary and Review

